

## Cabinet

**Date: Thursday 10th July 2025**

**Time: 6.30 pm**

**Venue: Council Chamber - Guildhall, Bath**

### Agenda

#### To: All Members of the Cabinet

Councillor Kevin Guy (Leader of the Council, LD Group Leader, Member Advocate for Armed Forces and Veterans), Councillor Alison Born (Cabinet Member for Adult Services), Councillor Mark Elliott (Deputy Council Leader (non-statutory) and Cabinet Member for Resources), Councillor Joel Hirst (Cabinet Member for Sustainable Transport Strategy), Councillor Lucy Hodge (Cabinet Member for Sustainable Transport Delivery), Councillor Paul May (Cabinet Member for Children's Services), Councillor Matt McCabe (Cabinet Member for Built Environment, Housing and Sustainable Development), Councillor Manda Rigby (Cabinet Member for Communications and Community), Councillor Paul Roper (Cabinet Member for Economic and Cultural Sustainable Development) and Councillor Sarah Warren (Deputy Council Leader (statutory) and Cabinet Member for Sustainable Bath and North East Somerset)

Chief Executive and other appropriate officers  
Press and Public

The agenda is set out overleaf.



**Marie Todd**

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## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

### 3. Recording at Meetings

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast). The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

### 4. Public Speaking at Meetings

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition on behalf of a group.

**Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.**

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

### 5. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

### 6. Supplementary information for meetings

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

## **Cabinet - Thursday 10th July 2025**

### **in the Council Chamber - Guildhall, Bath**

#### **A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer will read out the emergency evacuation procedure as set out in the notes.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**,  
(as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or an undertaking to respond within 5 working days of the meeting. Councillors may ask one supplementary question for each question they submit, up to a maximum of two per Councillor.

7. STATEMENTS OR PETITIONS FROM PUBLIC OR COUNCILLORS

Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.

8. MINUTES OF PREVIOUS CABINET MEETING - 20TH MAY 2025 (Pages 5 - 10)

To be confirmed as a correct record and signed by the Chair.

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

This is a standard agenda item, to cover any reports originally placed on the Weekly List for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules.

10. MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

This is a standing agenda item (Constitution rule 3.3.14) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant Policy Development and Scrutiny Panel will have the right to attend and to introduce the Panel's recommendations to Cabinet.

11. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING (Pages 11 - 14)

To note the list of Cabinet Single Member decisions taken and published since the last Cabinet meeting (no debate).

12. YOUTH JUSTICE PLAN 2024-26 - REFRESH (Pages 15 - 90)

The Local Authority has a statutory duty, in partnership with Health, Police and Probation Services, to produce a Youth Justice Plan. The Plan sets out how services will be organised and funded and what functions will be carried out to prevent youth offending and re-offending across Bath and North East Somerset. Once approved, the Plan is submitted to the national Youth Justice Board.

13. REVENUE AND CAPITAL OUTTURN REPORT 2024-25 (Pages 91 - 138)

The report provides information about the Council's financial performance against its revenue and capital budgets in 2024-25.

14. REVENUE & CAPITAL BUDGET MONITORING, CASH LIMITS AND VIREMENTS – APRIL TO JUNE 2025 (Pages 139 - 176)

The report presents an overview of services across the Authority with the highest risk of financial pressure or upside for the 2025/26 financial year, using information available up to the end of June 2025.

15. TREASURY MANAGEMENT OUTTURN REPORT 2024-25 (Pages 177 - 200)

Treasury risk management is conducted within the framework of the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2021 Edition (the CIPFA Code). The report sets out details of performance against the Council's Treasury Management Strategy for 2024/25.

The Democratic Services Officer for this meeting is Marie Todd who can be contacted on 01225 394414.

### BATH AND NORTH EAST SOMERSET

### CABINET

These minutes are draft until confirmed as a correct record at the next meeting.

Tuesday 20th May 2025

#### **Present:**

Councillor Kevin Guy	Leader of the Council, LD Group Leader, Member Advocate for Armed Forces and Veterans
Councillor Tim Ball	Cabinet Member for Neighbourhood Services
Councillor Alison Born	Cabinet Member for Adult Services
Councillor Mark Elliott	Cabinet Member for Resources
Councillor Paul May	Cabinet Member for Children's Services
Councillor Matt McCabe	Cabinet Member for Built Environment, Housing and Sustainable Development
Councillor Manda Rigby	Cabinet Member for Highways
Councillor Paul Roper	Cabinet Member for Economic and Cultural Sustainable Development
Councillor Sarah Warren	Deputy Council Leader (statutory) and Cabinet Member for Climate Emergency and Sustainable Travel

#### **96 WELCOME AND INTRODUCTIONS**

The Chair welcomed everyone to the meeting.

#### **97 EMERGENCY EVACUATION PROCEDURE**

The Senior Democratic Services Officer read out the emergency evacuation procedure.

#### **98 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Dave Wood.

#### **99 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **100 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

There was no urgent business.

#### **101 QUESTIONS FROM PUBLIC AND COUNCILLORS**

There were 11 questions from Councillors and 21 questions from members of the public.

*[Copies of the questions and responses, including supplementary questions and responses if any, have been placed on the Minute book as Appendix 1 and are available on the Council's website.]*

## **102 STATEMENTS OR PETITIONS FROM PUBLIC OR COUNCILLORS**

Members of the public and Councillors made statements as follows:

- David Redgewell – Public Transport Network. Mr Redgewell stressed the need for a review of the bus network, with public consultation. He pointed out that there are still villages that do not have a bus service. He also highlighted problems with the cleanliness of the Bath bus station.
- Guy Simpson – Road Safety Improvements – Macaulay Buildings, Widcombe Hill *(copy attached as an appendix to these minutes)*
- Cllr Jess David – Financial Pressure on Leaseholders *(copy attached as an appendix to these minutes)*
- Cllr Fiona Gourley – Heritage Lottery Funding for the Fashion Museum *(copy attached as an appendix to these minutes)*

## **103 MINUTES OF PREVIOUS CABINET MEETING - 13TH MARCH 2025**

**RESOLVED** that the minutes of the meeting held on Thursday 13<sup>th</sup> March 2025 be confirmed as a correct record and signed by the Chair.

## **104 CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET**

No single member items were requisitioned to Cabinet.

## **105 MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES**

No matters were referred by Policy Development and Scrutiny Panels.

## **106 SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING**

The Cabinet agreed to note the report.

## **107 CORPORATE STRATEGY 2023-2027 - END OF YEAR REVIEW FOR 2024-2025**

Cllr Mark Elliott, Cabinet Member for Resources, introduced the report, moved the officer recommendation and made the following points:

- This is the first time we have integrated the Key Performance Indicators (KPIs) into the annual report.
- There is a need for regular review and refinement of the KPIs. Cllr Elliott stated that it would be important to dedicate some time to this and that he would welcome the involvement of the Corporate PDS Panel in this process.
- The report demonstrates transparency, even where indicators are negative.
- The Council is making efforts to influence outcomes through partnerships and lobbying.

- Cllr Elliott gave the following examples of ways in which the Council is delivering for residents:
- **Housing:**
  - 712 net new homes have been completed (40% increase).
  - Progress on brownfield developments such as Bath Quays North and Western Riverside.
  - 18 new social-rent apartments at Argyle Works.
  - 16 supported-living units at Englishcombe Lane.
  - Emphasis on energy-efficient housing as a social good.
- **Environment & Cleanliness:**
  - Recycling and recovery rates are above 94%.
  - £1 million has been invested in Neighbourhood Services.
  - Initiatives: chewing-gum task force, red reusable recycling bags.
  - Fast-response street teams funded with an extra £1¼ million.
- **Transport & Infrastructure:**
  - Park & Ride hours extended to 23:30 backed by obtaining the 2nd highest customer satisfaction among 96 local authorities.
  - Over 200 transport schemes are now tracked in real time by the Transport Action Map.
  - Roadworks: 103,000 m<sup>2</sup> of carriageway has been resurfaced, and 5,000+ potholes have been repaired.
  - Serious injury collisions have decreased.
- **Children & Young People:**
  - The Early Years attainment gap has reduced from 39% to 32%.
  - There has been an 80% increase in stepped-down child protection plans.
  - Ofsted and HM Inspectorate of Probation have praised Children's Services and the Youth Justice Service.
- **Public Health:**
  - The Community Wellbeing Hub unites 37 partners and has supported 15,000 residents.
- **Climate & Nature:**
  - £1.5 million Climate Action Fund grant has been secured.
  - There has been a 50% increase in renewable energy capacity.
  - An 80-MW renewable energy pipeline is coming.
  - 23 ha of grassland has been restored through tree and meadow projects.
  - Initiatives: heat-pump installations, estate decarbonisation, electric fleet roadmap.
- **Jobs & Skills:**
  - The median wage rose by 4% to £40,218 (above national/regional averages).
  - 115 residents moved into work via the Employment & Skills Pod with 77 residents now earning a Real Living Wage.
  - 70 staff were upskilled, and 14 unemployed learners are now in full-time jobs.
  - The Council has promoted the Good Employment Charter.
- **Culture & Tourism:**
  - The Roman Baths have received over 1 million visitors and returned a record surplus to the Council.
  - Six heritage sites won regional awards.

- Bath Christmas Market generated a £41.5 million turnover and supported over 500 jobs.

#### **Listening to Residents**

- 30 public meetings/events have been held.
- 10,600 responses have been received across 30 online consultations.
- £1¼ million has been invested in a new customer contact system.
- Although the resident engagement indicator has dropped from 20% to 11% there are plans to trial new communication and engagement methods.
- It is acknowledged that there will be disagreements, but the administration remains committed to participation.

Overall, the report sets out the progress the council is making against the corporate strategy and its core aim of improving people's lives.

Cllr Alison Born seconded the motion and noted that the report is about clarity, transparency and accountability. She stated that it is helpful to reflect on achievements but also to identify the areas where more work is needed. The report gives an open account of where we are and what we do, ensuring accountability to residents.

Cllr Sarah Warren welcomed the new style end of year review report. She noted that emissions of both carbon dioxide and nitrogen dioxide are heading downwards, and that B&NES is recognised as a leading council in this field. In 2019 a very challenging target relating to net zero was set but more support is needed from national government to come close to achieving this. Cllr Warren pointed out that we were part of the Western Forest consortium who bid successfully to become the government's first new national forest. This project aims to create 2500 hectares of new woodlands and other habitats across Bath and North East Somerset over the next five years.

#### **RESOLVED** (unanimously):

- (1) To note the progress in delivering the Corporate Strategy during 2024-25 as set out in Appendix 1 of the report.
- (2) To approve the indicator set commentary on performance.

### **108 RULE 3.5.15 - COMBINED CITY OF BATH AND GREAT SPA TOWNS OF EUROPE WORLD HERITAGE SITES MANAGEMENT PLAN (2024-2030)**

Cllr Matt McCabe introduced the report, moved the officer recommendation and made the following points:

- The document has been prepared by the World Heritage Site (WHS) Advisory Board, supported by the Council and Cabinet, following a public consultation process.
- Cllr McCabe praised the expertise of the Advisory Board, chaired by Professor Marion Harney and supported by WHS Manager Adrian Neilson.
- Bath is of outstanding value as a UNESCO World Heritage Site with global significance.
- This is the first combined management plan and covers both the City of Bath and the Great Spa Towns of Europe inscriptions.



- Climate change is now a headline priority along with Development Management, Public Realm, Traffic, Transport and Mobility, Promotion, Interpretation, Inclusion and Presentation, Natural Setting and Nature Recovery.
- This is the first time that UNESCO/ICOMOS were consulted as key stakeholders which represents a closer working relationship.
- This is the most participative review to date, involving the Advisory Board and Management Plan Steering Group over one and a half years.
- This is the first Bath WHS plan to be fully online, allowing for real-time updates and adaptability.
- The document is written in plain English to be more inclusive and uses local photography rather than stock images.
- The document sets out a clear, collaborative vision for Bath's future.

Cllr Paul Roper seconded the motion, thanked those people who have been involved in producing the document and noted that there had been nearly 400 responses to the consultation. He acknowledged those people who, in the past, had recognised the value of Bath's architecture and had worked hard to protect it. The double inscription held by Bath is one of only 22 in the world.

### **RESOLVED** (unanimously)

To endorse the Combined City of Bath and Great Spa Towns of Europe World Heritage Sites Management Plan (2024-2030) following Cabinet endorsement on 14 November 2024 for an 8-week public engagement/consultation between December 2024 and January 2025.

## **109 HIGHWAYS SERVICE OVERVIEW (PRESENTATION)**

Cllr Manda Rigby, Cabinet Member for Highways, introduced Chris Major, Director of Place Management. He then gave a presentation regarding the work of the Highways, Traffic and Passenger Transport Service.

The presentation covered the following issues:

- The different services provided – Highways Maintenance and Drainage, Design and Projects, Traffic Management and Network, Parking Services and Passenger Transport.
- Links to the Corporate Plan and Council Vision.
- Working with Councillors to deliver priorities.
- How the Service listens to residents, including the National Highways and Transport Satisfaction Survey.
- Increasing investment in Highways, Transport, Planning and Economic Development.
- Delivery of major projects such as the Cleveland Bridge repairs and monitoring.
- Improving Road Safety.
- The award-winning contract – Clutton Depot Redevelopment.
- Ongoing challenges, including the declining condition of national roads and harsh weather events.
- The effects of climate change.

- Looking ahead to future priorities including increasing investment in highway and footway maintenance.

A copy of the presentation slides is attached as an appendix to these minutes.

Cllr Manda Rigby thanked Chris Major and his team for their hard work in providing this excellent service.

## **110 CLLR TIM BALL**

The Chair informed members that this would be Cllr Tim Ball's last Cabinet meeting as he is stepping down from his current role. He thanked Cllr Ball for the valuable work he has undertaken as a Cabinet Member over several years.

The meeting ended at 7.45 pm

Chair \_\_\_\_\_

Date Confirmed and Signed \_\_\_\_\_

**Prepared by Democratic Services**

Bath & North East Somerset Council

## **Cabinet Single-Member Decisions and Responses to Recommendations from PDS Panels**

published from 13<sup>th</sup> May until 1<sup>st</sup> July 2025

Further details of each decision can be seen on the Council's Single-member Decision Register at <http://democracy.bathnes.gov.uk/mgDelegatedDecisions.aspx?&dm=3>

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### **High Littleton and Hallatrow Neighbourhood Development Plan**

Following the successful examination and passing the community referendum, this decision was to make and bring into force the High Littleton and Hallatrow Neighbourhood Development Plan, so that it will be used by the Local Planning Authority to help determine planning applications within the Neighbourhood Area.

**Decision Maker:** Cabinet Member for Built Environment, Housing and Sustainable Development

**Decision published:** 16/06/2025

**Effective from:** 24/06/2025

**Decision:**

The Cabinet Member agrees to make and bring into force the High Littleton and Hallatrow Neighbourhood Development Plan, as part of the Development Plan for the High Littleton and Hallatrow Neighbourhood Area.

**Wards affected:** High Littleton

**Lead officer:** Richard Daone

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### **Co-Living Position Statement**

Co-living is a relatively new model of housing with no standard definition in national policy. It is acknowledged that there is currently the potential for an inconsistent approach to Co-Living planning applications without formal, visible guidance on the issue. Therefore, we have produced an interim Position Statement which will clarify the Local Plan policies the Council will consider when assessing planning applications for co-living proposals, and how they will be applied. This Single member Decision seeks approval of the Co-Living position Statement.

**Decision Maker:** Cabinet Member for Built Environment, Housing and Sustainable Development

**Decision published:** 10/06/2025

**Effective from:** 18/06/2025

**Decision:**

To approve the Co-Living Position Statement.

**Wards affected:** All Wards

**Lead officer:** Richard Daone

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**Re-provide a Recycling Centre for Bath in Locksbrook Road to enable Midland Road Recycling Centre to close and housing development to commence on the site**

Planning permission has been granted for 24/03168/REG03 to construct a Recycling Centre (RC) in Locksbrook Road on the site of the Cleansing Yard and The Old Coal Yard to replace the existing site at Midland Rd which will close in 2026 for redevelopment. In order to commence construction of Bath RC, Cleansing Services will move out of this site to the Transport Depot also in Locksbrook Road. This site is currently not fit for purpose and requires remodelling and refurbishment.

**Decision Maker:** Cabinet Member for Neighbourhood Services

**Decision published:** 19/05/2025

**Effective from:** 28/05/2025

**Decision:**

1. To approve a capital budget allocation of £4.554m for construction of a new Recycling Centre in Locksbrook Road on the site of the existing Cleansing Yard and the adjacent 'Old Coal Yard' site.
2. To approve a capital budget allocation of £5.543m to refurbish the Locksbrook Road Transport Depot units 1 and 2 to provide fit for purpose facilities for SENDPT Service who remain on this leased site in unit 2 and Cleansing Services who will relocate to unit 1 on this site; and this includes a virement from the Pixash Site Redevelopment budget, of £1.4m. In addition, the abortive cost of £58k from alternative site proposals to revert to revenue.
3. To delegate power to officers to appoint contractors and all other matters relating to project delivery and implementation of decisions 1 and 2 above.

**Wards affected:** Newbridge

**Lead officer:** Simon Porter

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**Somer Valley Enterprise Zone (SVEZ) Additional Investment Fund Funding**

To accept £9.3m of WECA Investment Fund grant into the SVEZ capital programme.

**Decision Maker:** Cabinet Member for Economic and Cultural Sustainable Development

**Decision published:** 07/05/2025

**Effective from:** 15/05/2025

**Decision:**

(1) To increase the provisional capital programme item for the Somer Valley Enterprise Zone from £2.6m to £11.9m to incorporate the additional £9.3m external funding from WECA.

(2) To delegate authority to the Director of Capital and Housing Delivery in consultation with the S151 Officer to:

- (i) Make variations to funding agreements via the Change Request procedure.
- (ii) Move provisional capital approval to full approval upon entry to funding agreements and commitment to proceed on expenditure.

**Wards affected:** Paulton

**Lead officer:** Ellie Wintrup

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Bath & North East Somerset Council		
MEETING/ DECISION MAKER:	Cabinet	
MEETING/ DECISION DATE:	10 <sup>th</sup> July 2025	EXECUTIVE FORWARD PLAN REFERENCE:
		E 3612
TITLE:	Youth Justice Plan 2024 to 2026 – Refresh for 2025 to 2026	
WARD:	All	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Appendix 1 - Youth Justice Plan 2024 to 2026 – Refresh for 2025 to 2026		
Appendix 2 – Equality Impact Assessment		

## 1 THE ISSUE

- 1.1 The Local Authority has a statutory duty, in partnership with Health, Police and Probation, to produce a Youth Justice Plan. The Plan sets out how services are to be organised and funded and what functions will be carried out to prevent youth offending and re-offending across Bath and North East Somerset. The Plan is presented to the Children, Adults, Health and Wellbeing Policy, Development and Scrutiny Panel and to Cabinet and Council for approval. A final version is then submitted to the national Youth Justice Board (YJB).

## 2 RECOMMENDATION

**The Cabinet is asked to:**

- 2.1 Recommend approval of the Youth Justice Plan to full Council.

## 3 THE REPORT

- 3.1 The principal, statutory aim of the youth justice system is to prevent youth offending by 10–17 year olds. The Youth Justice Plan includes the latest performance indicators for work with children at risk of offending and reoffending and sets out how services will be resourced and delivered in 2024 to 2026.
- 3.2 Actions in the work plan will help to make Bath and North East Somerset a safer place and support children to lead crime-free lives with better prospects for their futures. This includes working with the Violence Reduction Partnership to address knife crime and other serious violence.

- 3.3 The Youth Justice Plan 2024 to 2026 – Refreshed for 2025 to 2026 is attached as an appendix to this report. The report reviews progress over the last year and sets out strategic priorities for the coming year.

## **4 STATUTORY CONSIDERATIONS**

- 4.1 Preparation of a Youth Justice Plan is required under S.40 of the Crime and Disorder Act 1998. The national Youth Justice Board for England and Wales has published guidelines for its completion and submission.
- 4.2 The Council is the lead partner in meeting the statutory requirement under S.39 of the same legislation, to establish a multi-agency team made up of members from Police, Children's Social Care, Education, Probation and Health, to prevent youth offending. Work with children at risk of offending or re-offending takes full account of their status as children and prioritises safeguarding them within their local communities as well as in their family settings.
- 4.3 By virtue of the Local Authorities (functions and responsibilities) (England) regulations 2000 (as amended) certain plans and strategies, which together make up the Council's budgetary and policy framework, must be approved by full Council, as reflected in the Council's constitution. These include the Youth Justice Plan.
- 4.4 The constitution requires that the Executive's proposals in relation to any such policy, plan or strategy be submitted to full Council and that, in reaching a decision, the Council may adopt the Executive's proposals, amend them, refer them back to the Executive for consideration or, in principle, submit its own proposals in their place.

## **5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

- 5.1 The above statutory partners share responsibility for resourcing the Youth Justice Service with staff and financial contributions. The Council continues to make the greatest contribution, together with significant in-kind support including access to buildings and finance, IT and human resources support. The refreshed Youth Justice Plan outlines the contribution from all partners.
- 5.2 Submission of a Youth Justice Plan and quarterly data returns are conditions for receipt of the Youth Justice Board grant. This includes reporting on ten new key performance indicators and the introduction of a new oversight framework.

## **6 RISK MANAGEMENT**

- 6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.
- 6.2 A summary of challenges and risks is contained within the Youth Justice Plan.

## **7 EQUALITIES**

- 7.1 An Equalities Impact Assessment has been undertaken and has confirmed workstreams already identified within the Youth Justice Plan including addressing disproportionality amongst children from minority ethnic backgrounds and children with Special Educational Needs and Disabilities.



## 8 CLIMATE CHANGE

- 8.1 To improve climate change, the service minimises travel where possible, sometime using online meetings with colleagues where appropriate. Staff also have use of the pool cars when completing longer journeys and use public transport where possible.

## 9 OTHER OPTIONS CONSIDERED

- 9.1 None

## 10 CONSULTATION

- 10.1 This report has been shared with the Section 151 Officer and approved by the Monitoring Officer.
- 10.2 The Youth Justice Plan draws on feedback from children, parents and carers who worked with the Youth Justice Service during 2025/25.
- 10.3 The Plan has been approved by the Youth Justice Partnership Board and members of the Youth Justice Service itself.

<b>Contact person</b>	Carla Cooper, Interim Head of Young People's Prevention Service  <a href="mailto:Carla_cooper@bathnes.gov.uk">Carla_cooper@bathnes.gov.uk</a>  Mobile: 07980 998895
<b>Background papers</b>	None
<b>Please contact the report author if you need to access this report in an alternative format</b>	

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# Bath and North East Somerset

## YOUTH JUSTICE PLAN

### 2024 – 2026

#### Refreshed for 2025 - 2026



**Working in Partnership to achieve Child First Justice**

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# 1. Introduction, Vision, Strategy and Local Context

## Introduction

Welcome to the Youth Justice Strategic Plan for Bath and North East Somerset Youth Justice Service for 2024 - 2026. The plan was initially written in April 2024 as a two-year plan. To meet the Youth Justice Board requirements regarding Youth Justice Plans, it has been updated and refreshed for 2025 – 2026.

The plan sets out the direction of travel and key priorities for the service and partnership for 2024 to 2026, as required by the Crime & Disorder Act 1998.

This Plan adheres to the Youth Justice Board's 'document 'Youth Justice Plans: Guidance for Youth Justice Services'.

The Plan has been developed under the guidance of the Bath and North East Somerset (B&NES) Youth Justice Service (YJS) Partnership Board, in consultation with YJS Team Members, and considering feedback from B&NES YJS service users. The progress of the plan will be monitored by the YJS Partnership Board throughout the year ahead.

The Youth Justice Plan:

- summarises the YJS structure, governance, and partnership arrangements.
- outlines the resources available to the YJS.
- reviews achievements and developments during 2024 - 2025.
- identifies emerging issues and describes the partnership's priorities.
- sets out our priorities and actions for improving youth justice outcomes in the next two years.

## Vision and Strategy

The Vision and Commitment for B&NES Youth Justice Partnership is:

**“Working in Partnership to achieve Child First Justice”**

This means that:

- We work together to create a youth justice system that sees children as children.
- We prioritise the best interests and well-being of children and victims of crime.
- We aim to understand the individual needs, vulnerabilities, abilities, rights, and potential of children and victims.
- We work together to build on children's individual strengths and capabilities to help them achieve their full potential.
- We support children to develop an identity away from offending, leading to safer communities with fewer victims.
- We collaborate with children and their parents/carers to hear and learn from their views.
- We recognise that some children are over-represented in the justice system, especially children from minority ethnic backgrounds and children with special educational needs. We work in partnership to reduce this disproportionality.
- We work to prevent children from entering the formal justice system.

B&NES YJS vision also includes a commitment to being an anti-racist service. The vision is:

### **B&NES Youth Justice Service Anti-Racism Vision**

- To commit to being an anti-racist service.
- To uphold social justice and challenge inequality and racism in the actions of individuals, in services and in society.
- To value and celebrate diversity and promote equality of opportunity.

B&NES Council is the lead partner in the multi-agency response to children at risk of offending. Its Corporate Strategy<sup>1</sup> sets out an overarching purpose to **'IMPROVE PEOPLE'S LIVES.'** The joint Health and Wellbeing Strategy for BANES<sup>2</sup> has a vision for 2030 which sets out four priorities to help people have the best start in life, live well in caring, compassionate communities, and make it easier for people to live physically and emotionally healthy lives.

The four priorities are to ensure that children and young people are healthy and ready for learning and education; to improve skills, good work and employment; to strengthen compassionate and healthy communities and to create health promoting places.

The Youth Justice Board's key objectives are in line with local ambitions, and they are to:

- Reduce the number of children in the youth justice system.
- Reduce re-offending by children in the youth justice system.
- Improve the safety and wellbeing of children in the youth justice system.
- Improve outcomes for children in the youth justice system.

## **Local Context**

B&NES YJS is a statutory partnership between B&NES Council, Avon and Somerset Police, the Probation Service and NHS Bath, Swindon, and Wiltshire (BSW) Integrated Care Board (ICB).

The YJS works in partnership to prevent children entering the youth justice system, through the Compass Service. The YJS also works with children who have come to the attention of the police and are being dealt with for offending behaviour. We work with children and their parents and carers, to understand their needs and risks, and to help them make positive changes in their lives.

We contact all victims of crimes committed by the children we work with to offer them the chance to take part in restorative justice, so we can help repair the harm they have experienced.

B&NES local authority covers the City of Bath and the more rural communities in North East Somerset, including Radstock, Midsomer Norton, Chew Valley and Keynsham.

In mid-2023, the population of B&NES is estimated at **199,818**. The 10-17-year-old resident population estimate for mid-2023 is **17,578** (8.8% of the total population).<sup>3</sup>

The following information provides demographic information about children aged 10 – 17 years living in B&NES:

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<sup>1</sup> <https://beta.bathnes.gov.uk/document-and-policy-library/corporate-strategy-2023-2027>

<sup>2</sup> <https://beta.bathnes.gov.uk/document-and-policy-library/joint-health-and-wellbeing-strategy>

<sup>3</sup> Population estimates for England and Wales Mid-2023

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/bulletins/populationestimatesforenglandandwales/mid2023>

## Gender

- Males – 8,964 (51%)      Females – 8,614 (49%)

## Ethnicity

- White population is c.14,960 for the 10-17 age group as at the time of the 2021 Census (March 2021). This represents 90.7% of the entire 10–17-year-old population (c.16,495). Therefore, the **non-White population percentage is 9.3%**. This includes:

Asian – c.465, Black – c.90, Mixed – c.920, Other – \*\* 4

\* All ethnicity figures rounded to 5

\*\* Suppression applied to age 15 figure

## Poverty

After Housing Costs, relative poverty for B&NES is **19.3%** 2022/23. In England it is 30.0%.<sup>5</sup>

## Free School Meals

The number of pupils eligible for Free School Meals (FSM) has increased in B&NES and nationally. In all state funded schools in B&NES, the number of pupils eligible for FSMs has more than doubled from 2,199 (8%) in 2015/16 to 4,737 (17%) in 2023/24. Nationally the percentage was 14% in 2015/16 and 25% in 2023/24.

The FSM attainment gap is higher in B&NES compared to national at all stages of education and has been for a number of years.<sup>6</sup>

## Special Educational Needs (SEN)

Since the SEND reforms started to be implemented in 2014/15, there has been a year-on-year increase in the number of children and young people with an Education, Health and Care Plan (EHCP).

The annual growth rate is higher in B&NES than regionally and nationally at (12%) between 2014 and 2024 compared to 9% and 10% respectively.

In January 2024, there were 2,230 children and young people with an EHCP maintained by B&NES Council. This is over three times (3.1) the number of Statements in 2014 (718).<sup>7</sup>

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<sup>4</sup> 2021 Census (ONS)

<sup>5</sup> Local Child Poverty statistics 2024

<https://endchildpoverty.org.uk/child-poverty-2024/>

<sup>6</sup> Strategic Evidence base, Educational attainment

<https://www.bathnes.gov.uk/strategic-evidence/document-library/educational-attainment>

<sup>7</sup> Education, health and care plans

<https://explore-education-statistics.service.gov.uk/find-statistics/education-health-and-care-plans>

## School Exclusions and Persistent Absence

Suspensions have continued to increase locally and nationally with the rate in B&NES being similar to that in England in 2022 - 2023 (9.3%).

Suspensions in the FSM eligible cohort and the SEN with EHCP cohort continue to be higher than national in B&NES (FSM B&NES 28%, FSM England 22%; SEN with EHCP B&NES 36%, SEN with EHCP England 22%). In 2022 - 2023, the highest suspension rates were seen in Mixed and White classified pupils in both B&NES and England.

Permanent exclusions increased notably in B&NES in 2022 - 2023 and are higher than the national rate. The number of permanent exclusions in 2021 - 2022 was 13 and increased to 39 in 2022 - 2023. Thirty-six of the 39 permanent exclusions were in secondary schools. Permanent exclusions also increased in the FSM eligible cohort and SEN Support cohort in B&NES as well as England.<sup>8</sup>

Persistent absence is notably higher since the Covid pandemic in both B&NES and England. However, the rate in B&NES (23.4%) continues to be below national levels, England (26.5%) in secondary schools in 2022 - 2023).<sup>9</sup>

## Participation & Not in Education, Employment or Training (NEET)

The participation rate in April 2025 in B&NES for 16–17-year-olds is 94.4%, higher than the national rate (91.8%) and the South West (90.4%).

The NEET rate at the end of 2023 for 16–17-year-olds known to be 'Not in Education, Employment or Training' in B&NES is 2.7% and is lower than the national rate (3.7%) and the South West (3.9%).

The rate of 16–17-year-olds whose activity is not known in B&NES is 0.9% which is lower than the national rate (1.7%) and the South West (2.2%).

## Social Care

There were 218 Children Looked After by B&NES Local Authority as at the 31<sup>st</sup> March 2024. This is a rate of 59.8 per 10,000 children aged under 18 years. There were 705 Open Child in Need plans.<sup>10</sup>

There were 141 Children on a Child protection plan as at 31<sup>st</sup> March 2024.<sup>11</sup>

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<sup>8</sup> Permanent exclusions and suspensions in England

<https://www.gov.uk/government/statistics/suspensions-and-permanent-exclusions-in-england-2022-to-2023>

<sup>9</sup> Pupil absence in England

<https://explore-education-statistics.service.gov.uk/find-statistics/pupil-absence-in-schools-in-england/2022-23>

<sup>10</sup> Internal - CYP Directorate Dashboard 31<sup>st</sup> March 2024

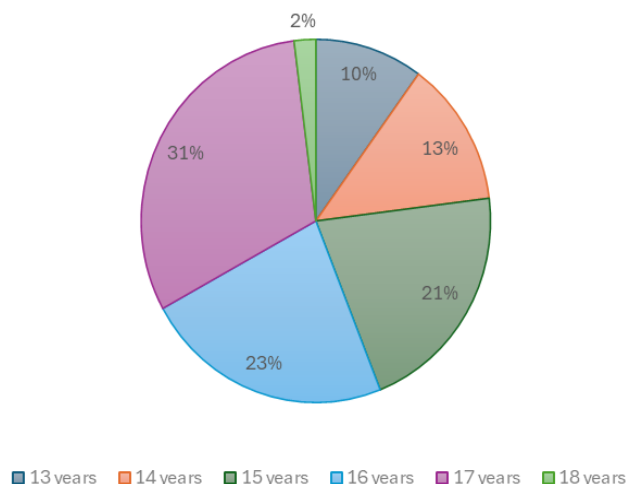
<sup>11</sup> Children in need statistics 2024

<https://explore-education-statistics.service.gov.uk/find-statistics/children-in-need/2024>



The profile of children working with the Youth Justice Service in 2024 - 2025 is as follows:

Age Profile of Children on YJS Interventions

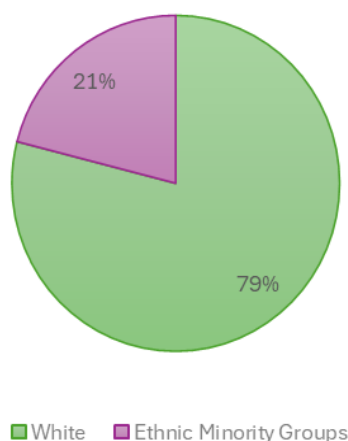


38% had Substance Misuse Needs of either Tier 2 or Tier 3

52% had Emotional and Mental Health needs - all non acute

56% had a disability such as ADHD and Autism

Ethnicity Profile of Children on YJS Interventions



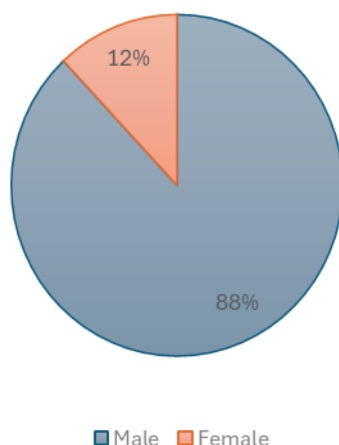
79% had Learning Needs - EHCP, SEND or Individual Development Plan

15% were Children Looked After

25% were Children in Need

6% were on Child Protection Plans

Gender Profile of Children on YJS Interventions



## 2. Governance, Leadership and Partnership Arrangements

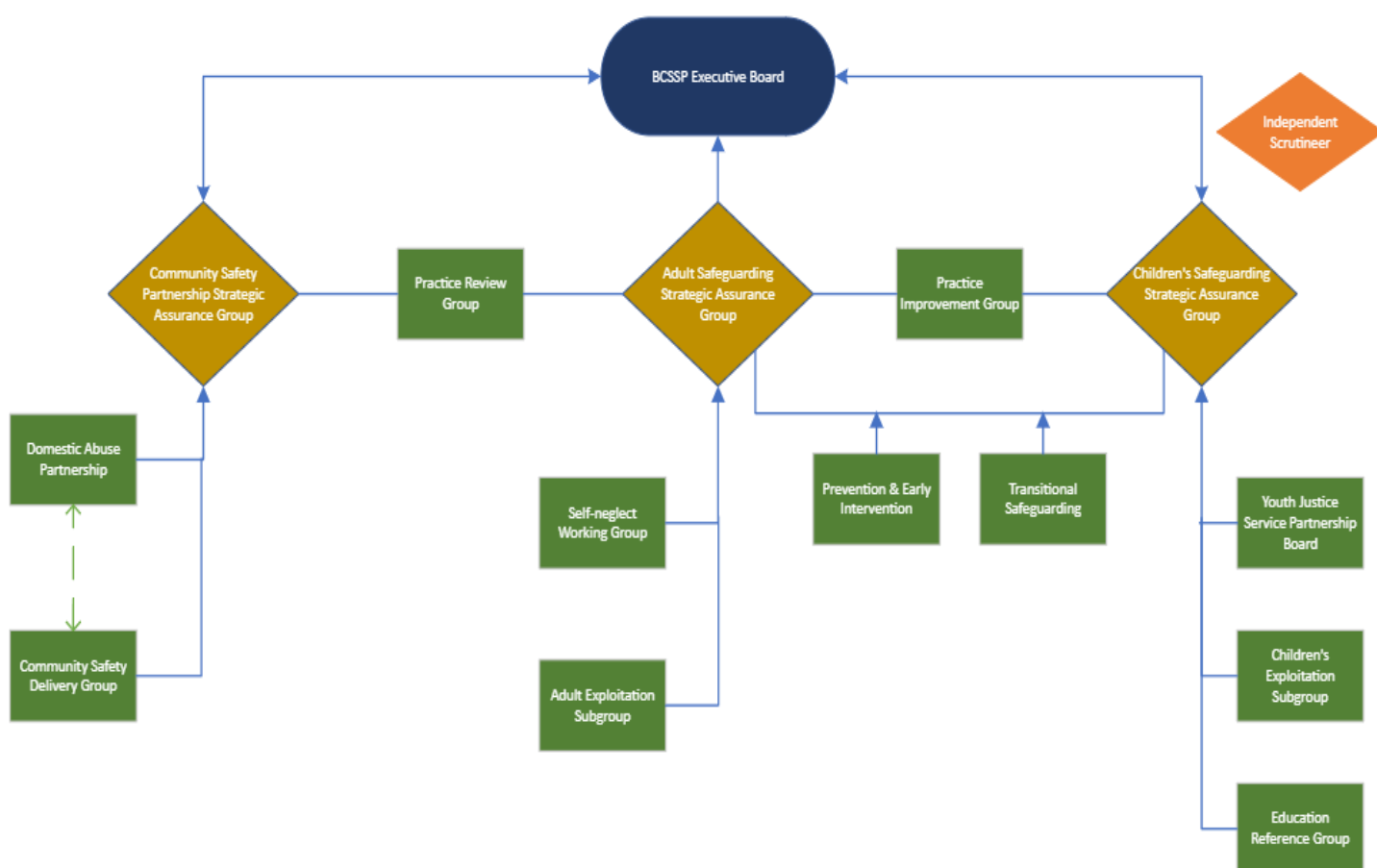
### Governance

The Youth Justice Service is based within the Local Authority, with the Chief Executive holding lead responsibility and management resting within Children's Services as part of the wider Operations Directorate.

The Head of Service reports to the Director of Children and Education and is a member of the Children and Young People's Service Management Group. The Head of Service also holds responsibility for the Violence Reduction Partnership and for some aspects of the Local Authority's early help agenda and delivery, including use of Early Help Assessments.

The Cabinet Member for Children's Services presents the Plan to the Cabinet and Full Council for their authorisation. The Plan is also presented to the Children, Adults, Health and Wellbeing Policy Development and Scrutiny Panel. The Youth Justice Partnership Board also reports annually to the Health and Wellbeing Board, contributing to the outcome 'children and young people are safe from crime.'

Multi-agency strategic oversight of Youth Justice Services is provided at a number of levels. Its dedicated Partnership Board operates as a sub-group of the B&NES Community Safety and Safeguarding Partnership (BCSSP)<sup>12</sup>. This partnership embraces the functions of the previous Local Children's Safeguarding Board, Adult Safeguarding Board and Community Safety Partnership, recognising their shared responsibilities and interfaces. It operates across all ages, being well placed to address the challenges of transition, and encourages a focus on families and communities. The diagram below represents the BCSSP structure:



<sup>12</sup> B&NES Community Safety and Safeguarding Partnership <https://bcssp.bathnes.gov.uk/>

The Youth Justice Service is represented at the Local Criminal Justice Board and Reducing Re-offending Board and the priorities of these partnerships cross reference and overlap with local plans.

The proposed priorities for the Local Criminal Justice Board in 2025 – 2027 are:

## Proposed Priorities:



The priority for children on the Reducing Re-offending Board is:

- To maximise alternative sentencing and use of restorative opportunities to build confidence in and educate sentencers to make a meaningful impact on behaviours to reduce reoffending. Recognising the value of Out of Court Resolutions to prevent entering the CJS in the first place, to intervene as required and offer diversions which will protect communities and enhance cohesion.

## Leadership

The work of the B&NES YJS is managed strategically by a Partnership Board.

The YJS Partnership Board consists of senior representatives of the Statutory partner organisations, together with other relevant local partners.

Membership:

- » Chair: Director of Children' Services and Education, B&NES Council
- » Deputy Chair: Director of Education and Safeguarding, B&NES Council
- » Health: Director, Learning Disabilities, Autism and Neurodivergence, Children and Young People and Combined Place Team, BSW ICB, B&NES, Swindon and Wiltshire ICB
- » Health: Regional Director, HCRG Care Group
- » Police: Chief Inspector, Avon and Somerset Police
- » Probation: Head of Bath and North Somerset PDU
- » Council: Lead Member for Children and Young People
- » Youth Bench: Chair of Avon and Somerset Youth Panel
- » College: Principal and CEO of Bath College
- » Child and Adolescent Mental Health Service: Service Manager
- » Youth Justice Board for England and Wales: South West Oversight Manager

- » Finance; Group Accountant
- » YJS: Operational Manager and Business and Performance Manager
- » Police: Force Tactical Lead for Out of Court Resolutions
- » Housing: Director of Tenancy Management and Compliance

All new members of the Board attend an induction session to introduce them into the work of the Youth Justice Service and their responsibilities as members of the Board.

The YJS Partnership Board receives regular activity and performance reports on key areas of service delivery including Ethnic Disproportionality, Victims, Out of Court Resolutions, Policing, Speech and Language Therapy, Nursing, Education, the Compass prevention service, Harmful Sexual Behaviour and the Enhanced Case Management initiative. The YJS Partnership Board maintains and reviews Challenge and Risk Registers.

The YJS Partnership Board has four Board Meetings per year and an annual development day. The development day is designed to assess the work of the Board, review progress and impact and set priorities for the year ahead.

There is one multi-agency subgroup to the Youth Justice Partnership Board, which is the Custody Review Panel. This panel is chaired by the Head of Service and reviews children held overnight in Police custody, those sentenced or remanded to custody and children at risk of being sentenced to custody.

All Partnership Board meetings begin with a practitioner's case study, illustrating an aspect of work undertaken, or from time to time, through a practitioner supporting a child working with the Service to attend and tell their story or present an issue. These presentations highlight challenges in the work undertaken and sometimes seek support in raising issues at a strategic level. As a Board, we are keen to hear more of the voice of children, parents / carers and victims and will aim to include this in the coming year. Practitioners also compile and present reports about aspects of the work they are involved in. This gives opportunity to raise awareness and allows for some scrutiny of work undertaken. In turn, Board Members are encouraged to participate in case audits and to meet with individual practitioners to observe or discuss their work, to deepen their understanding.

## Partnership Arrangements

In accordance with the Crime and Disorder Act 1998, we are a multi-disciplinary team which includes Social Workers, a Probation Officer, an Education Worker, a Police Officer, a Nurse, a Speech and Language Therapist, a Reparation and Participation Worker, Prevention Key Workers, Assessment and Information Officers, Administrators, and Managers. We also have a team of Volunteer Panel Members. In 2024, we recruited and trained four new Volunteer Panel Members and Mentors. There is a staffing structure located at [Appendix 2](#) of this document.

Case Manager staff including qualified Probation Officers and Registered Social Workers have key statutory functions, including the assessment and supervision of children aged 10-17 who are subject to voluntary and conditional Out-of-Court Resolutions and community and custodial Court Orders, and supporting parents/carers to strengthen their parenting skills. The Police Constable undertakes a range of tasks including facilitating information sharing but also giving those harmed a voice and an opportunity to become involved in restorative work with children if they wish to do so. This work is supplemented locally by a prevention service, Compass, which

works with children aged 8-17 years who are assessed as being at risk of offending, and with their families. The Turnaround initiative for children on the cusp of the youth justice system, has been rolled out alongside Compass, to work with them to prevent them entering the formal justice system and addressing their needs as soon as possible.

The Youth Justice Service has close working relationships with a range of partners in the voluntary and community sector.

- **Project 28**, which receives a small annual grant from the Police and Crime Commissioner as part of their core Council commission. With this, they provide substance misuse services for children subject to Youth Alcohol and Drugs Diversion (Outcome 22) interventions and programmes for those subject to voluntary and statutory supervision.
- **The Violence Reduction Partnership**, managed by the same Head of Service as the Youth Justice Service, including a Co-ordinator and Development Officer for the Council. The Violence Reduction Partnership (VRP) hosts a multi-agency information sharing meeting – the Partnership for Preventing Exploitation and Serious Violence (PREV). Individuals at risk of serious violence, networks and places of concern are all identified, the nature and level of risk is discussed, and actions are agreed to strengthen risk management and the offer of preventative support. The Youth Justice Service plays an active role in this. The VRP commissions lived experience mentoring, detached youth work, and Alternative Routes workshops in schools. The VRP also runs frequent knife awareness events for parents and carers.
- **Youth Connect South West**, provides targeted support and access to universal youth services, together with programmes to support access to education, training and employment (ETE) opportunities.
- Social Care's **Adolescent and Child Exploitation Team** works with children who have been exploited, some of whom are also known to the Youth Justice Service. Managers in the two services endeavour to co-ordinate their work in the best interests of the children concerned and usually identify a 'lead' worker with whom the child engages best.
- The **Early Intervention Team**, part of the Police contribution to the Violence Reduction Partnership, including an Inspector, a Sergeant, and two Police Constables, undertake early intervention work with children on the fringes of involvement in serious violence.
- **Southside**, a community-led project for supporting those affected by domestic abuse and also commissioned by the Violence Reduction Partnership to offer lived-experience mentoring to those at risk of being involved in serious violence.

### 3. Update on the Previous Year

#### 3.1 Progress on Priorities in previous Plan

The priorities agreed for 2024 - 2026 are to reduce disproportionality, strengthen participation, embed child first principles, and reduce serious violence.

In 2024 - 2025, progress has been made in the following areas:

##### Reduce Disproportionality:

##### Special Educational Needs (SEN)

- The approach has been to ensure that children in the justice system with unidentified needs are recognised; that children with SEN identified are appropriately supported and that staff feel well equipped to support children with additional needs.
- An Enhanced Offer was agreed for children in the youth justice system in relation to education and SEN. This includes children involved with the YJS being given a high priority at Placement Panels along with other children in priority groups such as children who are in the care of the local authority and children on Child Protection Plans.
- Building stronger links between the YJS, the Virtual School and SEND Team, including reciprocal training.
- YJS staff received training on neurodiversity from HCRG, and the Speech and Language Therapist offers training to all new staff as part of their induction.

##### Children from Minority Ethnic Backgrounds

- The approach is to understand and quantify the disproportionality; to analyse instances of disproportionality within the system and apply learning; and to ensure the YJS workforce is well equipped to respond to the diverse needs of children from minority ethnic backgrounds, including understanding and responding to their experiences of racism and discrimination.
- A good practice guide has been completed by staff, in consultation with children and young people who attend the Black Families Education Supplementary School which sets out clear expectations of staff to work with children effectively.
- YJS staff have attended two workshops this year, delivered by SARI, focusing on increasing the confidence of staff to have conversations with children about their identity and about supporting staff to have constructive conversations with children who show discriminatory views.
- Audits have been undertaken to ensure that our work with children is appropriately focussed on ethnicity and diversity. The HMIP inspection report (published February 2025) comments that staff *“utilised the ‘social GRACES’ model well to get a strong grasp of the child’s equity, inclusion and diversity needs, and we saw evidence that factors such as race and neurodiversity were well considered and analysed.”*

- The Business and Performance Manager has produced a local Ethnic Disproportionality Report using 18+1 ethnic categories to analyse offences and outcomes by ethnic groups. This is scrutinised by the Partnership Board twice yearly to monitor levels of disproportionality and to address any specific concerns.

### **Strengthen Participation:**

- The approach has been to build on existing participation arrangements and strengthen our approaches in hearing the voice of the child and parent / carer in our service development and to build community links by recruiting a new group of volunteers.
- The Service is regularly hearing the views of children and parents and carers via the QR code feedback process. Some of the feedback received can be read later in this plan. The feedback is offering assurances that being involved with the YJS is a positive experience for children and parents and carers and that the support they receive is effective in improving their lives. The HMIP Inspection Report (published February 2025) comments that *“Children and parents spoke positively about the work of the YJS, noting that staff often went above and beyond what was required.”*
- We have successfully recruited and trained a small group of volunteer Panel Members and Mentors in 2024 -2025. They are now in the process of shadowing panels to gain more experience before leading panels themselves.

### **Embed Child First Principles:**

- The YJS has made excellent progress over the past 5 years at becoming an organisation that has adopted the Child First principles. This work has continued in 2024 -2025.
- Progress has been made by training staff and rolling out the YJS Prevention and Diversion Assessment tool to be used in Out of Court Resolutions. This new tool is written from a child first approach and prioritises the voice of the child and the co-creation of their support plans.
- The YJS Partnership Board and Custody Review Panel have undertaken work to review times when children have been held in police custody to ensure these are justified and only happen when there are no other alternatives and is absolutely necessary.
- The YJS Partnership Board and the Youth Justice Board have advocated within the wider criminal justice system to improve the timeliness of investigations and disposals for children. The Local Criminal Justice Board has agreed that Child First will be a key priority for them in their three year plan.

### **Reduce Serious Violence:**

- Work has continued to support children at risk of serious violence and intervene around issues of knife crime; using the Street Doctors resources where appropriate.



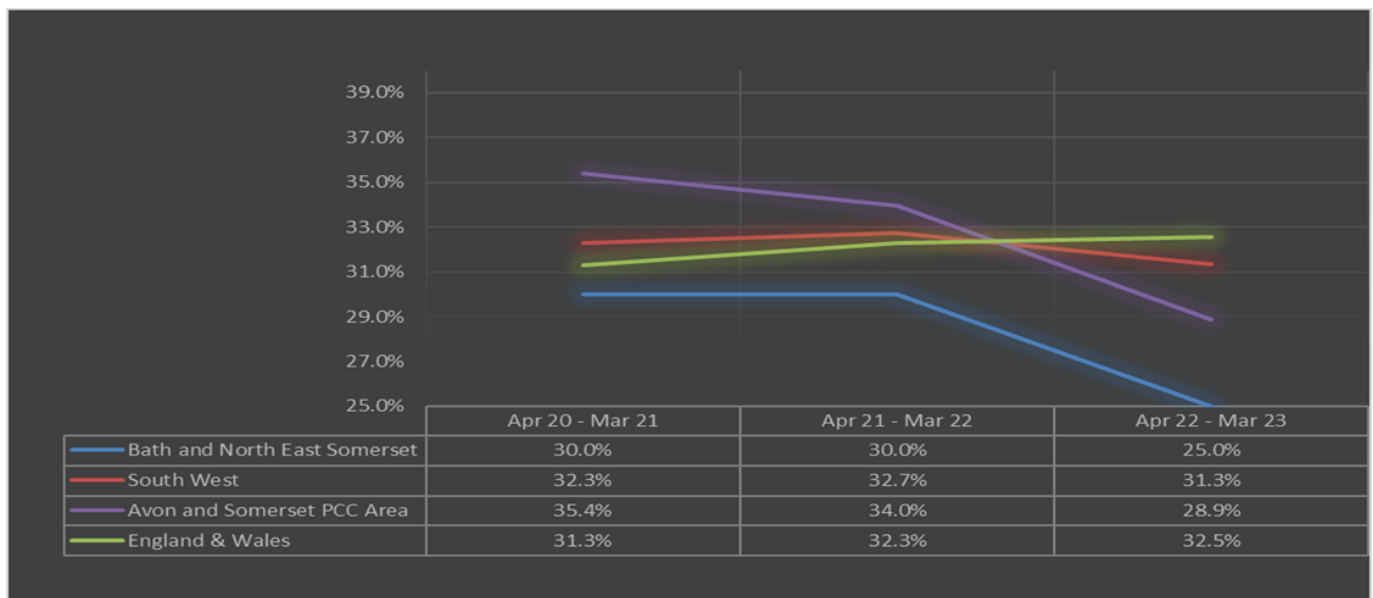
- Evidence suggests that the most effective way of working with children at risk of serious violence is to be child first, future focused and strengths based, and this is the focus of our interventions.
- To support co-ordinated management of children at the highest risk, the YJS and Children's Social Care have agreed to joint procedures when working with the same children, including a structure for risk management meetings.

## 3.2 Performance over the previous year

### Re-Offending

One of the YJB's key measures of effectiveness of the youth justice system is re-offending. The indicator is the rate of re-offending after 12 months by a cohort of children who received substantive outcomes (Cautions, Conditional Cautions or Convictions). It is shown as a binary rate (the overall percentage of children who re-offended) and as the average rate of new offences committed by each child who re-offended. Local cohorts include very low numbers of children. There continues to be a discrepancy between local YJS and the YJB Data due to a number of nationally recognised issues. The data below for B&NES is local data. The data for the South West, Avon and Somerset and England and Wales is YJB data.

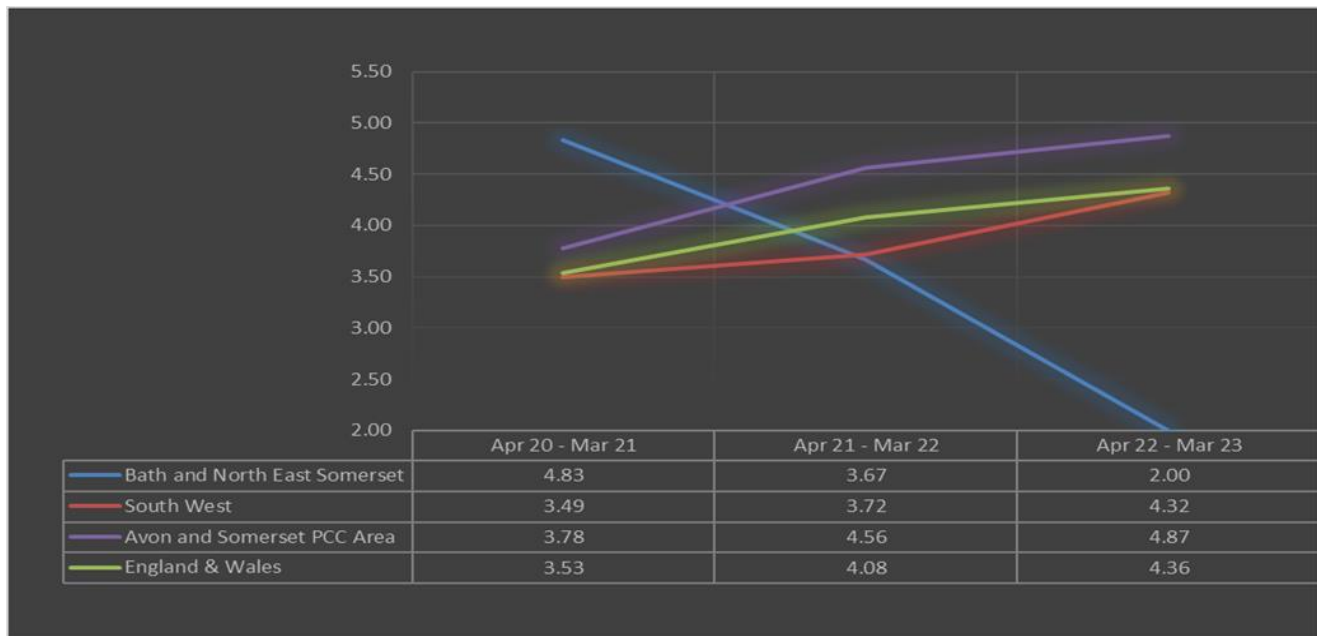
The B&NES binary percentage of re-offending has reduced by 5% for the period April 2022 to March 2023. There were 20 children in the previous cohort, 6 re-offended, compared with 20 in the current cohort of which 5 have re-offended. The binary percentage of re-offending is showing as 25%, which is lower than all of our Comparators. The percentages for our Comparators are: South West Region (31.3%), PCC Area (28.9%) and England and Wales (32.5%).





## Frequency of Reoffending

The rate of re-offending for the period April 2022 to March 2023 is 2.00. This is a reduction from 3.67 (-45.5%). This is due to there being fewer children in the cohort and fewer children re-offending. There were 6 re-offenders in the previous reporting period committing 22 further offences and 5 re-offenders in the current period committing 10 further offences. The rate is considerably lower than all of our Comparators. The rates for our Comparators are: South West Region (4.32), PCC Area (4.87) and England and Wales (4.36).



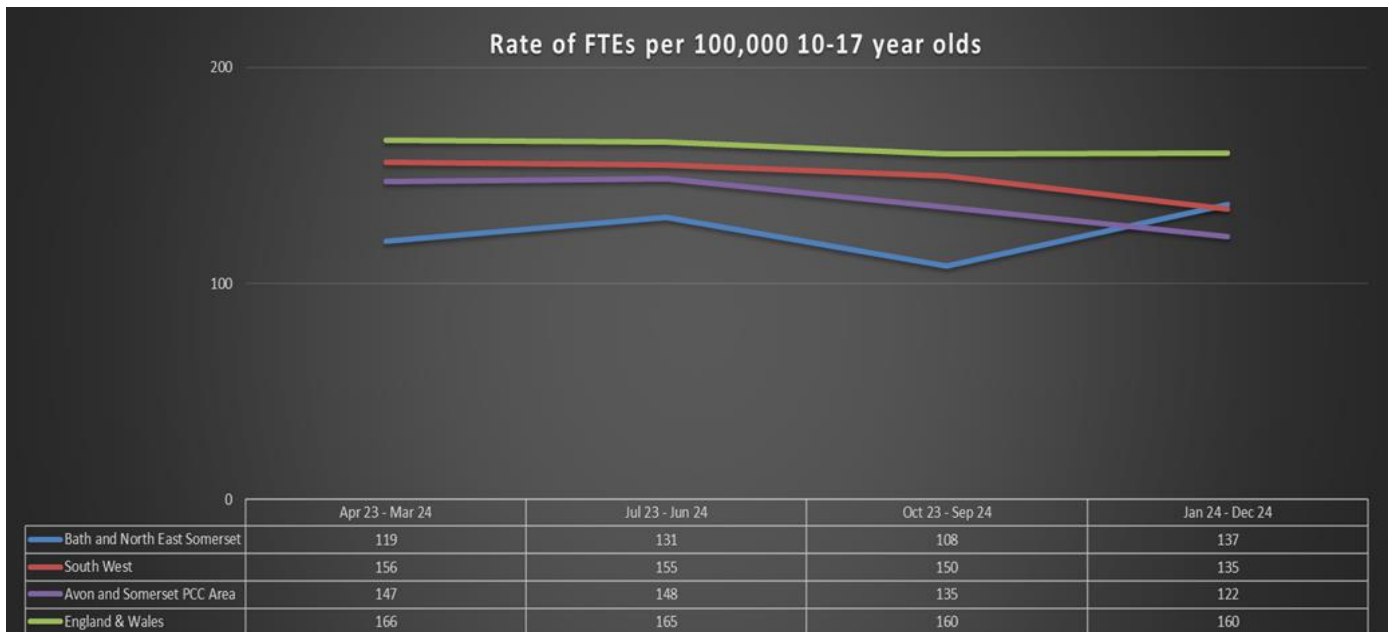
## First Time Entrants

First Time Entrants are those children who receive a substantive outcome for the first time. The rate has increased in January 2024 to December 2024 from 108 to 137(46.6%) per 100,000 in the population. This equates to 24 individual children compared with 16 in the previous reporting period (January to December 2023). The data below is local data and as previously stated the YJB Published data does not match local data due to a number of nationally recognised issues. The rates for our comparators are: South West (135), PCC Area, (122) and England and Wales (161).

Scrutiny and a deep dive audit has taken place at the Youth Justice Partnership Board regarding the children who are first time entrants, to understand the increase in FTE's and see if any lessons, can be learned and if all diversion opportunities were maximised.

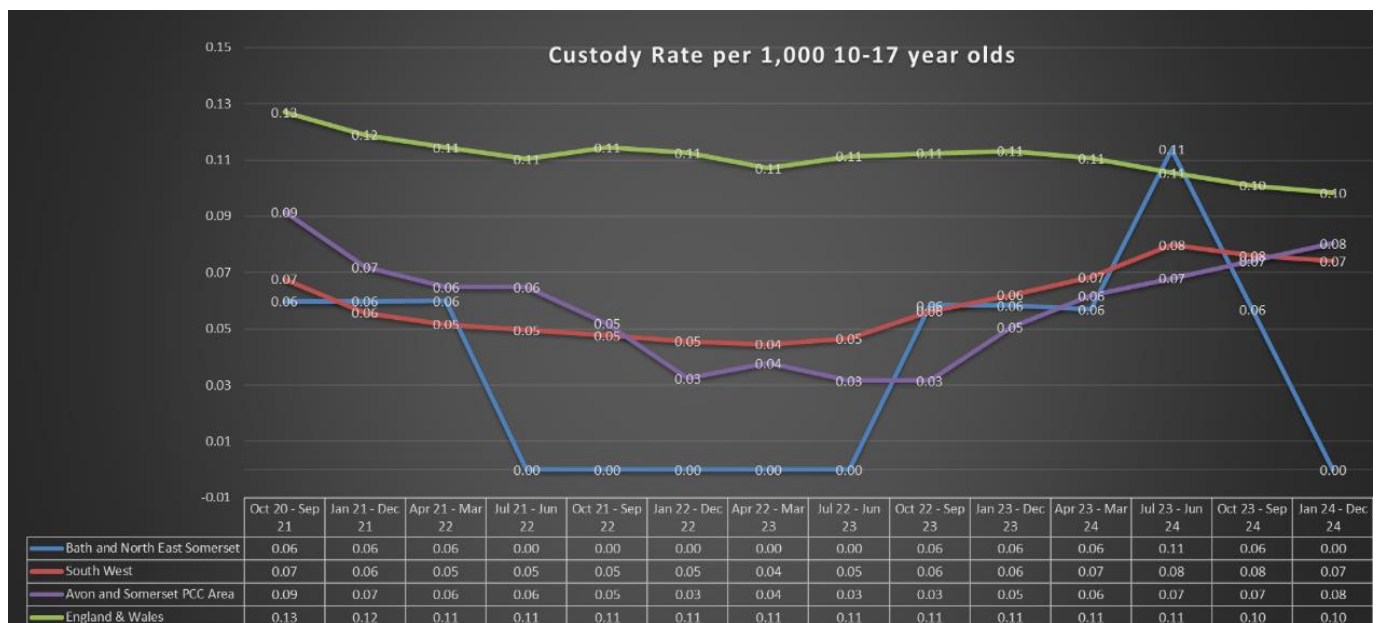
In this cohort, there was a larger than expected number of children who had committed more serious offences as their first offence, thus meaning they were not eligible for diversion.

A number of the children who are FTE's were in the cohort for driving offences. It had been usual practice for these children to be charged to court. There is a change being introduced in the policing and CPS approach to driving offences by children which will mean, looking forward, we can expect to see more of these children diverted from the formal justice system. Other changes in CPS practices when children are charged to court and opportunities for diverting children to the Out of Court Resolution Panel are being widened, so it is hoped that this will be seen in data sets going forward.



## Custody

There was one custodial sentence in this reporting period of January 2024 to December 2024, and our rate has reduced to 0.00 per 1,000 in the population. The YJB published data does not match our local data due to a court recording error. The B&NES custodial rate is better than all Comparators. The rates for Comparators are: South West Region (0.07), PCC Area (0.08) and England and Wales (0.10).



## Key Performance Indicators

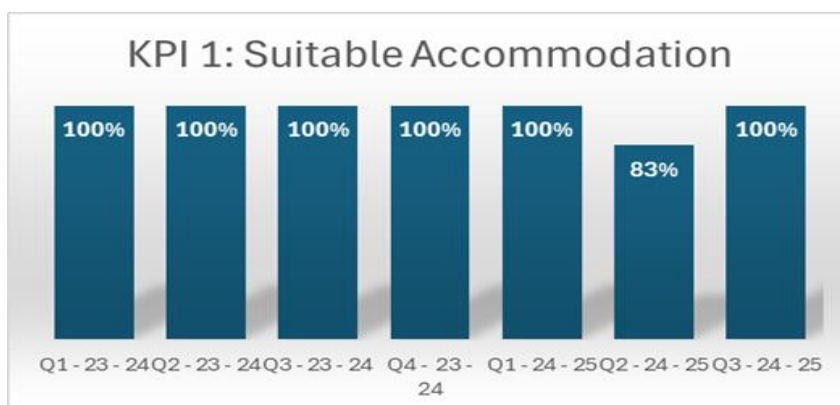
The Ministry of Justice introduced ten additional Key Performance Indicators from April 2023. This data was first reported to the Youth Justice Board in the autumn of 2023. Since then, there have been multiple issues with the production of this data including technical issues at a national level. There has been a huge contribution from the YJS staff to ensure these new data fields are input onto the case management system. Much development is still needed here, and we look forward to the problems with the national data being resolved and us being able to report fully on the KPI's.

The data below for KPI's 1, 2, 3, 4, 5, 6 and 7 is based on children where their interventions closed in a period. It is important to be aware that the actual number of individuals fluctuate from each quarter and can represent very small numbers. Therefore, changes in percentage rates can sometimes equate to individual children.

We are in a position to report the following information:

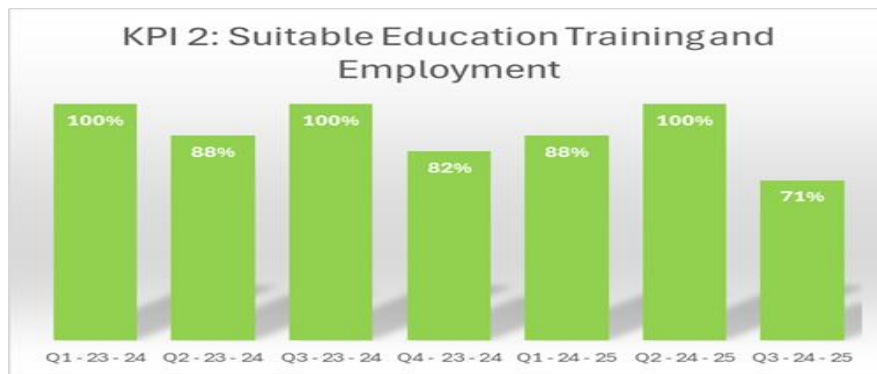
### 1. Suitable Accommodation

This key performance indicator is the proportion of children in the community and released from custody who have suitable accommodation arrangements at the end of their intervention. In all quarters except one, 100% of the children with relevant interventions closing were assessed as being in suitable accommodation at the end of their intervention.



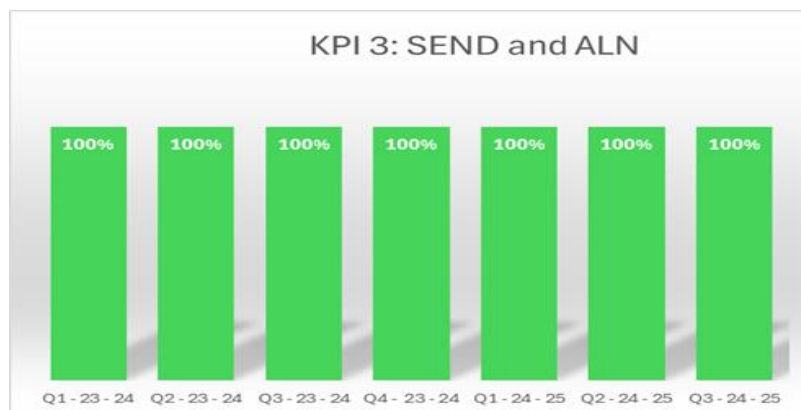
### 2. Education, Training and Employment

This key performance indicator is the proportion of children in the community and being released from custody in a suitable Education, Training and Employment arrangement at the end of their intervention. In the most recent quarter, 71% of children with relevant interventions closing were in suitable Education, Training and Employment at the end of their intervention. The reasons for the reduction are Unemployment due to ill Health/Disability and the provision allocated is not suitable.



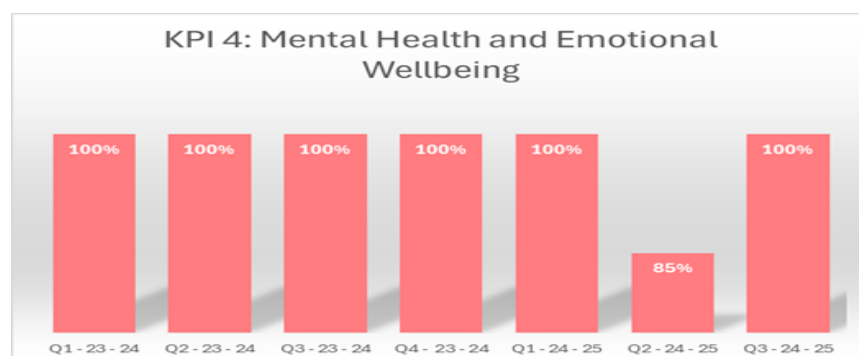
### 3. Special Educational Needs and Disability (SEND) and Alternative Learning Provision (ALN)

This key performance indicator is the number of children with SEND and ALN with a formal plan in place as a proportion of children with identified SEND/ALN. 100% of children with relevant interventions closing who had an identified SEND/ALN need, had a Formal Plan in place.



### 4. Mental Health and Emotional Wellbeing

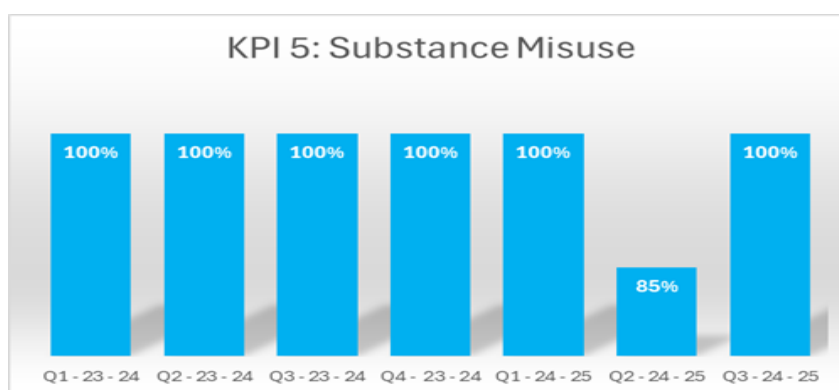
This key performance indicator is the number of children who have been screened for a mental health or emotional wellbeing need at the end of their intervention as a proportion of the number of children with interventions closing in the period. There is consistently good performance here, with 6 out of the 7 quarters seeing 100% of children with relevant interventions ending in the period were screened for Mental Health and Emotional Wellbeing. In the most recent quarter, 29% of these children were assessed as having non-acute mental health needs and were getting advice from the YJS Nurse. 71% of these children had no identified mental health needs.



The Specialist Community Public Health Nurse offers a holistic health screening to all children who come into the service in order to identify any mental health or emotional well-being needs and provide direct support or refer to specialist services including CAMHS. For children who decline the health assessment from the Nurse, their emotional and mental health needs are screened using the relevant assessment tool, either Asset Plus or Prevention and Diversion by their Case Manager. The last annual health report to the Partnership Board identified emotional health as the second most prevalent need (with physical health needs being most prevalent). Support provided includes direct intervention using Brief Solution Focused approaches and supporting practitioners and the wider team around the child.

## 5. Substance Misuse

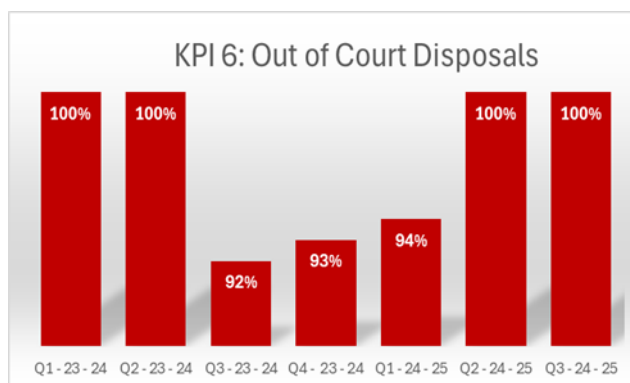
This key performance indicator is the number of children who have been screened for a need for specialist intervention or treatment to address substance misuse at the end of their intervention as a proportion of the number of children with an intervention closing in the period. 100% of the children with relevant interventions ending in 6 of the 7 quarters below were screened for Substance Misuse needs. In the most recent quarter, 29% were referred to and engaging with the Substance Misuse Service (Project 28) on a Tier 3 Intervention. 57% had no substance misuse needs identified and 14% had an identified need but no intervention was required.



The Youth Justice Officer provides a holistic health screen for all children who come into the service and seek to identify any substance misuse needs. In addition to this, the allocated case manager will also screen for any substance misuse needs as part of their assessment. The local substance misuse partner, Project 28, provides specialist intervention for children in the area. In preparation for the introduction of the new measure, the Youth Justice Service has been working with Project 28 to record the data of those who have been accessing support prior to their involvement and those that were screened and offered support via referral to them, including commencement of intervention.

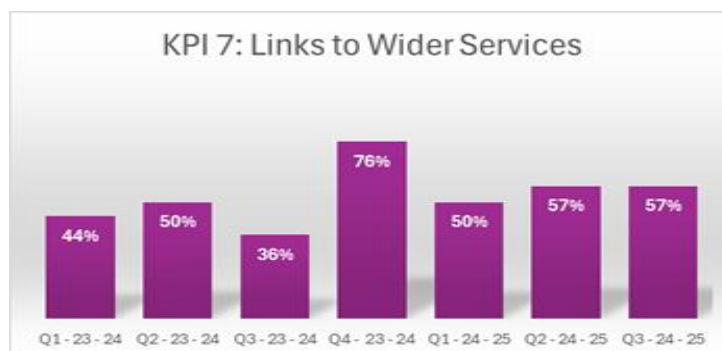
## 6. Out-of-Court Disposals

This key performance indicator is the number of children who completed an Out of Court Disposal programme as a proportion of the number of children with an Out of Court Disposal intervention ending in the period. 100% of children who had a relevant intervention close in the most recent two quarters, successfully completed their programme. Our completion rates continue to be very high. The reasons for children not completing their programmes in the previous quarters were that the programmes were partially completed, but the children either re-offended or they missed some sessions.



## 7. Wider Services

This key performance indicator is the proportion of children connected to or supported by wider services at the end of their intervention with the Youth Justice Service. Wider Services are either an Early Help Plan, Child Protection Plan, are classified as a Child in Need or a Child Looked After.



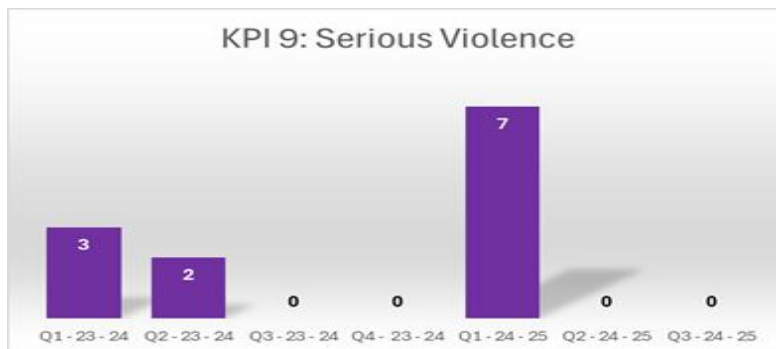
## 8. Management (Partnership) Board Attendance

This key performance indicator monitors senior (statutory) partner attendance at Partnership Board meetings and whether they contribute data from their individual services that identify areas of racial and ethnic disproportionality. Attendance has been monitored for many years as part of local assurance reporting. There has been a reduction in the last three quarters of attendance at the Partnership Board meetings by our senior Statutory Partners. In some cases, but not all, a representative was sent to the meeting on their behalf.



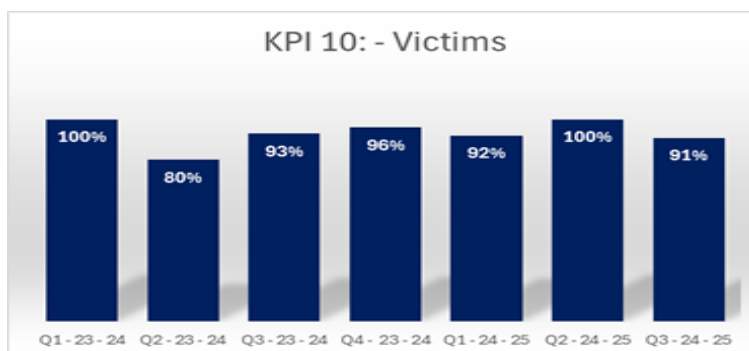
## 9. Serious Violence

This key performance indicator is the number of proven serious violence offences as a rate per 100,000 of the 10-17 population. The YJB definition for serious violence offences are Robbery offences, Drug offences and Violent offences with a gravity score of 5 or more. Although we had previously seen a spike in children who had been convicted of a serious violence offence in quarter 1 of 2024 - 2025, there have been no children convicted of a serious offence in the last two quarters.



## 10. Victims

This key performance indicator is the number of victims who engaged in restorative justice opportunities as a proportion of the total number of victims who consent to be contacted by the Youth Justice Service. Victims are asked for their views prior to Out of Court Resolution decision-making and planning for statutory Court Orders, provided with information about the progress of a child's case (when requested) and provided with information on appropriate services that support victims (when requested). 100% of the victims were consulted, asked for their views prior to OOCR Panel or Court Hearing and were offered Indirect or Direct Reparation. 54% did not want to participate; for 10% of victims, there was no response and 36% accepted either Indirect or Direct Reparation.





### 3.3. Risks and Issues

A risk in this context is defined as a potential or emerging factor which may impede the delivery of positive outcomes for children in B&NES. An issue is something that has already occurred or is currently happening which is affecting outcomes. B&NES YJS has a full Risk Register that is reviewed quarterly with the Partnership Board.

Risk	Potential Impact	Actions and Proposed Actions
<b>Funding and Resources</b> <ul style="list-style-type: none"> <li>➤ Turnaround Funding has been reduced for 2025/26 and may cease in March 2026.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Reduction in the number of children the service can offer prevention and diversion services to.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Contribute to evaluation of Turnaround to evidence effectiveness.</li> <li>➤ Consider alternative funding streams and how cases are allocated to Compass Service.</li> </ul>
<b>Funding and Resources</b> <ul style="list-style-type: none"> <li>➤ Funding for Enhanced Case Management project is ending in October 2025.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Reduction in the support provided to practitioners delivering trauma informed work.</li> <li>➤ Children with the most complex needs not being effectively supported within the multi-agency team.</li> <li>➤ Skill base of trauma informed practice reducing over time within service.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Consider alternative funding streams and models of deliver of Trauma informed support to the service.</li> </ul>
<b>Funding and Resources</b> <ul style="list-style-type: none"> <li>➤ Partner contributions to pooled budget not being increased in line with inflation in the coming year.</li> </ul>	<ul style="list-style-type: none"> <li>➤ The pooled budget will become overspent in future years if contributions are not increased.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Present the risks to the Partnership Board and request for a raise in pooled budget contribution.</li> <li>➤ Plan with the finance team how to mitigate for this risk, in consideration of other YJS budgets.</li> </ul>
<b>Funding and Resources</b> <ul style="list-style-type: none"> <li>➤ A child or multiple children being remanded to custody when B&amp;NES has not received a grant for remand costs in recent years.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Children's Services will be required to absorb a high, unexpected cost.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Ensure this issue is reflected on the Corporate Risk Register.</li> <li>➤ Ensure all efforts are made to reduce the risk of a child being remanded to custody and offer comprehensive bail options to the court when required.</li> </ul>



Issue / Challenge	Potential Impact	Actions and Proposed Actions
<p><b>Timeliness of offences being dealt with by Police and CPS</b></p> <ul style="list-style-type: none"> <li>➤ Delays continue to exist in investigations, in particular more complex investigations and through the Police / CPS interface.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Impact on mental health and wellbeing of children and victims.</li> <li>➤ Children sometimes being sentenced when they are adults for offences they committed as children.</li> <li>➤ Risks issues not being adequately addressed in the time between offence and charge.</li> <li>➤ Reduction in effectiveness of delayed interventions.</li> </ul>	<ul style="list-style-type: none"> <li>➤ YJS Partnership Board to ensure the 'Child First' sub group of the Local Criminal Justice Board focuses on this issue and tackles the systemic reasons behind the delays.</li> </ul>
<p><b>Meeting children's complex needs, including children with Special Educational Needs and Disabilities (SEND)</b></p> <ul style="list-style-type: none"> <li>➤ Many children in the YJS have SEND and meeting their complex needs is a challenge when availability of suitable provision is limited.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Children in the YJS with SEND may not achieve their full potential and be offered appropriate opportunities to meet their needs.</li> <li>➤ Children in the YJS with SEND remain vulnerable to exploitation and further offending.</li> </ul>	<ul style="list-style-type: none"> <li>➤ B&amp;NES has a strategy in place to increase SEND provision in the coming year, including a new special school in the area.</li> <li>➤ Work with the Education Psychology team to improve identification of need with children working with the YJS.</li> </ul>
<p><b>Disproportionality in particular children with SEND and children from minority ethnic groups</b></p> <ul style="list-style-type: none"> <li>➤ The children in the formal youth justice system continue to be over-represented by children from the most vulnerable groups.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Children from these vulnerable groups are at risk of receiving the worst outcomes in terms of education engagement, and achievement.</li> <li>➤ Children from these groups may receive the most significant criminal justice outcomes which means they may spend period of time in custody which will have adverse impact on their short and longer term future.</li> </ul>	<ul style="list-style-type: none"> <li>➤ YJS to work with A&amp;S colleagues in Youth Justice, Police and Education to continue to implement the recommendations in the Tackling Disproportionality Report.</li> </ul>

## 4. Plan for the Forthcoming Year

### 4.1 Child First

The guiding principle for the youth justice system, including the B&NES Youth Justice Service and its Partnership Board, is 'Child First.' This approach has been promoted by the national Youth Justice Board and means keeping children at the heart of all work undertaken and privileging their needs according to their age and particular circumstances.

There is evidence that a Child First approach is effective in addressing the offending behaviour of the small number of children within the youth justice system today, and in preventing offending by those children who are more likely to enter the system. However, the Youth Justice Service is aware that some of those worked with wish to be regarded individually as young people or young adults rather than as children.

The Youth Justice Board's Child First principles have been adopted in B&NES and some examples are given below:

1. Seeing children as children	
<b>Principle</b> Prioritise the best interests of children and recognise their particular needs, capacities, rights and potential. All work is child-focused, developmentally informed, acknowledges structural barriers and meets responsibilities towards children.	<b>Examples</b> All children working with B&NES YJS participate in an individually tailored assessment, plan and intervention in their work with us. B&NES YJS has prioritised trauma informed training for practitioners to ensure that our work is developmentally informed and based on building positive, attuned relationships with children. Monthly health clinics, led by the Speech and Language Therapist and School Nurse, ensure that children's health needs are recognised and responded to, and any unmet communication or educational needs are identified. These clinics are being developed in 2025 to also include an Educational Psychologist twice a term.
2. Helping children build a pro-social identity	
<b>Principle</b> Promoting children's individual strengths and capacities to develop their pro-social identity for sustainable desistance, leading to safer communities and fewer victims. All work is constructive and future-focused, built on supportive relationships that empower children to fulfil their potential and make positive contributions to society.	<b>Examples</b> We achieve this by ensuring that our plans and interventions focus on building strengths and a pro-social identity. We offer support to children to take part in positive activities and use participation work in reparation to utilise their skills and build confidence. Our education and training offer is designed to ensure we raise aspirations for children and have an individually tailored Education Training and Employment (ETE) goal for every child we work with.

### 3. Collaborating with children

#### Principle

Encourage children's active participation, engagement and wider social inclusion. All work is a meaningful collaboration with children and their carers.

#### Examples

Children's involvement in innovative reparation projects enables them to contribute to the wider community. Children take part in the recruitment process for all practitioners – setting questions; being part of the interview panel; and taking part in small group exercises to help select candidates. Children have also helped us to make our office environment a young person friendly space, and their suggestions have been taken on board with art work, getting bean bags and a table football for the space where we have their appointments. We gain feedback from children and their parents / carers to ensure their views on our service delivery are heard and responded to. One of the ways we have responded to this is to vary the offer of reparation placements available.

### 4. Diverting children from the justice system

#### Principle

Promote a childhood outside the justice system, using pre-emptive prevention, diversion and minimal intervention. All work minimises criminogenic stigma from contact with the system.

#### Examples

The Compass service supports children who are at risk of offending with the aim of preventing them entering the justice system in the future. The Turnaround Service supports children on the cusp of the youth justice system. 'Outcome 22 / Deferred Caution' is being readily used in our Out of Court Resolution Panel for children who have committed low level offences. This offers them the opportunity of diversion from a formal outcome, while still offering the appropriate support to meet their needs.

Our child first approach is evidenced by the voices of children and their parents and carers. Here is a small selection from the feedback gathered in the last year:

## Voices of Children



As a Service, we have sought to develop the priorities and actions in our plan through hearing the voices of children we work with. We have asked children we work with the following questions:

- As a young person, what are you most concerned about?
- What do you think should be done about it by police / council / schools e.t.c.?

The themes of what children were concerned about included:

- **Concerns about the cost of living and being able to afford to rent somewhere to live – both for their family and when they are older and living independently.**
- **The impact of violence in their lives – a concern about knife crime and experience of being a victim of violence.**
- **If they are a victim of crime, will something be done about it and will they be supported.**
- **The relationships that the Police have with young people – feelings of mistrust that the children felt can go both ways.**

What children wanted to be done about their concerns:

- **For Police to have good training to communicate with young people and to get to know them better**
- **For there to be more Police on the streets and in areas where they feel less safe – this was a common theme.**
- **Lessons about knife crime in schools**

## Voices of Parents / Carers

my son is now more aware of feelings, actions, emotions and about doing what's right and also seeking help if needed.

The worker's communication, their general manner but also their ability to empathise with my personal situation without being patronising has been greatly appreciated.

The worker helped my son in communicating or expressing himself better and allowing us (his parents) to be more involved with his social life, knowing where he is and with who. Which has helped in our general relationship with him.

I don't want her to ever leave our lives. Our worker has been super supportive towards me and my son and nothing is too much trouble.

## 4.2 Resources and Services

All statutory partners contribute staffing resources and a financial contribution.

The Youth Justice core grant is used entirely to support the work of the Youth Justice Service. Expenditure is agreed annually, monitored at monthly finance meetings and overseen quarterly by the Partnership Board. It is used in accordance with the Terms and Conditions of Grant, specifically, towards the costs of employing two Administrative Officers, a Deputy Team Manager, a qualified Youth Justice Officer, a Reparation Worker and a contribution to the salary of the Senior Practitioner. The Grant also covers professional subscriptions, travel costs, room hire, equipment and other running costs.

The financial contributions from partners go into the pooled budget to meet the costs of employing the Business and Performance Manager and IT costs. Contributions have not increased for a number of years.

In terms of staffing, Avon and Somerset Police contribute one FTE Police Officer. The Probation Service contributes 0.5 FTE Probation Officer and 0.16 FTE Probation Service Officer, although this post has not been filled for over 3 years. The Health Contribution is 0.4 FTE School Nurse and 0.2 FTE Speech and Language Therapist. B&NES Local Authority is the largest contributor covering costs for the Head of Service, Operational Manager, practitioners in the statutory and prevention service and an administrator.

The full budget costs and contributions can be found at [Appendix 1](#). The Staffing Structure can be found at [Appendix 2](#).

### 4.3 Board Development

The YJS Partnership Board is continually assessing its own performance and considering ways to improve. The Board met for a development day in May 2025.

The purpose of this day was:

- To re-affirm our Vision: Working in Partnership to Achieve Child First Justice
- To agree the Youth Justice Service and Partnership Board priorities for the year ahead.
- To review our own performance and include any areas for development in the Youth Justice Plan for 2025 - 2026.
- To work together to meet the recommendations in the Inspection Improvement Plan.

The outcomes of the day included:

- The Vision of 'Working in Partnership to achieve Child First Justice' was re-affirmed. The detail of this was reviewed and updated and is written into the first section of this plan.
- A review was completed about what is working well on the Board and what needs to be developed.
- The strategic priorities were discussed. It was agreed that progress had been made in every area of the priorities for 2024 - 2025, but as these are such important areas of our work, and are broad in range, we will continue with the same priorities for 2025 - 2026.
- The priorities are confirmed as:
  - **Reduce Disproportionality**
  - **Strengthen Participation**
  - **Embed Child First Principles**
  - **Reduce Serious Violence**
- The Risk Register was fully reviewed, in particular, ensuring that business as usual risks be captured in the Business Continuity Plan and that the items in the register are risks rather than issues. The Register will be reviewed at each Board meeting going forward.

### 4.4 Workforce Development

Activity to develop the workforce is essential to meeting the needs of the children, parents / carers and victims and the wider community we serve. This includes a comprehensive induction, regular supervision, informal support, annual performance development conversations and appropriate training to all staff.

The team are supported by the offer of:

- Monthly reflective and case management supervision.



- Monthly group reflective practice meeting – this group can focus on interventions or reflections on specific children and situations or staff wellbeing.
- Harmful Sexual Behaviour consultations from CAMHS.
- Monthly case discussions / consultations with specialist workers such as School Nurse, Speech and Language Therapist and Education Officer.
- Clinical Supervision for trauma recovery cases through the Enhanced Case Management service.

The annual Training and Development Plan for 2025 - 2026 has been created in discussion with managers and team members and taking into account what we know about the issues facing the children that we work with and any training needs being identified in Performance Development conversations.

Key training that has taken place in 2024 - 2025 has included trauma informed workshops for practitioners to ensure this approach remains embedded in our work, restorative justice facilitator training for our Deputy Team Manager to ensure we have the capability to offer this intervention, and cultural competence training to support work towards our anti-racism action plan, AIM3 assessment training and systemic practice.

The identified training and development priorities are agreed as:

- Strengthening our approach to Performance Development Conversations, ensuring they take place in a timely way and staff understand the process.
- Ongoing training offer for staff in cultural competence and unconscious bias to support our ongoing work to reduce disproportionality.
- Increasing staff confidence in working with children with SEND and neuro-diversity.
- Ensuring new staff are offered Trauma Informed Practice Training.
- Offering training on specific areas of practice, as required, such as Restorative Justice, Harmful Sexual Behaviour and Child to Parent Violence.

## 4.5 Evidence-based Practice, Innovation and Evaluation

### Systemic Practice Model

As part of Children's Transformation Programme, the Local Authority has adopted a systemic practice model for Children's Services. This is integrated within a trauma informed, relationship aware approach and is attachment focused.

The adoption of a systemic practice model has seen a significant proportion of the Children's Service workforce being trained by the Centre for Systemic Social Work. It is based on the view that human challenges are always embedded within the context of human relationships across family, community and wider society systems. The model provides theory, models and techniques to support practitioners in their support for families to seek a broader and deeper understanding of what could be creating challenges and ideas to change.

The Youth Justice Service has benefited from this training and as part of the wider Children's Service's Workforce will be accessing further training and development in the year to come. Changes have been made through the influence of the systemic model including acknowledgement and consideration of people's personal and social identity in assessments, planning and support plans. Systemic tools including Burnham's Social GRACES<sup>13</sup>, developed

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<sup>13</sup> Burnham J (2012) Developments in the Social GRRRAACCEEESSS in Krause I (ed) *Culture and Reflexivity in systemic Psychotherapy: Mutual Perspectives*. London: Karnac

to address inequality, have been used in training and Supervision to encourage reflection on individual characteristics that inform how the world is seen and experienced. The use of the Systemic model has enabled practitioners to consider wider perspectives when working with children and families and encourage others in the system to do the same.

### **Harmful Sexual Behaviour 'AIM3' Model**

Although not many children in the local area are identified with a risk of harmful sexual behaviour, the Service has staff trained in the Assessment of Adolescents and Harmful Sexual Behaviour model developed by Marcella Leonard and Simon Hackett, otherwise known as 'AIM3.' This is a suite of evidence-based frameworks and guidance to support practitioners to assess risk and develop interventions for use with children, including how to work with their parents/carers as well. The resources are trauma-informed and holistic and are a good fit with other intervention approaches used within the Service. The tools are used alongside standard youth justice assessment tools and plans to support a focus on particular presenting needs. Assessments are generally undertaken in partnership with a Social Worker and interventions are likely to then be co-delivered. The service has two staff who work with the CAMHS Harmful Sexual Behaviour Co-ordinator to deliver awareness raising training to colleagues in preventative services and universal settings such as schools, in support of early identification.

The use of this model has enabled evidenced based assessments and interventions to be undertaken to reduce the risk of harmful sexual behaviour and contribute to better outcomes for these children.

### **Enhanced Case Management**

The Service is delivered in partnership with three other Youth Justice Services and Forensic CAMHS to deliver trauma recovery, Psychology-led support to children in the youth justice system. The model has been developed by Johnny Matthews and Tricia Scuse, based on Maslow's hierarchy of need and a seven-stage trauma recovery model, and builds on work previously undertaken in Wales.

Evaluations have commented on how the flexibility of the Psychologists' approach has been identified as central to the success of the work. The approach is perceived to have contributed to improvements in a range of psycho-social outcomes and re-building of family relationships. There has also been an improvement in children's mental health, coping skills and understanding of the impact of their behaviour on others. Improved relationships with staff in YJS's have also been noted and overall, no negative impacts have been identified for children.

The evaluation has also noted the embedding of trauma informed practice in staff throughout the participating YJS's and beginning within some partner agencies. Staff have an improved knowledge and understanding of recognising and working with children who have experienced trauma and are developing more flexible practices which are very child-focused and individually tailored. These positive outcomes outlined in the evaluation have been seen within B&NES YJS.



## 4.6 Priorities for the coming year: Standards for Children in the Youth Justice Service

The latest edition of National Standards were published in 2019, entitled 'Standards for Children in Youth Justice Services'<sup>14</sup>

The standards support our work in Out of Court Resolutions, at Court, in the Community, in secure settings and on transition and resettlement.

The most recent national standards self-assessment was completed in October 2023 and covered our work in Court. The audits were completed by Team Managers in the YJS and a Partnership Board Member.

B&NES YJS demonstrated adherence to the standards with a few areas requiring further activity in order to strengthen compliance.

Areas of strength identified were:

- Positive steps taken to promote fair treatment in court such as using communication profiles and advocating for children's needs being well evidenced.
- Reports written for court and Referral Order Panels were of a high standard, were child focussed and supported desistance.
- Reports took into account the view from victims and evidenced the impact of the offence on them.
- Good evidence of supporting children to participate effectively in court supporting children to view the court room in advance of the hearing, contacting all children and parents / carers before the day of court to help them prepare and ask any questions and explaining the outcome thoroughly to the child afterwards.

The following areas of activity were identified for further development:

- To collaborate with Avon and Somerset YJS's and CPS to ensure we are all working to the same guidance for diversion.

**PROGRESS MADE:** The new, national Police Child Gravity Score Matrix<sup>15</sup> has ensured greater consistency here. The A&S Out of Court Tactical group is auditing cases to check for consistency.

- To ensure greater consistency in diversion outcome in relation to driving matter.

**PROGRESS MADE:** Again, the Police Child Gravity Matrix has assisted with this and this is being used and referenced in Out of Court Decision Making.

- To consider ways to engage with fathers more effectively in the assessment writing process.

**PROGRESS MADE:** The issue has been discussed in reflective practice meetings and a renewed focus on ensuring both parents are involved if possible and appropriate.

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<sup>14</sup>

[https://assets.publishing.service.gov.uk/media/6363d2328fa8f50570e54222/Standards\\_for\\_children\\_in\\_youth\\_justice\\_services\\_2019.doc.pdf](https://assets.publishing.service.gov.uk/media/6363d2328fa8f50570e54222/Standards_for_children_in_youth_justice_services_2019.doc.pdf)

<sup>15</sup> <https://www.npcc.police.uk/SysSiteAssets/media/downloads/publications/publications-log/criminal-justice/2023/child-gravity-matrix-v2.2---september-2023.pdf>

## Inspection Improvement Plan

The Youth Justice Service and Partnership underwent an HMIP Inspection in October 2024. The inspection process lasted 5 weeks, with the first 4 weeks involving preparation and submission of evidence in advance, including data sets, reports and a presentation. There was one week of field work that included 13 case file audits, interviews with children and parents and carers, 10 focus groups with partner agencies, staff and 13 individual interviews with practitioners.

The report was published on 4<sup>th</sup> February 2025. The service achieved an overall 'Good' rating. The detailed inspection report gave an 'Outstanding' rating in three areas which were for Staff; Implementation and Delivery of Court Disposals; and Planning for Out of Court Disposals. Nine other areas were rated as 'Good' including Partnerships; Assessment and Reviewing of Court Disposals; and Resettlement. One area was rated as 'Requires Improvement' which was for Assessments for Out of Court Disposals.

Inspectors said children open to the Youth Justice Service can expect to receive a strong offer of support. The service is led effectively by a knowledgeable and meticulous management team and there are appropriate resources in place.

They said staff are skilled and deliver evidence-based interventions. These arrangements are supported by a well-functioning and curious management board and an integrated partnership. Consequently, outcomes for children are positive.

The link to the report is here:

<https://www.justiceinspectorates.gov.uk/hmiprobation/inspections/bnesyjs2025/>

The following recommendations have been made:

### **The Bath and North East Somerset Youth Justice Service should:**

- ensure all children given an Out-of-Court Disposal receive high-quality assessment activity that considers all risk factors that impact on the safety of both the child and the community.

### **The Youth Justice Management Board should:**

- develop its understanding of quality victim work practice and implement effective local performance indicators.
- facilitate attendance by all key professionals at the joint decision-making panel in line with the Youth Justice Board's national guidance.
- review the use and application of the formal risk register to ensure it is effective in identifying, prioritising, managing and mitigating risks to the YJS.

An Improvement Plan has been developed and agreed at the Youth Justice Partnership Board and with HMIP and can be seen at [Appendix 3](#).

## 4.7 Priorities for the coming year: Service Development

A detailed Service Development Action Plan for 2024 - 2026 has been written and is being monitored through the Youth Justice Service Partnership Board. The Partnership Board will also oversee the Inspection Improvement Plan, which will form a significant part of developmental work with the team and Board this year. The below information is a summary of our actions and objectives that are in addition to the inspection improvement plan seen at Appendix 3.

### Reduce Disproportionality

This service development priority recognises the issue of over-represented groups in B&NES who are in the Youth Justice System. These groups are children with Special Educational Needs (SEN) and children from minority ethnic backgrounds. The data evidencing these areas of over-representation can be found in section 5.1 of this Plan.

#### Ethnicity

The key objective of the plan is to reduce this disproportionality and make progress towards aligning with local demographic and population rates. The plan sets out partnership work with colleagues in education to scrutinise school suspensions and exclusions and proactively offer early help services to children who are represented in this group.

The plan outlines work with the Police to scrutinise out of court data to ensure there is no disproportionality in the offer of diversionary activity for children from minority ethnic groups.

Operational actions include a focus on ethnicity in audits and ensuring that all policies pay sufficient attention to ethnicity, equity, inclusion, and diversity issues.

#### SEN

The objective of this aspect of the plan is to ensure this most vulnerable group of children are offered sufficient support to access high quality education and training to meet their needs and to reduce the risks to them around exploitation and offending.

For 2025, the YJS will work with the Education Psychology Service to ensure children's needs are fully understood and responded to.

### Strengthen Participation

This service development area recognises the importance of participation in the work completed by the Youth Justice Service. Some developments have already been achieved in previous years, but this priority acknowledges there is more that can be done.

Over the coming year, work will focus on:

- Creating a Participation Strategy to draw together work being completed and identify any gaps
- Setting up drop-in support group for parents.
- Improving the information about the YJS on our website.

## **Embed Child First Principles**

B&NES YJS continues to prioritise embedding Child First Principles in our work. This principle is the corner stone of our approach moving forward, so appropriately it remains as a strategic priority for the plan for 2024 - 2026.

The actions for this period aim to ensure that every area of the YJS work is child focussed.

One of the key areas to be targeted this year continues to be working with the Police and CPS at a strategic level to reduce the timeliness of investigations so that criminal justice outcomes that children receive can be more meaningful and responsive to their needs at the time the issues have arisen.

Given the voices of children, referred to in section 4.1, it is essential for the YJS to work with police around developing their child first approach and trauma informed policing. This work will be undertaken through the Criminal Justice Board and the Tackling Disproportionality group across Avon and Somerset.

The YJS will also work with partners in Children's Social Care to ensure our services are aligned with the Concordat for Youth Remands, referred to in section 5.10 of this plan. The purpose of this is to ensure that children are only remanded when absolutely necessary and when this does happen, that the services recognise them as children looked after and prioritise their needs accordingly.

This area of the plan will also ensure that there are stronger links created between the YJS and the Anti-Social Behaviour team in the police so that children who are showing signs of being on the periphery of offending or anti-social behaviour will be offered prevention support as appropriate.

At an Operational level, the YJS will create an up-to-date Service wide Practice Guide that ensures child first practice is at the heart of everything we do.

## **Reduce Serious Violence**

From our participation work and all communication with children, parents and carers throughout the course of the year, it is clear that this is a key issue for them and so it remains a strategic priority for B&NES YJS into 2024 - 2026. Children have shared with their YJS workers that knife crime and the threat of serious violence are utmost in their minds.

The Violence Reduction Partnership (VRP) is leading on this area of work across B&NES and the YJS is involved in this work at every level from operational to strategic.

In terms of specific YJS activity, we will continue to build on the progress we made last year in terms of delivering high quality, strengths based, future focussed interventions with children in our service, while also offering some specific interventions around weapons awareness work and the Street Doctors sessions to support them with first aid and safety.

As a partnership, with the VRP, we will work to understand and implement the new national guidance around Young Futures Prevention Partnerships and review the wider offer in B&NES for children and young people at risk of serious violence.

## 5. National Priority Areas

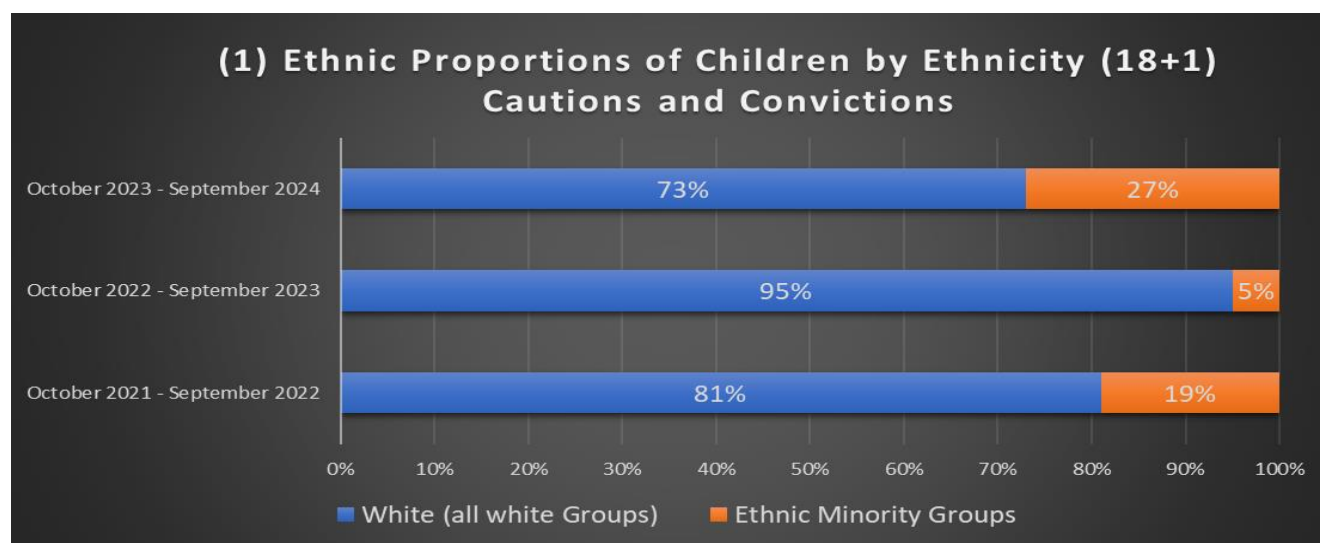
### 5.1 Children from groups which are over-represented

Children from a range of backgrounds are over-represented in the youth justice system. In B&NES, the most over-represented groups are children with Special Educational Needs and children from certain ethnicities, particularly those with a mixed heritage.

As stated above, reducing this disproportionality is a strategic priority for the service and there are actions in our annual development plan and anti-racism action plan to work towards this aim.

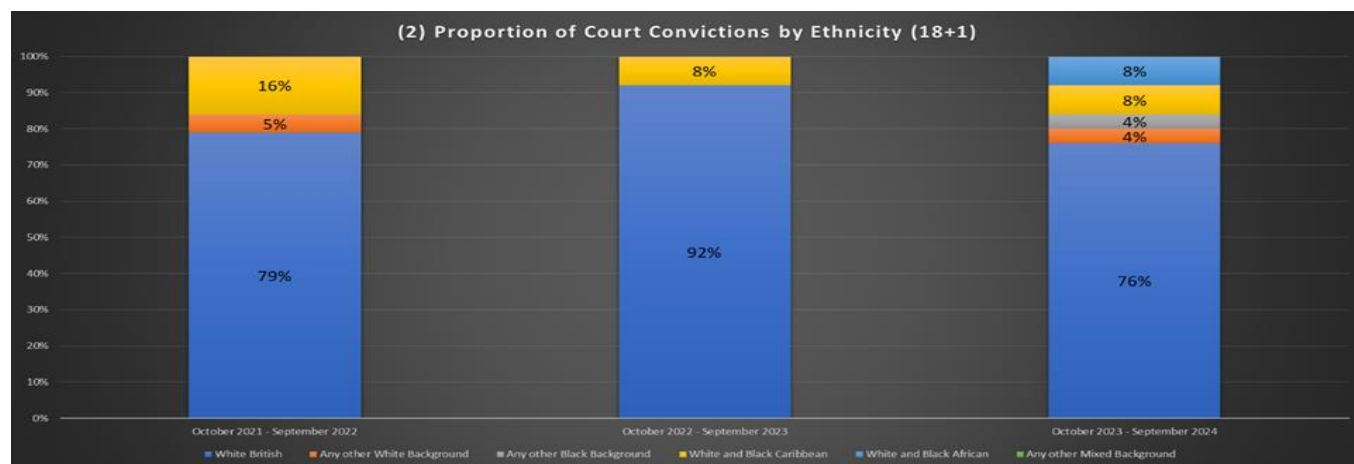
#### Ethnicity

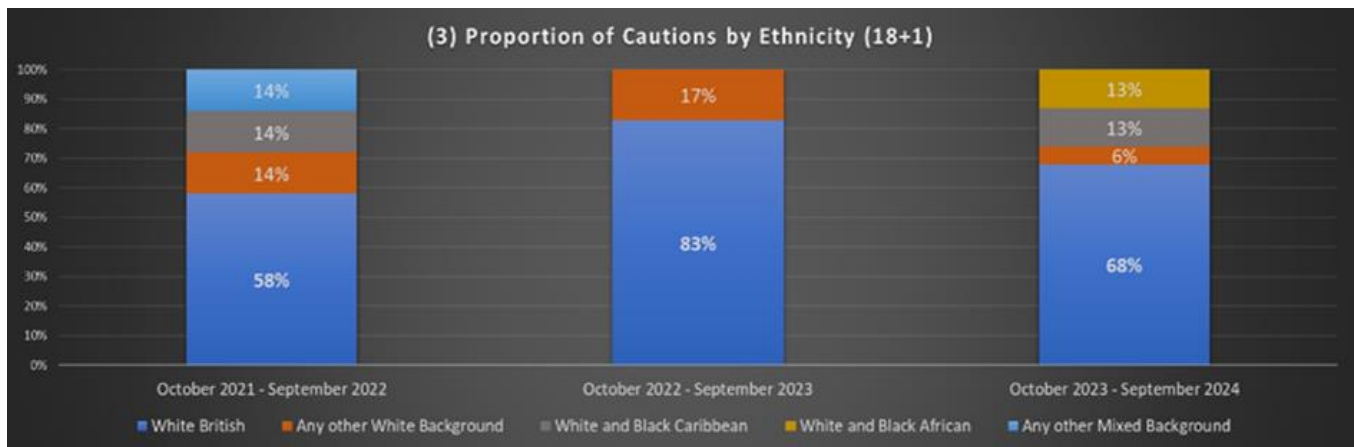
The following charts are taken directly from the latest Youth Justice Service Annual Rolling Ethnic Disproportionality Report and is the latest data available.



For the Period October 2023 – September 2024, of all the children Cautioned or Sentenced, White children accounted for 73% of these children and 27% were from minority ethnic backgrounds. In B&NES YJS White children are under-represented and children from minority ethnic groups are over-represented when comparing the offending population with the 10-17 population. The minority ethnic population in B&NES is 9.3%. See page 5 for more information.

The most over-represented groups are children of White and Black Caribbean or White and Black African origin.





The above two charts show the proportion of children who received a court conviction by ethnicity and the proportion of children who received a caution by ethnicity.

Over-representation of children from minority ethnic backgrounds in both the Court and Out of Court arena can be seen.

### Special Educational Needs

- Of all children working with the YJS from April 2024 to March 2025, 79% had Learning Needs - EHCP, SEND or Individual Development Plan.
- These figures are very similar to those reported for the previous year.

### Gender

Of the children working with YJS in 2024 - 2025, 12% were girls. This figure does not indicate an over-representation of girls in the YJS in B&NES at this time and is inline with the national average.

## 5.2 Policing

The Partnership between the YJS and Avon and Somerset (A&S) Constabulary is strong.

The Police Partnership Board member provides quarterly data for the Board to scrutinise a number of areas such as stop and search, strip search, time between arrest and disposal and overnight detention.

The YJS and Police work together to improve outcomes for children in various ways, including:

- **Monthly A&S Tactical Out of Court Resolution Group and Panels**
  - This Tactical group has worked to increase consistency in approach throughout A&S, including creating guidance documents and auditing work to ensure compliance with national and local guidance.
  - The Out of Court Resolution Panels are jointly chaired by a Sergeant from the Police Early Intervention Team (EIT) and a Manager from YJS. We have worked together closely to complete a Practice Guide for staff regarding out of court work. A development in 2025 – 2026 will be members of Children's Social Care and Education joining this panel.



- **Avon and Somerset Police and Youth Justice Collaborative Meeting**
  - The Youth Justice Board have supported the development of a 6 weekly collaborative meeting with Avon and Somerset Police, Crown Prosecution Service and Heads of Service of Youth Justice. The purpose of the meeting is to improve outcomes for children in the force area and to work collaboratively to strengthen systems and share good practice in relation to child first approaches.
- **Quarterly Custody Review Panel**
  - Children's Services, Police, the Emergency Duty Team, the Liaison and Diversion Service and YJS review cases where children have been held overnight in police detention, sentenced or remanded to custody. The purpose is to ensure ongoing compliance with the Concordat on Children in Custody <sup>16</sup> and to scrutinise occasions when this has not happened and identify learning opportunities for the partnership.
- **Out of Court Disposal Scrutiny Panel**
  - The YJS participates in the PCC led quarterly Scrutiny Panel for Out of Court Disposals to ensure youth matters are a key focus and that decision making is examined and any lessons learned.
- **Violence Reduction Partnership**
  - The Police EIT and YJS are key members of the Violence Reduction Partnership and work together at a strategic and operational level to reduce violence. This includes delivering Parental Knife Crime Awareness sessions, training and an annual conference for staff, and Street Doctors sessions with children.
  - All key partners, including Police and YJS, attend a monthly operational meeting 'Partnership to Reduce Exploitation and Violence' (PREV) where children who are at risk are discussed, information shared and assurances sought about the multi-agency approach to addressing these issues.
  - The Police EIT provide line management to the YJS Police Officer and this helps with information sharing, co-ordination of services and risk management.

## 5.3 Prevention

The rate of children entering the justice system is influenced by the effectiveness of local prevention and diversion activities. 'Prevention' work involves supporting children to address unmet needs, safeguard, promote positive outcomes and stop children entering the formal youth justice system.

B&NES YJS delivers two targeted prevention services:

### Compass

- Compass works with 8 to 17 year-olds who are assessed as being at risk of offending. The model includes using a Key Worker model, an Early Help Assessment to identify need, co-creation of a plan with the child and family, and the use of Team Around the Family or Child Meetings to review plans. The Service monitors individual improvement in the areas of social well-being, emotional well-being, engagement in education, training and employment and child-parent relationships.

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<sup>16</sup>

[https://assets.publishing.service.gov.uk/media/5a82211140f0b6230269afee/Concordat\\_on\\_Children\\_in\\_Custody\\_ISBN\\_Accessible.pdf](https://assets.publishing.service.gov.uk/media/5a82211140f0b6230269afee/Concordat_on_Children_in_Custody_ISBN_Accessible.pdf)

- Compass supports parents and carers in areas such as mediation, parenting skills, managing conflict and support in navigating any challenges within education.
- From 2025 – 2026, Compass is solely funded by the Local Authority, having previously been part funded through the Police and Crime Grant from the OPCC.

## Turnaround

- Turnaround works with children aged 10 to 17 years who are on the cusp of the youth justice system. To be eligible for Turnaround a child would need to have received a level 3 Anti-Social Behaviour warning, No Further Action, a Police Facilitated Community Resolution, a first time Youth Caution, Interviewed under Caution or been Released Under Investigation or Pre-Charge Bail for an offence.
- Turnaround uses the Youth Justice Board Prevention and Diversion Assessment Tool to assess need and develop a support plan. Like the Compass Service, it operates using a Key Worker model and uses Team Around the Child or Family Meetings to review progress.

## Case Example

The case example is a 14 year-old girl who was supported by the Compass Service.

Identified Needs	Work Completed	Outcomes
A breakdown in family relationships Involvement in assaults with female peers Involvement in some thefts The child's needs were not fully understood Vulnerable to exploitation and episodes of going missing Not attending education	Parenting support Involvement in a family group conference Emotional regulation and healthy relationship sessions Education around exploitation Support and advice given for Education Health and Care Plan (EHCP) Support with starting new school – providing some transport.	Child received a diagnosis of Autism and an EHCP and was placed in a school that could meet her needs. Since starting at a new school that has been able to meet her needs, she is thriving there. Family are now spending quality time with together. Child has not been in trouble with the Police or been involved with disputes with her peers. Child has not been missing.

### Feedback

Parent reported that she was appreciative of the support from Compass and how much better things have got for them. The feedback from a direct observation was that the Compass Keyworker was welcoming and flexible.

*The Compass Keyworker "has built a relationship of trust, care and support with my child. She has had many professionals in her life and none of them have reached out to her like the Compass Keyworker. My child is sometimes more open with her than she is with me and you can see she is relaxed in her company. She listens with compassion and empathy and gives fantastic advice that she takes on board. The Compass Keyworker always comes with tools and resources to support my child if she is fidgety and she always follows up concerns and comes back to me if I need her to. She gives me valuable advice and guidance. If she doesn't know or thinks another agency may have the answers, then she finds this out"*



## Data

**Compass** - Between April 2024 and March 2025, 29 children were supported by Compass (26 male, 3 female with an average age range of 9-17 years; 93% were White children. It is recognised that in order to address over-representation in the youth justice system, more children with Black, Asian and minority ethnic heritages need to be offered support through Compass and other preventative services.

The Compass Service works in partnership with the Willow Project as part of their virtual team. Willow is a preventative service to support children at risk of exploitation and is part of the Adolescent and Child Exploitation Team. At any one time, the Compass service is supporting 2 children as part of the Willow service offer.

**Turnaround** - Between April 2024 and March 2025, 19 children started and were supported with an intervention on the Turnaround programme. 17 (89%) of these children were male, 12 (63%) were White and 7 (37%) were from Minority Ethnic backgrounds. All were aged between 12 and 17 years of age.

## 5.4 Diversion

Diversion is where children with a linked offence receive an alternative outcome that does not result in a criminal record, avoids escalation into the formal youth justice system and associated stigmatisation.

The types of diversion that are on offer in B&NES follow national guidance and includes:

- **Community Resolution (CR):** This is used when children have accepted responsibility for an offence. It is an outcome commonly delivered through, but not limited to, restorative approaches. The programme of support attached to a CR is voluntary.
- **No Further Action:** Used when Police decide not to pursue an offence because there is not enough evidence, or it is not in the public interest. Voluntary support can be offered to children to address identified needs.
- **Outcome 22 Deferred Caution:** Used when diversionary, educational or intervention activity has taken place or been offered, and it is not in the public interest to take any further action. An admission of guilt or acceptance of responsibility is not required for this outcome to be used.
- **Youth Alcohol and Drug Diversion (YADD):** This is also an Outcome 22, which can be issued specifically for offences of possession of a small quantity of drugs or drunk and disorderly. The diversion offered is a short assessment and tailored workshop intervention that focusses on drug and alcohol education and exploitation where appropriate. The Diversionary activity is delivered in partnership with DHI Project 28, and children accessing this service can be offered ongoing intervention and support after their initial session.

Children are identified for diversion when they have accepted an offence. The Police can make a single agency decision to issue a CR to children who have not had any previous outcomes.

For all other children, the Police refer children to the joint YJS and Police Out of Court Resolution Decision Making Panel. When a child is referred to this panel, they are allocated to a Youth Justice Officer and a Prevention and Diversion Assessment will be completed to inform the decision. The decision will make reference to the Child Gravity Matrix referenced above.

At the YJS, we see the importance of diverting children from the formal justice system where possible. This work has been prioritised in previous years, and continues to be so, and this is evident through the YJS caseloads being predominately made up of Out of Court work.

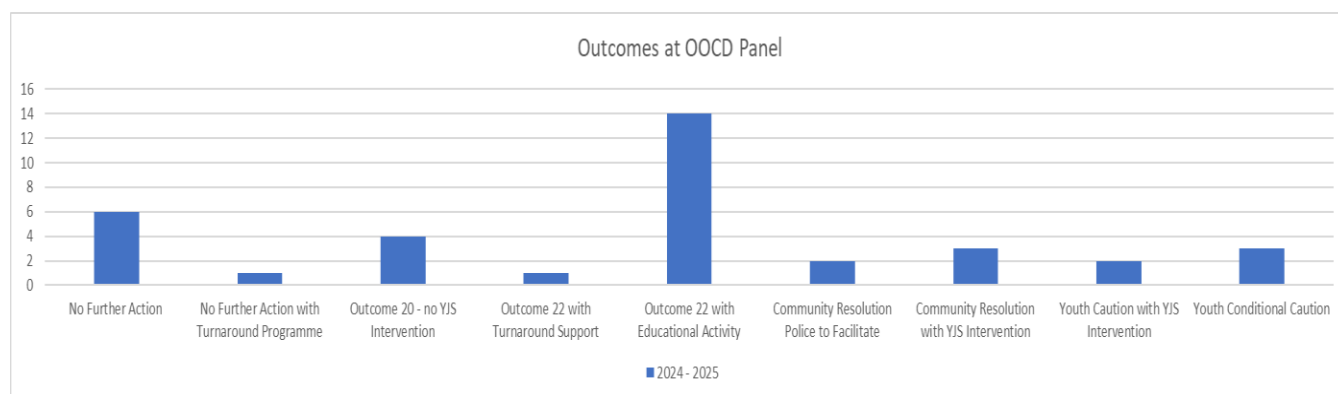
The Out of Court work is scrutinised by the YJS Partnership Board through an annual report. This report looks at a range of data including number and type of diversion, successful completions, gender and ethnicity and re-offending rates. OOCR work is also scrutinised through the Police and Crime Commissioner's OOCR Scrutiny Panel and through the A&S Tactical OOCR group, mentioned above.

It was highlighted in the HMIP Inspection Report that there are good arrangements in place with the Court and children are referred for consideration of an OOCR whenever appropriate. Once referred, the partnership takes a flexible approach to decision-making, demonstrating very strong practice through appropriate use of diversionary outcomes. This prevents children referred back from Court becoming first-time entrants.

## Data

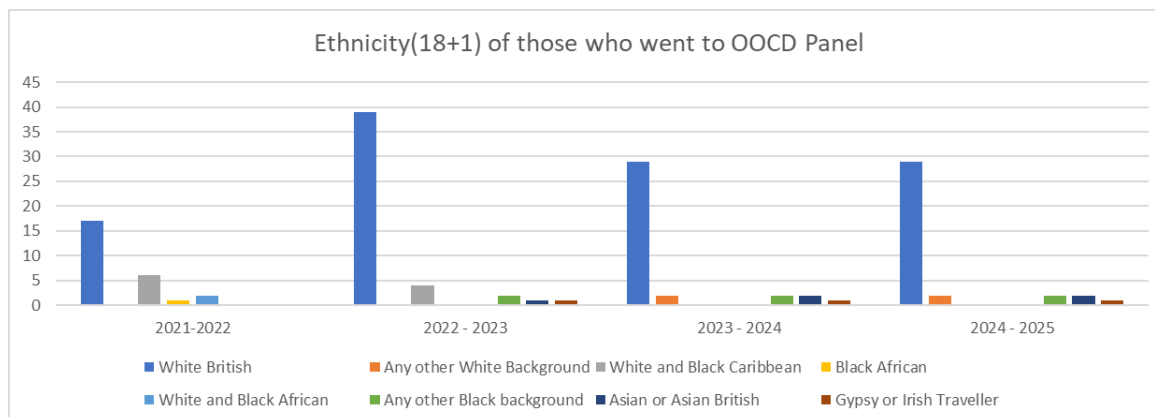
Between April 2024 and March 2025, 38 children received diversionary activity directly from the Police. For this reporting period, there has been a decrease in the number of children diverted to the Out of Court Resolution Panel. There were 36 outcomes from Panel in this reporting period, and a total of 33 individual children. In the previous reporting year, there were 61 outcomes. This can be explained by more children being referred to court in this period.

The most common outcome in 2024 to 2025 was for an Outcome 22 - Deferred Caution with YJS Intervention, 14 in total (39% of the outcomes). In the previous year, the most common outcome was a Community Resolution. In 2024 to 2025, 8% of children received a Youth Conditional Caution (YCC). This is a significant reduction from the previous year where 20% of the children received a YCC.



Of the 33 individual children, 83% were White British and 17% were from Black and Minority Ethnic backgrounds. The overall number of children referred to Out of Court Resolution Panel has decreased, compared to the previous year. There has been a decrease of from 25% to 17% of children from Black and Minority Ethnic backgrounds referred to Out of Court Resolution Panel.

For the majority of these cases, children from Minority Ethnic backgrounds received the same outcome as children who are White where they had committed similar offences. Where this was not their first outcome at panel, they have received a Caution. Most received non-substantive outcomes and some had no programmes offered.



## 5.5 Education

Attendance and engagement with education, training and employment (ETE) is one of the most significant protective factors for all children in supporting them to live positive lives. B&NES YJS prioritises work with children to support them into suitable ETE. Many of the children that we work with have difficulties with education that include Special Education Needs, lack of suitable provision to meet these needs, and suspension and exclusion from school.

The YJS employs an Education Officer who works closely with colleagues in the Education Inclusion Service, SEND team, Schools, Colleges, the Virtual School and the YJS. The Education Officer works directly with children and parents / carers to help them to consider their career goals, to navigate the complex world of education and advocate on their behalf in a range of forums. Each child who works with the YJS has a monthly ETE review with the Education Officer and their Case Manager to set, record and review related goals.

The Director for Education in B&NES sits on the YJS Partnership Board, and this year has presented reports to the Board on the work taking place to increase SEND provision in B&NES and the School's Race Equality Charter work. Both pieces of work link closely with the issues identified with this plan and are examples of activity to reduce disproportionality in B&NES.

The Education Officer prepares an annual report to the YJS Partnership Board to ensure that Board members are aware of the issues relating to education inclusion for the children in the YJS. Last year, the report was also being presented to the Schools Standards Board to ensure they are well-informed of the poor outcomes for some children in the YJS who experience school exclusion and late identification of SEN.

## School Age Children – information from 2023 - 2024 academic year

### Continued trend of higher number of school age children in YJS cohort.

- The YJS has worked with **38** school age children on a Youth Justice Service (YJS) programme in the 2023 - 2024 academic year. As in the previous academic year this is two thirds of our total numbers. There is a continued trend of younger children (under 13 years of age) coming on to a YJS programme.

### Majority of children have SEND.

- Like last year, the majority of children worked with in the YJS have Special Educational Needs with **55%** having an Education Health and Care Plan (EHCP) and **24%** having an SEN Support Plan so **79%** in total. This overall percentage is the same as last academic year but the numbers with an EHCP are higher and those with an SEN Support Plan are lower.
- The most common special needs for our children are ADHD (Attention Deficit and Hyperactivity Disorder), ASD (Autistic Spectrum Disorder) and SEMH (Social Emotional and Mental Health issues). These presenting needs are nearly always an underlying factor in offending behaviour as well as in children struggling to engage with education.

### High numbers who have had a previous Permanent Exclusion, although a reduction in numbers Permanently Excluded in this academic year.

- In the 2023-24 academic year **15** of the children supported by the YJS had had a Permanent Exclusion, compared to **12** in 2022 - 2023, nearly all of them within the previous 2 years.
- However, only **2** children were Permanently Excluded in the 2023 - 2024 academic year, compared to **9** children in 2022 - 2023 academic year.
- Many other children who were worked with were at high risk of an Exclusion and have had their education disrupted due to 'directions off site' to other schools and moves into Alternative Provision to avoid Permanent Exclusion.

### High numbers in Alternative Learning Provision/Special schools.

- Again, high numbers of students working with the YJS have attended special schools (**16%**) or been educated in an Alternative Learning Provision (ALP) setting (**64%**). This is a total of **80%** of the school aged children we have supported. The quality and outcomes from ALP placements can vary and some children still spend too long in ALP.
- Just **16%** of the children on YJS programmes were learning in a mainstream school setting.

## **Education Provision reported as Unsuitable**

The YJS is required to report to the Youth Justice Board on children in the Youth Justice system who were in unsuitable education (according to Youth Justice Board criteria). In 2023 - 2024 academic year, B&NES YJS reported **8** children who had a period of unsuitable education. In most cases these children had very few hours education provision for example a child on roll at a Special School receiving 11 hours Alternative Provision a week (including travel time).

### **Post 16 children (16 - 18 year-olds) – information from 2023 - 2024 academic year**

- The YJS has worked with **20** post 16 children this academic year compared to **22** in the 2022 - 2023 academic year.

### **Fewer children with an EHCP.**

- In contrast to the school age cohort fewer post 16 children supported by YJS had an EHCP – **50%** had an EHC Plan (or a ceased EHC Plan) compared to **59%** last academic year.

### **More children sustaining a Further Education course.**

- **13** of our Post 16 children had started a further education programme in September 2023 and 12 were still on their course by the end of their YJS programme or end of their course (the other young person moved into a job). A high number of the children in Further Education were on the Learning4Work (L4W) programme provided by Bath College in partnership with Youth Connect South West, which is a bespoke programme for learners with an EHCP who are not ready for a mainstream college course.

### **Work, Training and other ETE.**

- A small number of children had some kind of work during the academic year but had not been able to sustain this.

### **Fewer children NEET.**

- This academic year, just **25%** of our post 16 children have had a period of being Not in Education, Employment or Training (NEET) during their YJS programme. In all these cases living arrangements have been a barrier to them finding or staying in employment. Only **2** children were NEET for the whole duration of their YJS programme.

### **Examples of work in the YJS to improve ETE outcomes:**

- Working in partnership with education providers and other support agencies to improve engagement and attendance – either via CIN or CORE groups or by convening a TAC group where no other multi-agency group is in place.
- Contributing to EHCP processes – supporting parents apply for a needs assessment, providing needs assessment reports, regular liaison and follow ups with SEND colleagues.
- Supporting children to understand their strengths and interests and make plans for the future.

- Supporting Year 11 students in making Post 16 choices and supporting them in making applications and plans for the future and providing transition support over the summer.
- High levels of face-to-face and practical support, for example, taking children to their provision, visiting new provision, supporting children apply for and enrol for post 16 courses.
- Supporting children in compiling CVs and applying for apprenticeships/jobs.
- Transitions support for young people changing schools or starting Post 16 programmes.
- Advocacy and support for children and parents in behaviour and re-integration meetings in schools.
- Improving education and training provision for young people through support and joint working with schools and SEND Team.
- Contributing to the development and extension of ALP programmes, ensuring the child and parents voice is heard.
- Supporting children and parent with understanding and navigating EHCP processes

## 5.6 Restorative Approaches and Victims

As part of the statutory duty to comply with the Code of Practice for Victims <sup>17</sup>, the Youth Justice Service has a dedicated Victim Worker (Police Officer) who is responsible for contacting victims of crime at both Out of Court Resolution stage and through the Court process. Victims are offered the opportunity to take part in a restorative justice process, either directly (face-to-face meetings) or indirectly (through 'shuttle mediation' where the Youth Justice Service acts as a go-between). In addition, they are consulted on their views of reparation for the harm caused and this may include community reparation or a letter of explanation or responsibility to the person harmed.

Indirect reparation, where children are able to give something back to the community, participate in development of services or design ways of sharing information with others, continues to be a strength in the Service. Children are not always clear what is being asked of them and a significant part of the work involves building confidence. One child helped develop a leaflet explaining reparation to others and this is now used in introductory work, and another developed a leaflet to help explain the Referral Order process. Children can build on strengths and develop new skills through undertaking reparation and that they are often proud of and affirmed by their work.

Below are some case examples of work completed in the past year for restorative approaches and reparation. All names have been altered for confidentiality.

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<sup>17</sup> <https://www.gov.uk/government/publications/the-code-of-practice-for-victims-of-crime/code-of-practice-for-victims-of-crime-in-england-and-wales-victims-code>



### Case Example from Restorative Justice Work

- D was on a Referral Order for an Assault GBH against a victim. Whilst in company with his peers, D was photographed by a security guard when he entered some premises as a trespasser. D then punched the security guard several times in the face and ran off. This caused a fractured cheek bone that required emergency surgery and a metal plate to be fitted.
- D wanted to apologise, and said he was sorry for the harm he had caused. The YJS worker and the YJS Police Officer met with both the child and the victim to consider restorative justice. Initially the victim was reluctant to consider RJ but after understanding that the child was regretful about what happened, they agreed to meet. Individual meetings and shuttle mediation were carried out with both parties to prepare for them to meet. D was shocked to learn the extent of the injury to the victim and he became more determined in apologising.
- The face-to-face meeting went well and was an emotional experience for all involved. The ice was broken initially with conversation and both the child and the victim shared things with each other about their lives. They talked about what happened on the day of the offence and they were able to understand each other's perspective better.
- Feedback from the victim has been that this meeting helped them to gain closure on what happened. The child has shared that he also felt a big weight had been lifted from his shoulders and was glad he had the opportunity to apologise in person.

### Case Example from Reparation Work

- I have been working with B for 5 months now. We initially met with his case worker to discuss reparation. We discussed possible activities and listened to B's interests and ideas around what he would like to do for reparation. It was clear that he would like to be outdoors in nature as he felt this was 'good for his mental health'. We decided on reparation at a farm, which is a part of the Avon Wildlife Trust, where we would support the maintenance of their allotment which is used in the catering side of the farm.
- From the very first session, B has been enthusiastic about being outside in such a peaceful setting. B has shown maturity in engaging with staff at the farm and is always polite, respectful and keen to complete the tasks given. It has been a positive experience for B to be able to see the progress of the allotment over the time we have worked there. The staff are always on hand to talk to B about the work he is doing and how much it benefits them at the farm, and the clients they serve. B has thanked the staff for letting him work there and giving him a chance, he reflected that he has enjoyed seeing that he is making a difference and helping others.
- We have worked throughout the seasons and B has never complained about the cold, frost, rain and even snow. Now the weather is more settled, we are making the sessions longer and B is keen to carry on working as long as we can to make sure he gets the task done.
- Working together at the farm, we have built a positive relationship, and this has enabled B to open up about his family life and the difficulties he has faced. He reflects on his past and is keen to make positive changes in his life in order to 'stay on the right path' and 'have a good future'
- B has given positive feedback about his reparation experience stating:

- 'Being here is so peaceful, it really helps my mental health being outside in the peace and quiet'
- 'I could see myself doing a job like this in the future, I really enjoy working outside and seeing all the food grow'
- 'This has helped my mental health so much and it's good knowing I am helping others; I actually look forward to coming'

## 5.7 Serious Violence, Exploitation and Contextual Safeguarding

Tackling child exploitation and reducing serious violence are priorities for strategic partnerships in B&NES.

Most of the violent offences committed by children do not reach the 'serious violence' threshold. However, there were three fatal stabbings of teenagers in 2022 and 2023 and the community have a heightened awareness of the dangers of carrying knives.

Since late 2019, B&NES has participated in the Avon and Somerset 'hub and spoke' Violence Reduction Partnership, utilising Home Office funding to undertake strategic needs assessments and agree partnership plans for addressing the issues identified and procuring some direct services.

From 31 January 2023, under the Police, Crime, Sentencing and Courts Act 2022, specified authorities including Youth Justice Services, have been required to work together to prevent and reduce serious violence. The duties include fully engaging with the relevant local partnership, sharing data, supporting the publication of a strategic needs assessment, advising in appropriate responses and assisting in the delivery of prevention and early intervention initiatives.

Locally, there is a Children's Exploitation Subgroup which reports into the Children's Safeguarding Strategic Assurance Group. There is also a Serious Violence Steering Group, chaired by the YJS Head of Service, which reports into the wider Avon and Somerset Violence Reduction Partnership and the Community Safety Delivery Group. The work adopts a public health approach to addressing serious violence, prioritising under-25s involved in public space violence with a particular focus on sharing information at a multi-agency level about individuals, networks and places of concern in order that issues can be addressed collaboratively. The Youth Justice Service has been closely involved in this work from the outset as both areas of work are led locally by the same Head of Service.

The B&NES Partnership have completed a strategic needs assessment. The activity to reduce serious violence that the partnership has commissioned and co-ordinated has included detached youth work, lived experience mentors, Street Doctors Training, Alternative Routes Workshops and Belonging Workshops in Schools, Night Time Economy Joint Briefings, Surrender Bins, Bleed Control Kits, Parent Knife Crime Awareness Sessions and staff training.

## 5.8 Detention in Police Custody

The Youth Justice Partnership works to prevent children from being remanded or sentenced to custody or held overnight in Police custody wherever possible, and to challenge, understand, address and/or learn from the instances when children are detained.



The long established, multi-agency Custody Review Panel meets quarterly and reviews instances of B&NES children being detained. It undertakes multi-agency self-audits against national and local standards and guidance to ensure that legal and other agreed processes have been followed and that no opportunities to influence a different outcome have been missed. The Panel also promotes excellent standards of information sharing, assessment and planning by the Youth Justice Service and Children's Social Care so that Courts receive high quality information on which to base their remand and sentencing decisions.

Membership is drawn from:

- Youth Justice Service
- Police
- Children's Social Care
- Strategy and Commissioning
- Head of Children's Quality Assurance
- Emergency Duty Team
- Liaison and Diversion Service

The Custody Review Panel reviews all episodes where a B&NES child was held overnight in Police custody in Avon and Somerset, whether charged or not. Police review their Custody Records to ensure that local guidance was followed and where a child was charged, they review practice against the national Concordat.<sup>18</sup> The Emergency Duty Team audit against their own guidance to ensure they were proactive in seeking placements where asked and Children's Social Care audit to ensure a detained child received a welfare visit. Identified learning is recorded and actions agreed, often including sharing the learning with colleagues to influence future practice.

## 5.9 Remands

The Custody Review Panel reviews secure remands to ensure opportunities to influence a community remand were not missed and to understand whether there are grounds for supporting a Bail application. One child was subject to a secure remand in the area during 2023 - 2024 and none during 2024 - 2025. In the remand episode in 2023, the Custody Review Panel agreed that all other options for bail had been considered and extensively used prior to the Court using the Secure Remand option.

In 2024, it was agreed that in cases of any future remands to custody for children, there would be a multi-agency learning review conducted and led by the BCSSP.

In the coming year, the YJS Partnership and Custody Review Panel will review the new Concordat on Youth Remands<sup>19</sup> to ensure our local practices are meeting the requirements.

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<sup>18</sup>

[https://assets.publishing.service.gov.uk/media/5a82211140f0b6230269afee/Concordat\\_on\\_Children\\_in\\_Custody\\_ISBN\\_Accessible.pdf](https://assets.publishing.service.gov.uk/media/5a82211140f0b6230269afee/Concordat_on_Children_in_Custody_ISBN_Accessible.pdf)

<sup>19</sup> <https://assets.publishing.service.gov.uk/media/67c05398750837d7604dbc44/youth-remand-concordat.pdf>

## 5.10 Use of Custody and Constructive Resettlement

Historically, and recently, B&NES has had a very small number of children who are sentenced to custody. It is positive that the custody rate is low, however, those children who are sentenced are among the most vulnerable in society and B&NES YJS and strategic partners work to avoid this as an outcome where possible.

As stated above, in 2024, it was agreed that the BCSSP would lead a multi-agency learning review for any children sentenced to custody. This involves taking a look back at the child's journey through services such as health, education, social care and the youth justice service to identify if any opportunities were missed and learning could be applied to future work.

The Custody Review Panel also reviews instances of any children who are at risk of custody. Pro-active cross-agency identification of children considered to be at risk of custody in the foreseeable future leads to seeking assurance that they have a positive relationship with a professional who is supporting them:

- to keep them safe, and particularly to screen them to understand and help address any exploitation.
- to address their likelihood of offending and manage any risk they present to others.
- to retain or access suitable accommodation.
- to retain or access education, employment or training.
- where relevant, to support compliance with Court expectations.

One child received a Detention and Training Order in 2024 - 2025. A multi-agency learning review, led by the BCSSP, was undertaken highlighting the importance good information sharing when a child moves to a different local authority, ensuring that risks inside and outside the home are fully considered for older children, and how adultification can impact professionals' view of a child's resilience. Good practice was identified in relation to support provided to the child while they were in custody, the use of the social graces tool and to support the child to develop their sense of identity.

The service approach to resettlement is adapted to each child's unique situation, led by the allocated YJS Case Manager and Social Worker who prioritises maintaining positive relationships with the child in custody. Planning for resettlement starts at the very beginning of the sentence to ensure that any children leaving custody have access to suitable accommodation and ETE options.

B&NES YJS has an up-to-date Resettlement Policy which references YJB Case Management Guidance<sup>20</sup> and the YJB document 'How to Make Resettlement Constructive'<sup>21</sup>. It is essential that resettlement is planned at the outset of the sentence and adheres to the child first principles.

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<sup>20</sup> <https://www.gov.uk/government/publications/custody-and-resettlement/custody-and-resettlement-section-7-case-management-guidance>

<sup>21</sup> <https://yjresourcehub.uk/custody-and-resettlement/item/610-how-to-make-resettlement-constructive-yjb-document.html>

## 5.11 Working with Families

Youth Justice Service practitioners are experienced and practiced in working with the parents, carers and families of children open to the service and will provide levels of support and communication with care givers so that the child has the most chance of successfully completing their order or programme.

Support is offered through both individual work directly with parents and carers in their homes and through group work parenting programmes that are delivered by the Connecting Families team in the Local Authority. In 2025, a practice guide has been completed, which has included contributions from parents and carers we have worked with in the service, to guide practitioners in their work with families.

There are 5 practitioners in Compass and the statutory YJS who are trained to deliver the accredited Family Links Parenting Programme, and this knowledge is incorporated into the support we provide, as a service, to parents and carers. YJS support to parents can include mediation work, work to strengthen the relationship between care giver and child and education to parents and carers about exploitation and knife crime.

All aspects of the YJS have close links with Early Help as well as services for children open on Child in Need or Child Protection Plans and children who are Looked After. Practitioners work to ensure plans and interventions are coordinated to avoid duplication as well as not overwhelming parents and children with multiple professionals entering their lives at stressful and difficult times.

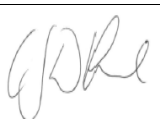
The YJS also provides a wealth of support to parents and carers in relation to education, including advocating to providers to identify and assess for educational needs, and supporting them to navigate the often-complex world of education.

## 6. Sign off Submission and Approval

This Youth Justice Plan has been shared with the Youth Justice Partnership Board for review and endorsement. The Plan has been signed by the YJS Partnership Board Chair on their behalf and confirms that it covers all sections required by the Youth Justice Board.

In accordance with 'Regulation 4 of the Local Authorities (Functions and responsibilities) England Regulations 2000', Youth Justice Plans must be approved by the full council of the local authority. This Youth Justice Plan is subject to the scrutiny and approval processes of B&NES local authority.

It will be considered for approval by the Council's Cabinet on 10<sup>th</sup> July 2025 and full Council on 17<sup>th</sup> July 2025.

<b>Chair of Board</b>	Christopher Wilford, Interim Director of Children and Education Service
<b>Signature</b>	
<b>Date</b>	9 <sup>th</sup> June 2025

## Appendix 1: Budget Costs and Contributions for 2025 - 2026

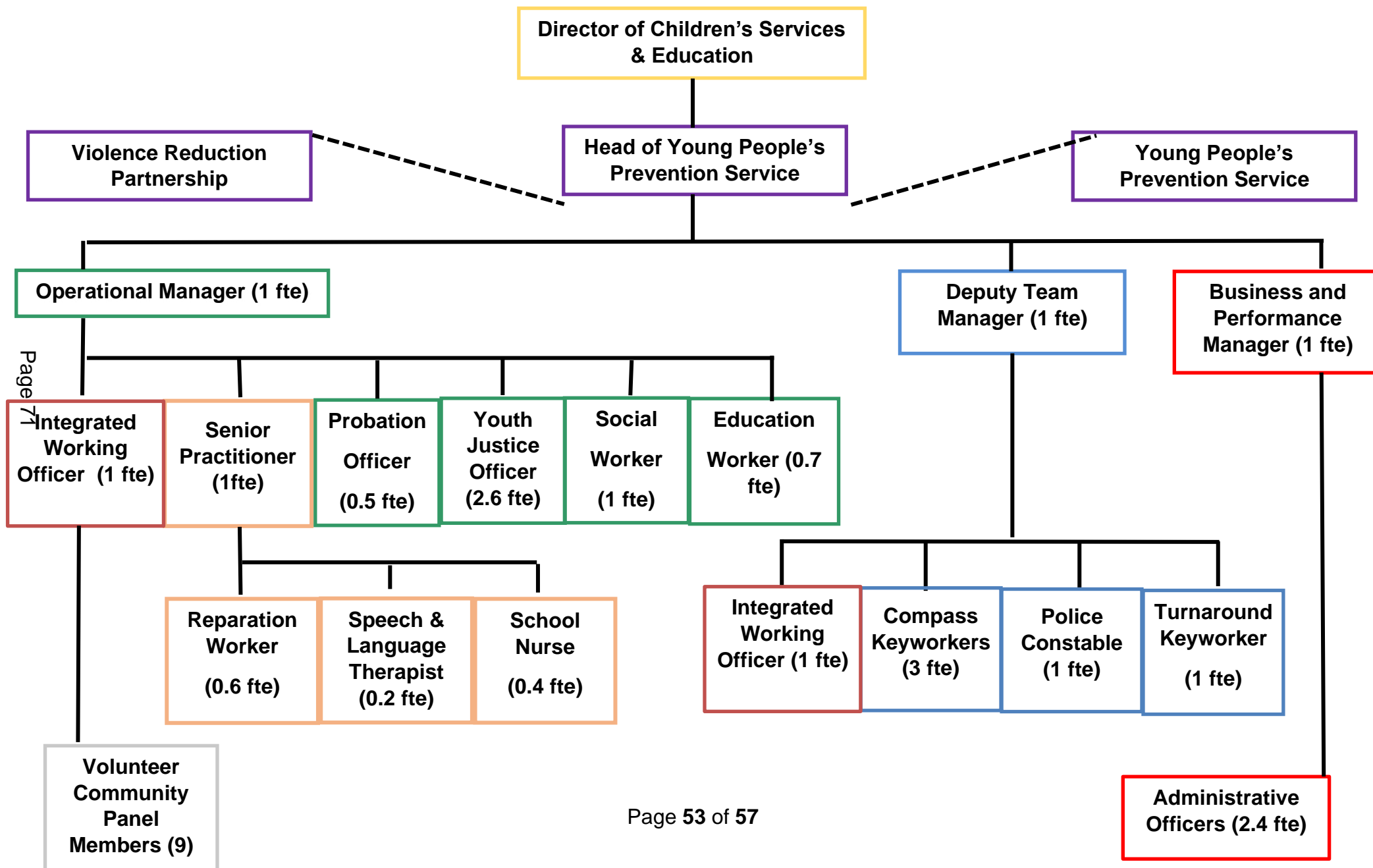
Agency	Staffing costs	Payments in kind	Pooled budget	Total
Police	71,740	1 FTE Police Constable. Access to Police National Computer and Niche	5,000	76,740
Probation	24,090	0.5 FTE Probation Officer and 0.16 FTE Probation Service Officer	5,000	29,090
B&NES ICB (Health)	45,164	0.4 FTE Nurse and 0.2 FTE Speech and Language Therapist	14,885	60,049
B&NES Council (Education and Social Care)	489,896	Keynsham office, HR and finance support (£8906 from EAC05/£9779 from KEA01)	18,685	508,581
Youth Justice Board	£237,728		N/A	£237,728
Ministry of Justice (Turnaround)	37,586		N/A	37,586
<b>Total</b>				<b>949,774</b>

## Appendix 2: Staffing Structure

	Strategic Manager			Team Manager			Practitioner			Administrator			Sessional			Student			Volunteers			Total		
	M	F	Other	M	F	Other	M	F	Other	M	F	Other	M	F	Other	M	F	Other	M	F	Other	M	F	Other
Asian or Asian British - Bangladeshi																								
Asian or Asian British – Indian																			1	1			1	
Asian or Asian British - Other Asian																								
Asian or Asian British - Pakistani																								
Black or Black British – African							1															1		
Black or Black British – Caribbean																			1			1		
Black or Black British - Other Black																								
Chinese																								
Mixed - Other Mixed																								
Mixed - White and Asian																								
Mixed - White and Black African																								
Mixed - White and Black Caribbean																								
Not stated																								
Other Ethnic Group - Any Other																								

Other Ethnic Group - Arab																								
White – British		1			2			14	1		3						1		1	5			24	1
White - Gypsy or Irish Traveller																								
White - Irish																								
White - Other White								2															2	
Total		1			2		1	16	1		3						1		3	6		2	27	1

# Youth Justice Service Organisational Chart



## Appendix 3 Inspection Improvement Plan

Recommendation	Actions	Date to be Achieved	Who
The YJS should ensure all children given an Out-of-Court Resolution receive high-quality assessment activity that considers all risk factors that impact on the safety of both the child and the community.	Deliver a day's training to all practitioners on the Prevention and Diversion Assessment Tool.	<b>November 2024</b>	<b>OM and SP</b>
	Provide specific guidance to Case Managers around the structure for completion of the sections of the tool around: safety for others and safety and wellbeing for the child.	<b>April 2025</b>	<b>OM</b>
	Deliver a day's refresh training to Case Managers about assessments to keep the child safe and to keep others safe.	<b>June 2025</b>	<b>OM and DTM</b>
	For Managers who quality assure Out of Court assessments to undertake a joint quality assurance exercise to ensure consistency and reflection.	<b>June 2025</b>	<b>OM, DTM and SP</b>
	For YJS Managers to jointly Audit 4 Out of Court Resolutions to ensure consistency and reflection.	<b>April 2025</b>	<b>HoS, OM, DTM and SP</b>
	In Supervision, to ensure that any new behaviours or offences are considered in light of changing assessment of risk of harm or safety and wellbeing.	<b>On going</b>	<b>HoS, OM, DTM and SP</b>



Recommendation	Actions	Date to be Achieved	Who
The Youth Justice Management Board should develop its understanding of quality victim work practice and implement effective local performance indicators.	Review the new HMIP Guidance and YJB Guidance regarding Victim work.	March 2025	HoS, BPM, and DTM
	Agree with the YJS Partnership Bboard what our performance measures will be and frequency of reporting.	March 2025	HoS and the Board
	Ensure the YJS Victim Worker understands the reporting requirements.	April 2025	DTM and BPM
	Create a Victim Reporting spreadsheet	April 2025	BPM
	Ensure all participants in restorative justice have an opportunity to provide feedback on the service.	May 2025	DTM
	Submit an annual report to the Board for oversight of victim work.	April 2026	DTM and BPM

Recommendation	Actions	Date to be Achieved	Who
The Youth Justice Management Board should facilitate attendance by all key professionals at the joint decision-making panel in line with the Youth Justice Board's national guidance.	Partnership Board Members for CSC and Education to nominate an Education and Children's Social Care professional to join the Out of Court Resolution Panel.	April 2025	HoS and the Board
	YJS to provide training and input about OOCR's and their role to the new Panel Members.	June 2025	HoS and OM
	YJS to review OOCR practice guidance in light of panel changes	July 2025	HoS and OM

Recommendation	Actions	Date to be Achieved	Who
The Youth Justice Management Board should review the use and application of the formal risk register to ensure it is effective in identifying, prioritising, managing and mitigating risks to the YJS.	Review the current Risk Register with the B&NES council department for a suggested re-structure.	April 2025	HoS and the Board
	Request two Board Members to contribute to the Review of the Risk Register.	June 2025	HoS and the Board

	Table the revised Risk Register to the YJS Partnership Board in July.	<b>July 2025</b>	<b>HoS</b>
	Review the new risk register on a bi-annual basis	<b>January and July 2026</b>	<b>HoS and the Board</b>

#### **Roles:**

HoS = Head of Service

OM = Operational Manager

DTM = Deputy Team Manager

SP = Senior Practitioner

BPM = Business and Performance Manager

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# Equality Impact Assessment / Equality Analysis

(Updated December 2022)

Item name	Details
Title of service or policy	Youth Justice Service
Name of directorate and service	Children's Services and Education, Youth Justice Service
Name and role of officers completing the EIA	Carla Cooper, Interim Head of Service Young People's Prevention
Date of assessment	14 <sup>th</sup> June 2024 – refreshed on 1 <sup>st</sup> May 2025

Equality Impact Assessment (or 'Equality Analysis') is a process of systematically analysing a new or existing policy or service to identify what impact or likely impact it will have on different groups within the community. The main aim is to identify any discriminatory or negative consequences for a particular group or sector of the community, and also to identify areas where equality can be better promoted. Equality impact Assessments (EIAs) can be carried out in relation to services provided to customers and residents as well as employment policies/strategies that relate to staffing matters.

This toolkit has been developed to use as a framework when carrying out an Equality Impact Assessment (EIA) or Equality Analysis. **Not all sections will be relevant – so leave blank any that are not applicable.** It is intended that this is used as a working document throughout the process, and a final version will be published on the Council's website.

## 1.1 Identify the aims of the policy or service and how it is implemented

Key questions	Answers / notes
1.1 Briefly describe purpose of the service/policy e.g. <ul style="list-style-type: none"> <li>• How the service/policy is delivered and by whom</li> <li>• If responsibility for its implementation is shared with other departments or organisations</li> <li>• Intended outcomes</li> </ul>	The Youth Justice Service (YJS) works with children aged 10-17 who have come to attention of the Police due to their behaviour or who are assessed as being at risk of offending. Services are delivered by a multi-agency team including Police, Probation, Health, Social Care and Education staff. These and other agencies work together to address the needs of children in the youth justice system, many of whom have had difficult childhood experiences within or beyond their homes and some of whom have been traumatised by these experiences. The YJS has a statutory duty to prevent youth offending by 10-17 year olds, measured by reducing first time entrants, reduced re-offending and reduced use of custodial sentences. The YJS actively works to support children to engage in education, training and employment, as this is a positive protective factor against offending. It also works for other positive outcomes. The YJS also works with parents/carers and offers restorative services to those harmed by children's offending.
1.2 Provide brief details of the scope of the policy or service being reviewed, for example:	The YJS was established in 2000, under the Crime and Disorder Act 1998. The same legislation introduced a requirement to produce an

<ul style="list-style-type: none"> <li>• Is it a new service/policy or review of an existing one?</li> <li>• Is it a national requirement?).</li> <li>• How much room for review is there?</li> </ul>	annual Youth Justice Plan. The YJB publishes annual guidance for the Plan.
1.3 Do the aims of this policy link to or conflict with any other policies of the Council?	The aim to prevent offending links well with the Children and Young People's Plan ambitions for children to be safe, be healthy, have fair life chances and become engaged citizens in their community. The YJS wants to see children thrive and works to support a wide range of positive outcomes.

## 2. Consideration of available data, research and information

Key questions	Data, research and information that you can refer to
<b>2.1</b> What equalities training have staff received to enable them to understand the needs of our diverse community?	<p>In 2023, we held an all staff 2-day training on Diversity, Cultural Competence and Unconscious Bias. This training was delivered by Stand Against Racism and Inequality (SARI)</p> <p>In 2024, Practitioners attended 2 half day workshops with SARI. One about having conversation with children about identity and the other about how to respond to a child who is showing discriminatory views. The second workshop was delivered in response to the racist violence seen in the summer of 2024.</p> <p>All staff are required to complete the B&amp;NES Equalities training as part of their induction.</p> <p>Staff can also access the monthly reflective practice sessions delivered by SARI.</p>
<b>2.2</b> What is the equalities profile of service users?	Service users are predominantly male (approx. 80% to 85%). There is disproportionality and over representation of children from minority ethnic backgrounds and children with special

	education needs and disabilities (SEND). This percentages fluctuate due to small numbers but consistently over the years, this over-representation can be clearly seen.
<b>2.3</b> Are there any recent customer satisfaction surveys to refer to? What were the results? Are there any gaps? Or differences in experience/outcomes?	<p>There is an annual report presented to the Partnership Board which gathers feedback from services – both parents / carers and children.</p> <p>In the year 2024, we have reviewed how we collect feedback and have just started using a QR code. We have also included a new question about diversity and identity asking service users if they felt their individual needs has been recognised and responded to.</p> <p>The satisfaction levels are generally excellent. There have not been any particular themes from service users about areas for improvement and most service users report feeling listened to, respected and that the service has been helpful.</p>
<b>2.4</b> What engagement or consultation has been undertaken as part of this EIA and with whom? What were the results?	We have created a good practice guide for staff, to be used in induction, to ensure there are clear expectations when working with children from minority ethnic groups, so that we tackle disproportionality where we can. This practice guide was developed in consultation with children and young people who attend the supplementary school with Black Families Education Support Group. The consultation saw advice to staff about how to communicate with children about their identity and recognising the discrimination they have likely experienced.
<b>2.5</b> If you are planning to undertake any consultation in the future regarding this service or policy, how will you include equalities considerations within this?	The Youth Justice Plan includes an action to refresh participation practice. We are in the process of setting up a focus group with parents / carers.



### 3. Assessment of impact: 'Equality analysis'

Based upon any data you have considered, or the results of consultation or research, use the spaces below to demonstrate you have analysed how the service or policy:

- Meets any particular needs of equalities groups or could help promote equality in some way.
- Could have a negative or adverse impact for any of the equalities groups

Key questions	Examples of what the service has done to promote equality	Examples of actual or potential negative or adverse impact and what steps have been or could be taken to address this
<b>3.1 Issues relating to all groups</b> and protected characteristics	<p>The YJS holds regular reflective practice meetings. As it moves towards becoming a more systemic service, it is using Burnham's 'social graces' to remind staff to consider the individual and equalities characteristics of those worked with.</p> <p>Equalities is a standing item on all team meetings' agendas and in most individual staff Supervision.</p> <p>One of the YJS key priorities is 'Embedding Child First Principles'. This is to ensure children are seen as children and not through the label as being 'offenders'.</p>	<p>Children known to the YJS are potentially stigmatised as young offenders although they are regarded as children first by our service.</p> <p>The YJS promotes this perspective amongst other criminal justice partners.</p>
<b>3.2 Sex</b> – identify the impact/potential impact of the policy on women and men.	<p>There is a smaller proportion of girls in the youth justice system than the general population and we are curious about why this is, although it is a national picture.</p>	<p>The children's workforce has expressed concern about girls and offending based on what they are seeing and what children and others tell them.</p>

	Due to small numbers, we need to ensure the service meets the needs of girls. We do this by ensuring all our interventions are individually tailored rather than 'off the peg programmes' that are used for everyone.	There have been examples where girls have been arrested for offences that are clearly linked to mental health needs and self-harming. The Out of Court Resolution Panel has sought to divert them from the formal justice system where possible.
<b>3.3 Pregnancy and maternity</b>	<p>No data is reported to show the proportion of pregnant children known to the YJS although anecdotally, the number would be very low. Work with pregnant girls would be based on their full assessment, and the service would be delivered in a very bespoke way and kept under careful review as the pregnancy progresses.</p> <p>There is a school nurse in the YJS, so we would ensure strong links with her to offer the most appropriate service to any children who are pregnant while working with the YJS.</p>	
<b>3.4 Gender reassignment</b> – identify the impact/potential impact of the policy on transgender people	All children working with the YJS are asked to self-identify their gender. Any children who are questioning their gender or considering a transition can be referred to partner agencies such as Off the Record.	The YJS does not have a depth of experience working with transgender children, so we are aware that there could be a lack of knowledge, bias and struggle to keep up to date. Staff can access consultation from CAMHS and SARI about the issue as required.

<p><b>3.5 Disability</b> – identify the impact/potential impact of the policy on disabled people (ensure consideration both physical, sensory and mental impairments and mental health)</p>	<p>The greatest disproportionality in the YJS is children with Special Educational Needs and Disability (SEND) and with Education, Health and Care Plans (EHCP's) and there are a number of concerns about these, including practice and participation in annual reviews.</p> <p>The service is promoting equality in this area by working with our Speech and Language Therapist to create communication profiles for children in court (and sometimes also used in schools) so that the professionals around them do not misinterpret their behaviour and they know the best way to communicate with them so they understand and can engage with the process. Children are asked questions about their sensory and emotional health needs and plans are devised on an individual basis to remove any barriers to engagement.</p> <p>The service undertakes regular training and consultation with CAMHS and Speech and Language Therapy to ensure we are working in the best way with children with neuro-diversity and additional needs to ensure we remove any barriers to engagement and completion of their programmes with YJS.</p>	<p>One of the issues for children with SEND in the justice system is ensuring they understand what is happening and the courts and police are informed on how to best communicate with them to ensure best outcomes.</p> <p>The delays in EHCP's being issued and waiting lists for diagnoses can exacerbate the problem faced by these children. YJS advocates on behalf of children and families in these situations.</p>
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	<p>The YJS has worked together with Inclusion and SEN teams to create an enhanced offer, similar to that offered to children on CP Plans, for children in the YJS with SEN.</p> <p>Children have been profoundly impacted during the pandemic and the YJS approaches its work with an understanding that emotional and mental health issues will be present for all the children it works with to some extent.</p> <p>If children working with the YJS have sight or hearing issues, we would contact the relevant teams through the School Nurse or the Disabled Children's Team for advice and the most appropriate support for these children and to ensure they can fully access our service.</p>	
<b>3.6 Age</b> – identify the impact/potential impact of the policy on different age groups	<p>The whole Plan is written about the YJS's work with children aged 8-17 in the preventative Compass service and aged 10-17 in the statutory part of the service.</p> <p>We are aware of the importance of good transitions to adult services and hold regular transitions meeting with our Probation colleagues, so that any children who are approaching adulthood</p>	<p>B&amp;NES has identified that the strategy for transitioning young people from children to adult services is a priority action.</p> <p>We are planning Adulthood training for staff in 2025/26 as part of our strategic priority to be child first in our approach.</p> <p>B&amp;NES council has passed a motion for Care experienced to be a protected characteristic.</p>

	and who may be transferred are prepared in the best way possible.	
<b>3.7 Race</b> – identify the impact/potential impact on across different ethnic groups	<p>Nationally and locally, children from minority ethnic groups are over-represented in the justice system. This is particularly seen in the levels of custody rates for black and mixed heritage boys.</p> <p>The YJS is participating in work at an Avon and Somerset level Tackling Disproportionality.</p> <p>We have an Anti-Racism action plan which is reviewed and updated on an annual basis. The work in this plan is strategic and at an operational level. The work includes collaborating with education colleagues to address inequalities in exclusion and suspensions, with police to ensure diversions from the formal justice system are offered fairly across all ethnicities and at a team level regarding monitoring good practice, training and participation work with children.</p> <p>YJS uses translation and interpretation services for any children or parents and carers where English is not their first language.</p>	<p>The adverse impacts here are that the vulnerabilities of minority ethnic children are missed, they are not offered preventative services and can be suspended and excluded from school at higher rates than their white counterparts, leaving them vulnerable to exploitation and offending.</p> <p>B&amp;NES has a Race Equality Task Force, which is promoting the Race Equality Charter Mark for schools to tackle this issue.</p> <p>The Virtual school is also leading on a strategic group looking at issues such as school exclusions and suspensions and aiming to reduce disproportionality.</p>

<b>3.8 Sexual orientation</b> – identify the impact/potential impact of the policy on lesbian, gay, bisexual, heterosexual people	<p>The service is aware of issues of discrimination faced by children who identify as LGBTQ+. All children are asked about their identity, and we aim to ensure that at every point of the service we offer, we take the child's individual and diverse needs into account.</p> <p>YJS can refer children to Off the Record for support around sexual orientation.</p>	
<b>3.9 Marriage and civil partnership</b> – does the policy/strategy treat married and civil partnered people equally?	<p>No data is reported and numbers would be very low in this service for children.</p>	<p>We do not anticipate there would be any adverse impact due to marriage or civil partnership.</p>
<b>3.10 Religion/belief</b> – identify the impact/potential impact of the policy on people of different religious/faith groups and also upon those with no religion.	<p>All children and their parents / carers are asked about their religion and beliefs to ensure that the service we offer takes any particular requirements into account.</p>	<p>YJS staff are trained in and aware of any issues relating to radicalisation and the Prevent agenda.</p>
<b>3.11 Socio-economically disadvantaged*</b> – identify the impact on people who are disadvantaged due to factors like family background, educational attainment, neighbourhood, employment status can influence life chances <b>(this is not a legal requirement, but is a local priority).</b>	<p>There is not data on this issue, but the YJS routinely works with children from disadvantaged backgrounds.</p>	<p>These disadvantages can make children more vulnerable to exploitation and offending and to poor outcomes in education and future employment opportunities.</p>
<b>3.12 Rural communities*</b> identify the impact / potential impact on people living in rural communities	<p>Many of the children the YJS works with live in rural communities.</p>	

	<p>We need to ensure they are supported to access services and that they can access our service without any disadvantage.</p> <p>One example of this is to ensure that Referral Order Panel Meetings are held in children's local communities or if that is not possible, the YJS will provide suitable transport for them to attend.</p>	
<p><b>3.13 Armed Forces Community **</b> serving members; reservists; veterans and their families, including the bereaved. Public services are required by law to pay due regard to the Armed Forces Community when developing policy, procedures and making decisions, particularly in the areas of public housing, education and healthcare (to remove disadvantage and consider special provision).</p>	<p>No data is reported to show the proportion of Armed Forces children known to the YJS although anecdotally, the number would be very low.</p>	

\*There is no requirement within the public sector duty of the Equality Act to consider groups who may be disadvantaged due to socio economic status, or because of living in a rural area. However, these are significant issues within B&NES and have therefore been included here.

\*\* The Equality Act does not cover armed forces community. However, the Armed Forces Bill (which came in on 22 Nov 2022) introduces a requirement to pay 'due regard' to make sure the Armed Forces Community are not disadvantaged when accessing public services.

## 4. Bath and North East Somerset Council & NHS B&NES Equality Impact Assessment Improvement Plan

Please list actions that you plan to take as a result of this assessment/analysis. These actions should be based upon the analysis of data and engagement, any gaps in the data you have identified, and any steps you will be taking to address any negative impacts or remove barriers. The actions need to be built into your service planning framework. Actions/targets should be measurable, achievable, realistic and time framed.

Issues identified	Actions required	Progress milestones	Officer responsible	By when
Over-representation of children from minority ethnic groups – in particular those from a mixed heritage.	Implementation of recommendations in the Tackling Disproportionality report. Undertake Adulthood training Ensure all policies refer to equity, inclusion and diversity. See Anti-Racism Action Plan	Seeing fewer children from minority ethnic backgrounds in the youth justice system	Head of Service	
Over-representation of children with EHCPs and wider SEND needs in the youth justice system	Speech and language therapy and SEND processes training to be delivered to all staff as part of the induction package.  Education Psychology Service is offering time to YJS to offer consultation and assessments for children to ensure their needs do not go unidentified.	Seeing children with SEN in suitable education  Hearing the practitioners feel more confident in meeting the needs of children with neuro-diversity	Head of Service	



## 5. Sign off and publishing

Once you have completed this form, it needs to be 'approved' by your Divisional Director or their nominated officer. Following this sign off, send a copy to the Equalities Team ([equality@bathnes.gov.uk](mailto:equality@bathnes.gov.uk)), who will publish it on the Council's and/or NHS B&NES' website. Keep a copy for your own records.

**Signed off by:** Christopher Wilford, Interim Director Children's Services.

**Date:** 1<sup>st</sup> May 2025

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Bath & North East Somerset Council			
MEETING:	Cabinet		
MEETING DATE:	10 July 2025	EXECUTIVE FORWARD PLAN REFERENCE:	
		E	3579
TITLE:	Revenue & Capital Outturn 2024/25		
WARD:	All		
AN OPEN PUBLIC ITEM			
<b>List of attachments to this report:</b> <b>Appendix 1:</b> Detailed Revenue Budget Outturn <b>Appendices 2(i) &amp; 2(ii):</b> Proposed Revenue Virements & Revised Revenue Cash Limits 2024/25 <b>Appendix 3:</b> Detailed Capital Variance & Rephasing Requests 2024/25 <b>Appendices 4(i) &amp; 4(ii):</b> Capital Virements & Capital Programme by Portfolio 2024/25 <b>Appendix 5</b> – Revenue Savings Monitor			

## 1 THE ISSUE

- 1.1 The report presents the revenue and capital outturn for 2024/25, highlighting a material improvement in the position at year end with a minor adverse revenue outturn position of £0.21m after allowing for agreed transfers to/from reserves and carry forwards. This is an improvement of £0.77m from the reported position in the Quarter 3 forecast.
- 1.2 The report refers to requests to carry forward specific revenue budget items to 2025/26 and to write-off revenue over budgets where recovery in future years would have an adverse impact on continuing service delivery.
- 1.3 It is proposed that the £0.21m adverse variance is funded from the Revenue Budget Contingency earmarked reserve to give an on-budget position.
- 1.4 The report also refers to requests to re-phase specific capital budget items to 2025/26 and to remove net capital underspends.

## **2 RECOMMENDATION**

The Cabinet is asked to;

- 2.1 **Note the revenue budget outturn on budget position for 2024/25, after allowing for carry forwards and transfers to reserves.**
- 2.2 **Approve the revenue carry forward proposals listed in the tables in paragraph 3.6.**
- 2.3 **Approve that all other over budgets are written-off as an exception to the Budget Management Rules for 2024/25.**
- 2.4 **Approve the transfer of £0.21m from corporate earmarked reserves.**
- 2.5 **Note the revenue virements for 2024/25 reported for information in Appendix 2(i).**
- 2.6 **Note the reserve positions and the use of flexible capital receipts shown in paragraphs 3.17 to 3.19.**
- 2.7 **Note the outturn position of the 2024/25 capital programme in paragraph 3.33, and the funding outlined in paragraph 3.36.**
- 2.8 **Approve the capital rephasing and write-off of net underspends as listed in Appendix 3. This reflects the outturn spend position on projects against final budgets as detailed in Appendix 4(ii).**

## **3 THE REPORT**

- 3.1 This report provides information about the Council's financial performance against its revenue and capital budgets in 2024/25.

### **Revenue Budgets**

- 3.2 The report identifies that, after allowing for carry forwards and transfers to and from reserves, the Council delivered an adverse outturn position of £0.21m in 2024/25.
- 3.3 The table below shows the overall revenue outturn position by portfolio:

<b>Portfolio</b>	<b>Revised Budget £m</b>	<b>Outturn £m</b>	<b>Variance Over / (Under) £m</b>
Leader of Council	(0.27)	(0.44)	(0.16)
Climate Emergency and Sustainable Travel	1.52	1.46	(0.07)
Council Priorities and Delivery	6.28	5.94	(0.34)
Resources - Services	6.36	5.72	(0.63)
Resources - Corporate	3.19	(2.09)	(5.29)
Economic and Cultural Development	(5.87)	(4.47)	1.40
Adult Services	62.88	62.95	0.07
Children's Services	46.41	52.59	6.18
Highways	(0.95)	(2.20)	(1.25)
Neighbourhood Services	27.09	28.30	1.21
Built Environment and Sustainable Development	2.92	2.79	(0.13)
<b>Portfolios Total</b>	<b>149.56</b>	<b>150.55</b>	<b>0.99</b>
Partial Release of Provision	0.00	(0.99)	(0.99)
<b>Total (before Carry Forwards)</b>	<b>149.56</b>	<b>149.56</b>	<b>0.00</b>
Carry Forward Requests (underspends)	0.00	0.21	0.21
<b>Total (including Carry Forwards)</b>	<b>149.56</b>	<b>149.77</b>	<b>0.21</b>

Note1: Some of the figures in this table are affected by rounding.

- 3.4 The main areas of over/under budget and change against the April to December (Q3) forecast financial position are as follows:

**Leader of the Council (£0.16m under budget, £0.01m favourable movement)**

Contract savings in Emergency Planning and a small increase in dividend payable to the shareholder (Council) from the Housing Delivery Vehicle (Aequus) made up the favourable year-end position for the portfolio.

**Climate Emergency and Sustainable Travel (£0.07m under budget, £0.03m favourable movement)**

Costs of running an additional bus service/route were more than mitigated by staffing underspends across the portfolio.

**Council Priorities and Delivery (£0.34m under budget, £0.15m favourable movement)**

The primary reason for the favourable variance is due to the proposed carry forward of unspent 2024/25-2025/26 Ward Empowerment Scheme. Vacancy management across all services also contributed to the portfolio underspend.

**Resources – Services (£0.63m under budget, £0.59m favourable movement)**

Housing Benefit Subsidy costs benefitted from cheaper accommodation and the provision of B&NES own provision, meaning more costs could be recovered compared to previous years. Staffing underspends across IT, Legal, Procurement and Risk and Assurance services added to the favourable outturn position, partially offset by an overspend in the Commercial Estate relating to borrowing costs and legal costs.

**Resources – Corporate (£5.29m under budget, £0.45m favourable movement)**

Borrowing costs were £1.4m less than budgeted, primarily due to slippage in spend on the Council's capital programme. This also contributed to a lower Minimum Revenue Provision charge (the charge to revenue made in respect of paying off the principal sum of the borrowing undertaken to finance the capital programme), which was £0.81m less than budgeted. Income from the City Deal and business rates grants added a further £0.7m to the total underspend, while £2.3m corporate contingencies were released to support the Council's bottom line.

**Economic And Cultural Sustainable Development (£1.40m over budget, £0.25m favourable movement)**

Heritage Services' visitor numbers were lower than budgeted levels for 2024/25, delays in renting floor space at No.1 Bath Quays South, and delays implementing the corporate landlord model and rationalising the estate were the main contributors to the adverse year-end position. A one-off windfall resulting from a historic broadband provision agreement helped partially mitigate the portfolio overspend.

**Adult Services (Including Leisure £0.07m over budget, £0.03m adverse movement)**

The outturn position for Adult Social Care is a balanced position after a transfer from the Adult Social Care reserve of £0.4m. Increased activity has been seen in 2024/25 with demand for package placements increasing on average by 16%. The cost of care also continued to increase during the year due to the economic and market factors experienced through 2024/25 and the increasing complexity in care needs. The Market Sustainability and Improvement Fund Grant monies (MSIF £3.19m) has been fully used to support market sustainability in meeting the increasing fee rates seen. This funding continues in 2025/26 at the same level. Arrangements for hospital discharges have continued and were jointly agreed with BSW ICB, making use of the various discharge grants received across both BSW ICB and the Council in 2024/25. These arrangements are agreed to continue in 2025/26

The level of future demand is expected to cause pressure that will see more people requiring support and rising cost pressures that providers face due both to general inflation, Employers NI and sector specific cost pressures. To balance this, work will continue with providers on issues to make the market more sustainable and on the delivery of the service transformation plans to ensure services can be provided to meet and sustain this demand.

**Children's Services (£6.18m over budget, £0.63m adverse movement)**

The over budget position is primarily due to the continuing pressures from 2023/24 across the demand-led placement and package budgets (£2.6m continued pressure from 2023/24 into 2024/25), the additional pressures in-year from the demand-led budgets (£1.5m), continuing pressure from home to school transport (£1.4m) and staffing pressures due to agency usage (£0.4m).

Demand-led placement pressures are due to a mix of increased demand, especially around Residential, Unaccompanied Asylum Seeker Children (UASC) and increased packages of care and support costs needed, due to the increased needs our children and young people continue to present with. There are also continued increased costs because of the complex packages of care needed for those with the highest need in the Disabled Children's Team (DCT). In total these areas are £4.12m over budget.

The biggest area of demand-led pressure is Residential (£3.37m over budget), this has been driven by an increase in numbers of placements because of the need to safeguard young people suffering criminal exploitation, in addition to an increased trend of young people suffering from emotional dysregulation and mental health, in conjunction with upward cost pressures on placements from providers. The other principal areas of pressure are DCT (£1.28m over budget), UASC support (£0.37m over budget) and Parent and Baby support (£0.11m over budget). The complex needs funding stream underspend (Joint Agency Panel - JAP) offsets some of the DCT overspend, as young people who are no longer funded from JAP are funded now from DCT instead (JAP £0.72m under budget). There is also an under-budget position across In House Foster Care and Permanence allowances (£0.34m under budget). The reduction of spend on In House Foster Care is partially due to the success of some Foster Carers becoming long term carers via Special Guardianship Orders.

These pressures are net of £0.88m in-year mitigations delivered, plus the full delivery of the £1.26m budgeted savings across the Children's Portfolio.

To address the over budget position in the demand-led budget areas cost reduction strategies have been assessed and form part of a transformation program which aims to significantly reduce the cost pressures in future years.

In Education there is an over budget position of £0.53m, which is mainly because of Teachers Pension costs rising (which is an ongoing pressure from 2023/24), and staffing pressures due to the use of agency to maintain statutory service provision amid rising demand.

Home to School Transport (HTST) has a pressure of £1.40m. This is due to ongoing pressure from market forces creating cost pressures when procuring HTST, including reduced availability of drivers, cost inflation and reduced tendering activity for many routes. The end-to-end process for HTST is being reviewed to ensure the most efficient and effective delivery of our statutory responsibility in a challenging marketplace.

### **Highways (£1.25m under budget, £0.41m favourable movement)**

Net Parking income has exceeded budget by £1m, while street-works income within the Network and Traffic Management service is also over and above budgeted levels, which combined with staffing underspends totalled a £0.20m favourable variance for the service.

The Clear Air Zone scheme sits within this portfolio and its performance to date is detailed in paragraph 3.16.

### **Neighbourhood Services (£1.21m over budget, £0.49m adverse movement)**

Waste and Fleet Services ended the year with an adverse variance of £0.98m. Key reasons for the overspend were staffing costs to maintain service levels, retaining depots and fleet costs. Underachievement of income in the Bereavement and Public Protection services, along with a savings target shortfall in Customer Services, have also contributed to the portfolio overspend outturn position.

### **Built Environment and Sustainable Development (£0.13m under budget, £0.04m favourable movement)**

Underachievement of income within the Building Control service was more than compensated by both strong income performance and staffing underspends in both the Development Management and Housing services.

3.5 Further detail of outturn budget variances is attached at Appendix 1.

### **Carry Forward Requests**

3.6 The following carry forward requests have been made for approval:

<b>Request and Reason for Request</b>	<b>£</b>
<b>Corporate Strategy and Communications – Ward Empowerment Fund</b>  The Ward Empowerment Fund is a three-year scheme for Councillors to fund improvement schemes within their wards. The carry forward is required to take the remaining funds into the third year of the scheme.	120,285
<b>Green Transformation – Sustainability Studies</b>  To carry forward remaining 24/25 budget allocation for sustainability studies where delays have been incurred in finalising them.	16,840
<b>Children’s Services</b>  Carry forward of pooled budget balance for Youth Justice Service.	57,066
<b>Community Safety – Violence Reduction Unit (VRU)</b>  Income held on behalf of four Unitary Authorities to fund costs associated with VRU staffing costs that fall into 2025/26.	11,395
<b>Total</b>	<b>205,586</b>

3.7 After allowing for the above carry forwards, it is proposed that the net over budget position of £0.21m, is funded from the Revenue Budget Contingency Reserve, which



is used to fund unbudgeted revenue pressures which are unable to be mitigated by management and recovery actions.

- 3.8 It is recommended that all other over budgets are written off as an exception to the Budget Management Scheme Rules to retain budget stability in 2025/26.

### **Delivery of Savings and Income Generation Budget Proposals**

- 3.9 The 2024/25 revenue budget approved savings and income generation proposals of £16.42m, all of which were on-going savings. Of the total savings, 77% (£12.66m) have been delivered in full, 17% (£2.78m) have been mitigated through savings, contingency or income elsewhere in the respective service, with the remaining 6% (£0.98m) delayed until 2025/26 or addressed through the budget setting proposals. Further details on the savings performance are provided in Appendix 5.

### **Schools**

- 3.10 The overall Dedicated Schools Grant (DSG) for 2024/25 was £195.260m, however of this sum £130.347m was returned to the Department For Education (DFE) to be allocated to Academies. A further £19.567m was allocated to maintained schools through funding formula. A further £18.060m was allocated directly to nurseries and early years settings under the Early Years formula with the remaining £27.285m was used by the Local Authority (LA) to support Special Educational Needs (SEND), Central Expenditure, and Early Years support services.
- 3.11 The centrally held elements of the DSG were over budget by £10.532m, due to significant increases in numbers and cost of placements for children with SEND which is funded from the High Needs Block within the DSG. This overspend will be carried forward along with the accumulated deficit on the DSG of £22.263m giving a total overspend to be carried forward of £32.795m. In line with Government guidance any overspend is carried forward for recovery against future DSG funding. Therefore, the LA cannot fund this pressure from its own General Fund revenue budget (unless permission is given by the Secretary of State to disregard the requirement to fund from the DSG). Year-end budgets have been adjusted to reflect the transfer of the £32.795m overspend into a specific unusable reserve for recovery against future DSG funding. This treatment is in line with Government guidance stating that DSG in-year and cumulative deficits should no longer be held as a negative earmarked reserve and should instead be held in an unusable reserve called the Dedicated Schools Grant Adjustment Account. This accounting treatment has the effect of separating DSG budget deficits from the LA's General Fund and covers the period to 31<sup>st</sup> March 2028, following the recently announced two-year extension.
- 3.12 In March 2023 the LA entered into a Safety Valve Agreement recovery plan to bring spending in line with budget over the next 6 years with the DFE. The Safety Valve Agreement is a process set up to support Local Authorities with DSG deficits, whereby the LA will show its ability to ensure that spending is controlled within the DSG and the DFE will look to support the accumulated overspend. The agreement signed by the LA and the DFE sets out the recovery of the cumulative overspend with the DFE providing additional funding to the LA as set out in the table below. However, as we have not achieved the targets of our plan, the DFE require us to submit a revised version, so also shown below are the payments received to date.

<b>Year</b>	<b>The DFE agrees to pay to the LA the additional £m of DSG by each year-end (Original Safety Valve Agreement)</b>	<b>Actual payments received to date £m</b>
2022/23	£7.68m	£7.68m
2023/24	£1.65m	£0.55m
2024/25	£1.65m	TBC
2025/26	£1.65m	TBC
2026/27	£1.65m	TBC
2027/28	£1.65m	TBC
2028/29	£3.29m	TBC
<b>Total</b>	<b>£19.22m</b>	<b>TBC</b>

3.13 To date, the LA has received £8.23m and the DFE will reprofile the remaining payments over the length of the new arrangement once it has been agreed. The DFE are currently reviewing our latest submission, and a revised plan is anticipated to be agreed with the DFE in the next few months. Once agreed a new schedule of payments will be agreed as part of that process.

3.14 The seven schools maintained by the LA have balances that have increased by £0.685m to £1.877m at the year-end. This increase is partly due to some schools building up balances for capital projects in future years. These balances are closely monitored by Schools Forum which has adopted an excessive balances policy in line with continued DFE best practise guidance. All schools with balances deemed to be excessive are challenged to explain their position. Two of the seven maintained schools have recently converted to academy. Their balances are included in the figure above as they were maintained as at the 1<sup>st</sup> April 2025.

### **Public Health**

3.15 The Public Health budget is currently ringfenced. The year-end outturn was in line with the value of the grant funding, resulting in a balanced position against the value of this funding, including transfers from the Public Health reserve of £0.079m. The revised balance held in the reserve is £0.529m as at 31<sup>st</sup> March 2025. Budgets have been adjusted to reflect the transfer from reserves.

### **Clean Air Zone**

3.16 The Clean Air Zone (CAZ) has generated £18.75m operational income since launch (15 March 2021 - 31 March 2025). This is comprised of £8.07m daily charges paid in time, with a further £10.68m generated by penalty charge notice (PCN) surcharges for non-payment of daily charges and through retrospective recovery as part of the PCN scheme. Grant income associated with the early years of the scheme was £3.14m. In terms of operating income associated with 2024/25, £1.31m was received in daily charges and £1.44m in PCN surcharges and retrospective recovery. 2024/25 CAZ operating costs totalled £2.25m bringing whole scheme operating costs since launch to £10.43m.

After operational costs & decommissioning provisions are met, surplus CAZ proceeds are ringfenced for transport investment or air quality related schemes as referenced within the CAZ charging order. By 31 March 2025 £4.40m has been added to smoothing and decommissioning reserves for future year costs; the CAZ revenue re-investment reserve stand at £3.14m, having already used £4.32m for projects to date. All £3.14m of the current balance has been allocated to future projects: £2.5m (over two years) funding B&NES' contribution to City Region Sustainable Transport Settlement (CRSTS) together with £0.64m supporting transport capital spending and associated air quality projects. At this stage it is forecast that no further funding will be available for reinvestment as any future receipts will be required to fund future year operational, decommissioning and exit costs.

### Reserves and Flexible Capital Receipts

3.17 The year-end position of earmarked reserves, taking into account the 2024/25 outturn, are shown in the table below.

Council's Earmarked Reserves	2023/24	2024/25	Movement
	£'m	£'m	£m
<b>Corporate Earmarked Reserves</b>			
Insurance Fund	1.076	0.944	(0.132)
Capital Financing Reserve	11.663	13.117	1.454
Revenue Budget Contingency	3.348	2.467	(0.881)
Transformation Investment Reserve	1.400	0.987	(0.413)
Business Rates Reserve	10.148	16.256	6.108
City Deal Smoothing Reserve	2.993	2.141	(0.852)
Restructuring & Severance Reserve	4.883	4.835	(0.048)
Financial Planning and Smoothing Reserve	2.842	6.297	3.455
Public Health Grant Reserve	0.608	0.529	(0.079)
Community Empowerment Fund	0.324	0.324	0.000
Revenue Grants Unapplied	1.038	0.828	(0.210)
Revenue Funding of Capital Reserve	0.896	3.771	2.875
Covid19 Outbreak Management Fund Grant Reserve	0.086	0.000	(0.086)
Covid 19 General Reserve	1.005	0.000	(1.005)
City Region Sustainable Transport Settlement Contribution Reserve	3.000	3.000	0.000
Energy Inflation Reserve	0.450	0.450	0.000
Other	0.356	0.353	(0.003)
<b>Sub Total</b>	<b>46.116</b>	<b>56.299</b>	<b>10.183</b>
Schools Balances	1.191	1.876	0.685
Service Specific Reserves	4.436	4.555	0.119
General Service Reserves	21.909	16.468	(5.441)
<b>Total Earmarked Reserves</b>	<b>73.652</b>	<b>79.197</b>	<b>5.545</b>

Reserve balances excludes any 2025/26 transfers agreed as part of the 2025/26 Budget Report and the transfers proposed in paragraph 3.7.

Note: Some of the figures in this table are affected by rounding.

- 3.18 The year-end position of uncommitted non-earmarked reserves was £12.6m in line with the risk assessed requirements of a range of £12.3m to £13.6m agreed in the 2024/25 Budget Report.

### Flexible Use of Capital Receipts

- 3.19 Council approved a revised Efficiency Strategy in February 2024 as part of the 2024/25 budget. This enables the authority to utilise capital receipts for one-off spend such as severance costs that result in the delivery of ongoing savings. Flexible capital receipts of £1.383m were utilised in 2024/25 taking the total used to £11.115m and it is estimated that this spend will contribute to the release of ongoing revenue savings of £17.355m by the end of 2025/26. Further details of spend and savings are shown in the following tables.

Category	Spend			
	2017/18 - 2022/23	2023/24	2024/25	Total
	£m	£m	£m	£m
Restructuring & Severance Costs	7.537	1.481	1.383	10.401
Procurement, Commissioning and other service redesign	0.714	0.000	0.000	0.714
<b>Total</b>	<b>8.251</b>	<b>1.481</b>	<b>1.383</b>	<b>11.115</b>

Category	Cumulative Savings			
	2017/18 - 2022/23	2023/24	2024/25	2025/26
	£m	£m	£m	£m
Restructuring & Severance Costs	6.387	6.525	7.065	11.065
Procurement, Commissioning and other service redesign	6.29	6.29	6.29	6.29
<b>Total</b>	<b>12.677</b>	<b>12.815</b>	<b>13.355</b>	<b>17.355</b>

## Council Tax

- 3.20 The 2024/25 tax base allowed for the same number of Local Council Tax Support Scheme (LCTSS) recipients as at the end of November 2023 to continue into 2024/25 and incorporated the scheme changes to the rules of entitlement for households who receive Universal Credit as agreed at the November 2023 Council meeting. The budget estimate of costs of LCTSS were set at £10.86m. The cost at the end of March was £10.48m, £0.38m under budget. The number of working age claimants ended the year at 6,432 and the number of Pensioner claimants was 3,329.
- 3.21 The non LCTS elements of the Collection Fund ended the year in an adverse position, with a deficit of £0.44m mainly due to an increase in exemptions and a higher than forecast increase in the bad debt provision.
- 3.22 Taking all these factors into account, the final in-year deficit on the Collection Fund in respect of Council Tax is £0.06m, of which the Council's share is £0.05m. This represents an adverse variance of 0.04% against the 2024/25 forecast council tax income.
- 3.23 The Council's share of the final position on the Collection Fund, including the net surplus carried forward from 2023/24 of £0.37m, is a surplus of £0.32m. This represents a reduction of £0.34m from the estimated surplus provision of £0.66m made in the 2025/26 Budget Report.

## Business Rates

- 3.24 The outturn position for the Business Rate element of the collection fund is a surplus of £5.47m. The table below shows the Council's share of the surplus is £5.15m, which represents a reduction over the Quarter 3 forecast position of £1.12m.

Business Rates Collection Fund	Outturn Position		Qtr3 Forecast		Change
	Total (£m)	B&NES Share (£m)	Total (£m)	B&NES Share (£m)	B&NES Share (£m)
In Year <b>(Surplus)</b> / Deficit	<b>0.21</b>	<b>0.20</b>	<b>(0.98)</b>	<b>(0.92)</b>	<b>1.12</b>
2023/24 Surplus carried Forward	<b>(5.69)</b>	<b>(5.34)</b>	<b>(5.69)</b>	<b>(5.34)</b>	0.00
<b>Total (Surplus) / Deficit</b>	<b>(5.47)</b>	<b>(5.15)</b>	<b>(6.66)</b>	<b>(6.26)</b>	<b>1.12</b>

- 3.25 The main reason for the adverse change against the Quarter 3 forecast is due to an increase in retail relief of £0.7m, an increase in empty property relief of £0.5m, partly offset by a lower than forecast bad debt provision. This resulted in a final in year deficit on the Collection Fund of £0.2m which represents an adverse variance of 0.3% against the 2024/25 budgeted income.
- 3.26 Section 31 grant income from Business Rate compensation grants and receipts from the City Deal Business Rate Pool ended the year £0.95m above budget after allowing for the £0.43m increase in income factored into the 2024/25 revenue overspend

mitigation actions. This balance has been transferred to the Business Rate Reserve in line with the approach for managing surpluses and deficits on business rate income as set out in the Budget Report.

- 3.27 There is a favourable variance on the City Deal Pool payment of £1m due to lower than budgeted income in year. The benefit of this will be reversed in 2025/26 under statutory accounting rules and this is smoothed through the Business Rate Reserve.
- 3.28 As reported in the Quarter 2 monitoring report, £3.45m of backdated income was received in 2024/25 following an agreement made by the Business Rate Pooling Board to adjust income splits on the Pool funds, with the agreement to backdate these to the Pool inception in 2014. This income has been transferred to the Business Rate Reserve.
- 3.29 Taking account of the above transfers, the balance on the Business Rate Reserve as at the 31<sup>st</sup> March 2025 is £16.3m. This balance is forecast to reduce to £14.2m after allowing for the statutory accounting adjustment of £1m and funding the adverse movement on the Business Rate Collection Fund of £1.1m. The £14.2m represents c17% of the annual gross business rate income (excluding the tariff payment to government).
- 3.30 The balance on the Business Rate Reserve will be reviewed as part of the 2026/27 Budget Process.

### Overall Collection Fund

- 3.31 The following table shows the overall estimated position, for which provision was made in the 2025/26 Budget Report, and the actual outturn position for the Council share of the Collection Fund for 2024/25. These figures exclude preceptor shares:-

	<b>Estimated (Surplus)/ Deficit £'m</b>	<b>Actual (Surplus)/ Deficit £'m</b>	<b>Difference £'m</b>
Council Tax	(0.664)	(0.320)	0.344
Business Rates	(6.261)	(5.145)	1.116
<b>Total</b>	<b>(6.925)</b>	<b>(5.465)</b>	<b>1.460</b>

- 3.32 At an overall level, the outturn surplus position on the Collection Fund reduced by £1.460m from the estimated position. The overall difference will be taken into consideration when estimating the closing 2025/26 Collection Fund position as part of the 2026/27 Budget process.

### Capital Programme

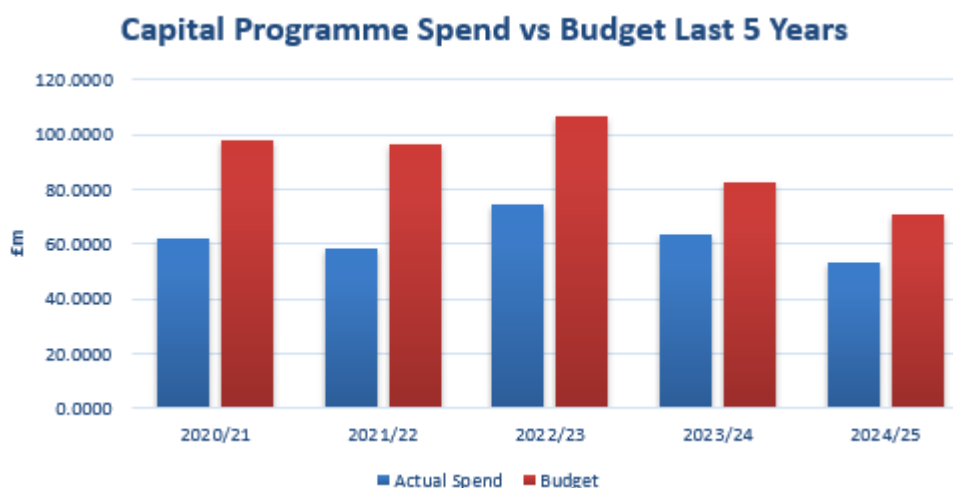
3.33 The capital spend in 2024/25 was £53.041 (75%) against a budget of £70.534m giving a variance of £17.493m, the variance mostly reflects the delivery of projects moving into future financial periods.

Portfolio Summary	2024/2025 Outturn Position			
	Capital Budget £'m	Outturn £'m	Variance £'m	Rephasing to 2025/26 Requested £'m
Leader	0.224	0.170	(0.054)	0.054
Climate Emergency & Sustainable Travel	3.926	3.079	(0.847)	0.847
Resources	11.178	6.762	(4.416)	4.416
Economic & Cultural Sustainable Development	14.388	10.896	(3.492)	2.388
Children's Services	9.276	5.558	(3.718)	3.582
Adult Services	2.389	2.349	(0.040)	0.039
Highways	17.541	15.312	(2.228)	2.221
Neighbourhood Services	5.318	4.021	(1.297)	1.293
Built Environment & Sustainable Development	6.294	4.894	(1.400)	1.400
<b>Total</b>	<b>70.534</b>	<b>53.041</b>	<b>(17.493)</b>	<b>16.241</b>

Note: Some of the figures in this table are affected by rounding.

3.34 Of this variance, £16.241m is requested for carry forward to 2025/26 to cover re-phased costs of capital projects. The detailed outturn position and re-phasing of each individual project is attached at Appendix 3. The balance of £1.252m represents net underspends that are removed from the programme. These include an underspend of £1.1m on the Bath Western Riverside project reflecting project savings after receipt of Homes England Grant and underspends of £0.005m on Alice Park Skate Park, £0.007m Parking Video Enforcement Cameras and £0.004m Bath Quay Infrastructure. A sum of £0.135m represents unused 2024/25 budget from the Special Education Needs & Disability (SEND) Residential Provision project at Bath College, where its Board has indicated the College will no longer be proceeding with the project, requiring the further £3.890m future years budget provision to also be removed.

3.35 The delivery of the capital spend compared to budget over the last five years is shown in the following graph:



3.36 The funding of the capital programme for 2024/25 is as follows:-

	£'m
Total Capital Spending:	<b>53.041</b>
<b>Funded by:</b>	
Capital Receipts	2.436
Capital Grants	27.417
3 <sup>rd</sup> Party Receipts (inc. S106 & CIL)	3.696
Revenue	1.389
Prudential Borrowing (Implied Need)	18.103
<b>Total</b>	<b>53.041</b>

3.37 The Council's Loans Capital Financing Requirement (CFR) as at 31<sup>st</sup> March 2025 is £373.0 million. This represents the Council's requirement to borrow to finance capital expenditure and demonstrates that total borrowing of £275.7 million remains well below this requirement as at 31<sup>st</sup> March 2025. This illustrates the extent to which the Council is currently cash-flowing capital projects in line with the Treasury Management Strategy to minimise borrowing costs.

## 4 STATUTORY CONSIDERATIONS

4.1 The annual Medium-Term Financial Strategy and planning process allocates resources across services with alignment of these resources towards the Council's corporate priorities. This report monitors how the Council has performed against the budget and Capital Programme set in February 2024.

## 5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

5.1 These are contained throughout the report and appendices.

## 6 RISK MANAGEMENT

6.1 The substance of this report is part of the Council's risk management process. The key risks in the Council's budget were assessed by each Director, with these risks re-assessed regularly as part of the budget monitoring process.

## 7 CLIMATE CHANGE



- 7.1 The Medium Term Financial Strategy and budget process aligns resources towards the corporate priorities and objectives set out in the Corporate Strategy, which includes tackling the climate emergency. This report monitors the Council's financial performance against those budgets.

## 8 OTHER OPTIONS CONSIDERED

- 8.1 The option to carry forward over budgeted spend could be considered which would mean that services would have to make up any deficits in 2025/26 with a considerable impact on service delivery especially in light of the challenging economic environment in 2025/26 and possibly beyond.

## 9 CONSULTATION

- 9.1 Consultation has been carried out with the Cabinet Member for Resources, Directors, Section 151 Finance Officer, Chief Executive and Monitoring Officer.
- 9.2 The provisional outturn position has been discussed at Executive Leadership Team and Corporate Management Team in May/June.

<b>Contact person</b>	<i>Gary Adams – Head of Financial Management</i> <a href="mailto:Gary_Adams@bathnes.gov.uk">Gary_Adams@bathnes.gov.uk</a>  <i>Paul Webb – Senior Finance Manager</i> <a href="mailto:Paul_Webb@bathnes.gov.uk">Paul_Webb@bathnes.gov.uk</a>  <i>Jeff Wring - Director of Financial Services, Assurance &amp; Pensions (S151 Officer)</i> <a href="mailto:Jeff_Wring@bathnes.gov.uk">Jeff_Wring@bathnes.gov.uk</a>
<b>Background papers</b>	2024/25 Budget Monitoring reports to the Cabinet;  Revenue and Capital Budget Setting reports;  Budget Management Scheme
<b>Please contact the report author if you need to access this report in an alternative format</b>	

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## Appendix 1 - Revenue Monitoring Commentary

Portfolio Number and Description	Cashlimit Number and Description		Current Budget £000	Outturn £000	Change from previous Quarter Forecast Variance Over / (Under) £000	Outturn Variance Over / (Under) £000	Outturn Variance Analysis
Detailed Analysis of Budgets for Leader of Council							
P04 Leader of Council	1112	Housing Delivery Vehicle	(1,000)	(1,090)	(10)	(90)	An increase in the dividend payable to the shareholder (Council) has materialised this year.
P04 Leader of Council	1119	Emergency Planning	725	653	(3)	(72)	An underspend on contract expenditure due to slippage on the new CCTV maintenance contract.
P04 Leader of Council	1136	External Affairs & Partnerships	0	0	0	0	No variance reported
P04 Leader of Council			(275)	(437)	(14)	(163)	
Detailed Analysis of Budgets for Climate Emergency and Sustainable Travel							
P27 Climate Emergency and Sustainable Travel	1127	Environmental Monitoring (Air Pollution)	208	114	(10)	(95)	An underspend on staffing due to vacancies and recovery of staff time charged to projects
P27 Climate Emergency and Sustainable Travel	1135	Transport Planning, Policy and Sustainable Transport	488	580	(8)	92	Income to fund the cost of the 94 bus service has not materialised, which is partly mitigated via other sources.
P27 Climate Emergency and Sustainable Travel	1137	Green Transformation	828	763	(15)	(65)	Staffing vacancies across the service have led to the favourable variance
P27 Climate Emergency and Sustainable Travel Total			1,524	1,457	(34)	(68)	
Detailed Analysis of Budgets for Council Priorities and Delivery							
P32 Council Priorities and Delivery	1047	Human Resources & Organisational Development	3,128	3,010	6	(118)	Staff underspends across the service.
P32 Council Priorities and Delivery	1132	Business Change	913	926	41	13	No material variance reported
P32 Council Priorities and Delivery	1143	Corporate Office	2,243	2,007	(201)	(236)	Staff recharges to Capital Projects and Ward Councillors Empowerment fund underspend alongside in-year savings from staffing vacancies
P32 Council Priorities and Delivery Total			6,283	5,943	(154)	(340)	
Detailed Analysis of Budgets for Resources - Services							
P19 Resources	1032	Information Technology	7,968	7,851	(117)	(117)	Software licence and staffing underspends contributed to the favourable outturn position.
P19 Resources	1040	Finance	3,455	3,459	(18)	3	No material variance reported
P19 Resources	1041	Revenues & Benefits	2,244	2,207	(43)	(37)	Additional income generated from Council Tax and Non-Domestic Rates debt recovery
P19 Resources	1042	Risk & Assurance Services	1,523	1,441	(82)	(82)	Staffing underspends through the service, alongside additional external income generated
P19 Resources	1053	Council Solicitor & Democratic Services	3,069	2,971	(57)	(98)	Staffing underspend and reduced election canvassing costs contributed to a favourable variance.
P19 Resources	1054	Hsg / Council Tax Benefits Subsidy	405	77	(328)	(328)	Housing Benefit Subsidy is a demand led area and as such is difficult to predict with certainty. A reduction in temporary accommodation costs due to cheaper accommodation being sourced and using our own provision has resulted in this favourable position.
P19 Resources	1081	Commercial Estate	(12,646)	(12,441)	128	205	The adverse position at year end is due to unbudgeted pressures from legal and service supported borrowing costs
P19 Resources	1118	Procurement & Commissioning	338	159	(68)	(179)	Staffing vacancies along with contract management rebates generated a favourable outturn position.
P19 Resources - Services Total			6,356	5,724	(586)	(633)	

Appendix 1 - Revenue Monitoring Commentary

Portfolio Number and Description	Cashlimit Number and Description	Current Budget £000	Outturn £000	Change from previous Quarter Forecast Variance Over / (Under) £000	Outturn Variance Over / (Under) £000	Outturn Variance Analysis
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**Detailed Analysis of Budgets for Resources - Corporate**

P19	Resources	1055	Capital Financing / Interest	3,826	2,755	(21)	(1,071)	There was an underspend of £805k against the budget for MRP (Minimum Revenue Provision), following the final calculation of the 2024/25 charge.
P19	Resources	1056	Unfunded Pensions	1,388	1,451	33	63	In addition, income from investment interest was £473k greater than budgeted levels, offsetting borrowing costs of £200k higher than budgeted. This is a result the Bank of England continuing to maintain the higher Base Rate for longer than was anticipated at the time the budget was set, resulting in both the achievement of higher rates of return on investments but also higher rates for borrowing.
P19	Resources	1057	Corporate Budgets including Capital, Audit and Bank Charges	(8,039)	(12,308)	(453)	(4,269)	Small overspend due to backdated claims of pension inflation.
P19	Resources	1058	Magistrates	12	6	(6)	(6)	There were unused amounts totalling £2.3m remaining in corporately held risk & contingency budget allocations, including the Revenue Contingency & Inflationary Risk budgets.
P19	Resources	1059	Coroners	550	547	(3)	(3)	Corporately Supported Borrowing costs associated with provisional capital schemes that were not progressed to fully approved in year, along with Capital Programme slippage, resulted in a £1.4m under budget position.
P19	Resources	1060	Environment Agency	262	262	0	0	Unbudgeted income of £295k relating to business rates grants, along with £430k from the City Deal, was also received in-year.
P19	Resources	1061	West of England Combined Authority Levy	5,194	5,194	0	0	No material variance reported
P19	Resources - Corporate Total			3,193	(2,093)	(449)	(5,285)	No material variance reported

**Detailed Analysis of Budgets for Economic And Cultural Sustainable Development**

P33	Economic And Cultural Sustainable Development	1018	Heritage Services	(12,227)	(11,648)	404	579	There is a reduced income forecast, reflecting the lower level of visitors. This has been offset by some key income mitigations and reductions in pay spend (as a result of vacancies) and non-pay spend through some reduction in planned activity and some significant energy savings
P33	Economic And Cultural Sustainable Development	1037	Property Services	0	0	0	0	No variance reported
P33	Economic And Cultural Sustainable Development	1038	Corporate Estate Including R&M	5,824	6,340	(59)	516	Savings around the Corporate Landlord Model / rationalisation of estate have not materialised yet but, have been partially offset by staff savings and improved cost recharge to projects.
P33	Economic And Cultural Sustainable Development	1039	Traded Services	0	0	0	0	No variance reported
P33	Economic And Cultural Sustainable Development	1052	Regeneration	(500)	556	111	1,056	The adverse position primarily relates to the variance between the original forecast income position and where the occupational market terms and enquiries are at No.1 Bath Quays (now 75% let).
P33	Economic And Cultural Sustainable Development	1109	World Heritage	123	127	8	4	No material variance reported
P33	Economic And Cultural Sustainable Development	1121	Events and Active Lifestyles	437	470	(57)	33	Pressures on income largely due to schedule changes for a couple of large scale events earlier in the financial year, which has improved slightly in Q4. In addition there is a small pressure due to the delayed delivery of savings, this has been offset by the recovery of staff time charged to projects.
P33	Economic And Cultural Sustainable Development	1126	Visit Bath	76	0	0	(76)	Destination Management contract is now funded by WECA, resulting in B&NES contribution is no longer required.
P33	Economic And Cultural Sustainable Development	1128	Business & Skills	400	(303)	(653)	(703)	The favourable position is primarily due to a one off unanticipated income of £653k being received late in the year. This related to an investment fund share agreement from a historic programme of works relating to broadband provision titled 'Connecting Devon and Somerset'.
P33	Economic And Cultural Sustainable Development	1145	Capital Programme and Project Delivery	0	(9)	(9)	(9)	No material variance reported
P33	Economic And Cultural Sustainable Development Total			(5,867)	(4,466)	(254)	1,401	

Appendix 1 - Revenue Monitoring Commentary

Portfolio Number and Description	Cashlimit Number and Description	Current Budget £000	Outturn £000	Change from previous Quarter Forecast Variance Over / (Under) £000	Outturn Variance Over / (Under) £000	Outturn Variance Analysis
<b>Detailed Analysis of Budgets for Adult Services</b>						
P20 Adult Services	1019 Leisure	283	352	31	69	Slippage in timetable on introduction of new contracts with Excel Tennis (RVP site) and GLL (Leisure centres) has reduced income for the year.
P20 Adult Services	1036 Adults Substance Misuse (DAT)	54	54	0	0	No variance reported
P20 Adult Services	1073 Adults & Older People- Mental Health Commissioning	8,469	8,144	84	(325)	The favourable variance reflects reduced activity in Nursing and Supported Living placements.
P20 Adult Services	1086 Adult Care Commissioning	1,523	1,460	(35)	(63)	One-off savings resulting from vacancies in the newly designed Commissioning team .
P20 Adult Services	1088 Older People & Physically Disabled Purchasing	12,963	13,958	0	995	Demand pressures in supporting hospital discharge and independence in community.
P20 Adult Services	1091 Learning Disabilities Commissioning	18,488	19,073	(162)	585	The Pooled Budget adverse variance reflects continued pressure in Residential and Supported living services. A full review with BSW ICB has now concluded and on going work with them will continue.
P20 Adult Services	1093 Physical Disability, Hearing & Vision	3,678	3,678	23	0	No variance reported
P20 Adult Services	1094 Public Health	165	165	0	0	No variance reported
P20 Adult Services	1110 Better Care Fund	(2,678)	(2,678)	0	0	No variance reported
P20 Adult Services	1113 CCG B&NES CHC and FNC Payments	0	0	0	0	No variance reported
P20 Adult Services	1114 Community Equipment	244	244	(0)	0	No variance reported
P20 Adult Services	1123 Safeguarding Adults	(425)	(425)	(0)	0	No variance reported
P20 Adult Services	1124 Community Resource Centres & Extra Care Income	8,388	7,299	13	(1,090)	Robust management controls on backfilling vacancies and use of agency staff, along with strong fee income has resulted in a favourable budget variance. There has been a targeted recruitment campaign for permanent staff at Cleeve Court (CRC) with the aim to return safely to full bed utilisation once permanent staffing in place following a phased approach which has been monitored. A review of extra care provision is being undertaken to ensure the service is effectively meeting the changing needs of the local community that use this service.
P20 Adult Services	1141 Social Care	11,731	11,629	78	(102)	A combination of recruitment challenges and vacancy management has resulted in staffing underspend across the service area. Key posts to deliver statutory functions have been managed through agency staff in the short-term.
<b>P20 Adult Services Total</b>		<b>62,883</b>	<b>62,952</b>	<b>31</b>	<b>69</b>	

Appendix 1 - Revenue Monitoring Commentary

Portfolio Number and Description	Cashlimit Number and Description	Current Budget £000	Outturn £000	Change from previous Quarter Forecast Variance Over / (Under) £000	Outturn Variance Over / (Under) £000	Outturn Variance Analysis
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Detailed Analysis of Budgets for Children's Services

P21	Children's Services	1076	Children, Young People & Families	19,388	23,645	109	4,257	£4.1m pressure across all demand led budget areas. This pressure occurs as follows: Residential Care £3.4m, Disabled Children Care (DCC) £1.3m, spend to support those not in care £0.1m, Unaccompanied Asylum Seeker Children Care (UASC) £0.4m, Parent & Baby Care £0.1m. These overspends are offset by under budget positions from In House Foster Care and reduced spend versus our contingent budget for costs of the Joint Agency Pool (JAP) (total of both areas underspend £1.2m). It should be noted that the reduced spend in JAP has a strong correlation with increased spend in DCC, as this is where support and care for our most complex children will be funded from, if not in JAP. There is also £0.1m staffing pressures as a result of the need to cover vacancies with more expensive agency workers. These pressures are net of £0.88m in-year mitigations, and include the full delivery of £0.96m budgeted transformation savings across the demand led budget areas. £2.6m demand led budget pressures continued from 23/24, due to ongoing increased demand and complexity of supporting our children and young people.
P21	Children's Services	1077	Inclusion & Prevention	2,478	2,384	109	(94)	After £0.06m carry forward adjustment for pooled budgets with partners in the Youth Justice area there is a £0.04m under budget position. This is from targeted one-off reduction in spend. This position includes full delivery of Early Help savings of £0.15m.
P21	Children's Services	1078	Education Transformation	4,779	5,313	340	534	£0.2m pressure from Teacher Pension costs. £0.3m staffing pressures as a result of agency use across the Special Education Needs and Psychology Teams due to service demands.
P21	Children's Services	1079	Schools Budgets	8,301	8,301	0	0	Although showing on budget, the Dedicated School Grant (DSG) has a final overspend of £10.532m in 24/25. The High Needs Block which supports pupils with SEND is the primary driver for the overspend. The council has recently resubmitted its Safety Valve plan to the Department for Education, incorporating this position as the base point of the plan. The position has improved compared to our September 24 plan which predicted a year end position of £12.28m. The improvement was mainly due to additional funding allocated to the LA in the DSG.
P21	Children's Services	1116	Integrated Commissioning - CYP	1,967	2,045	79	78	Over budget position is as a result of spend on Children's and Young People's equipment.
P21	Children's Services	1117	Safeguarding - CYP	91	91	(0)	0	No variance reported.
P21	Children's Services	1142	Home to School Transport	9,403	10,807	(3)	1,404	Significant cost pressures relating to both demand and market price are still creating a significant financial pressure in delivering the statutory home to school transport service. However, the increase in demand and cost for the 2024/25 school year has not been as high as expected earlier in the year. Some new routes have been delivered in-house to make cost savings, while reduced depot costs, and a small underspend on staffing have also contributed to reducing the forecast overspend.
P21	Children's Services Total			46,407	52,586	634	6,179	

Detailed Analysis of Budgets for Highways

P34	Highways	1103	Transport & Parking Services - Parking	(8,765)	(9,774)	(333)	(1,009)	Income has continued to remain above budgeted levels during 24/25, although budgeted income for the HGV charging scheme will not materialise due to the scheme not going ahead. Savings have also been made on staffing and expenditure.
P34	Highways	1129	Clean Air Zone	0	0	0	0	Due to behaviour change through both increased compliance and fleet vehicle upgrades income levels continue to show anticipated downturn in line with expectations. Income continues to exceed budget levels and are monitored accordingly. In-year balances and projections always show as net zero because any surplus income generated is ring-fenced and at this stage earmarked to cover the remainder of the scheme.
P34	Highways	1133	Network & Traffic Management	766	564	(173)	(202)	Savings from holding vacancies, increased income and increased staff time charged to projects, has led to the favourable variance
P34	Highways	1134	Highway Maintenance	6,911	6,872	95	(39)	Operational pressures due to increased service supported borrowing charges, and increased winter maintenance costs. This has been more than offset by staff vacancy management and reduced energy costs for street lighting.
P34	Highways	1144	Park and Ride	135	135	0	0	No material variance reported
P34	Highways Total			(954)	(2,203)	(411)	(1,249)	

Appendix 1 - Revenue Monitoring Commentary

Portfolio Number and Description		Cashlimit Number and Description		Current Budget £000	Outturn £000	Change from previous Quarter Forecast Variance Over / (Under) £000	Outturn Variance Over / (Under) £000	Outturn Variance Analysis
Detailed Analysis of Budgets for Neighbourhood Services								
P05	Neighbourhood Services	1089	Community Safety	216	205	(0)	(11)	Small staffing underspend within the service.
P05	Neighbourhood Services	1101	Neighbourhoods & Environment - Waste & Fleet Services	20,602	21,578	697	976	Pressures on staffing costs increased in the last quarter due to high levels of sickness and holiday cover. Unbudgeted pressures from retaining depots and some unforeseen fleet costs has created an adverse position. This has been partially reduced through increased recycles and trade waste income and a reduction in some maintenance costs.
P05	Neighbourhood Services	1102	Neighbourhoods & Environment - Parks & Bereavement Services	2,250	2,397	(47)	146	Parks have a small favourable variance, whereas Bereavement Services have a pressure of £165k due to the closure of the valley chapel for remedial works in the earlier part of the year. This, combined with a slow down in the death rate in the early part of 2024 caused a further pressure on income, however income has increased during the last quarter.
P05	Neighbourhood Services	1115	Registrars Service	(96)	(200)	(90)	(104)	Favourable income position, combined with staffing underspends
P05	Neighbourhood Services	1122	Customer Services (Including Libraries)	2,866	2,983	(12)	117	A £100k savings target to reduce costs of customer services across the organisation through digitalisation only partially achieved this year. Staffing pressures make up the remainder of the overspend.
P05	Neighbourhood Services	1139	Public Protection	1,251	1,336	(58)	85	Pressures on licensing and pest control income have been partly reduced due to increased trading standards income and the implementation of savings across the service
P05 Neighbourhood Services Total				27,088	28,298	491	1,210	
Detailed Analysis of Budgets for Built Environment and Sustainable Development								
P35	Built Environment and Sustainable Development	1029	Housing	1,555	1,305	(4)	(250)	A favourable variance due to the delayed implementation of new structure and lower than budgeted costs for the Council Housing Delivery programme.
P35	Built Environment and Sustainable Development	1106	Development Management	1,455	1,338	(86)	(117)	Higher income generation than anticipated along with staffing underspends make up the favourable outturn position.
P35	Built Environment and Sustainable Development	1138	Building Control	(90)	143	51	233	The net adverse position is due to the lack of income generating opportunities as a result of difficult market conditions.
P35 Built Environment and Sustainable Development Total				2,920	2,786	(39)	(134)	
Council Total				149,560	150,547	(785)	987	
Partial release of dilapidations provision				0	(987)	(187)	(987)	Release of dilapidations provision held on the balance sheet based on latest available information
Revised Council Total				149,560	149,560	(972)	0	

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**2024/25 Revenue Virements for INFORMATION**
**Appendix 2 (i)**

REF NO	REASON / EXPLANATION	CABINET PORTFOLIO	TRANSFER FROM CASHLIM	Income (£'s)	Expenditure (£'s)	CABINET MEMBER	TRANSFER TO CASHLIM	Income (£'s)	Expenditure (£'s)	DESCRIPTION	ONGOING EFFECTS
The following virements have either been previously approved, are technical in nature or are below limits within BMS that require approval, and therefore are reported for information only.											
INFO 24#45	Soulbury Pay Award	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		17,807	Children's Services	Education Transformation		17,807	Allocation from corporately held pay inflation budget to fund national pay award for Soulbury officers within Children's Services.	Budget virement is ongoing.
INFO 24#46	Pixash Site Landscape Bio-Diversity Net Gain (BNG)	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		7,000	Neighbourhood Services	Neighbourhoods & Environment - Parks & Bereavement Services		7,000	Allocation to parks to maintain BNG landscaping around Pixash site, in line with planning conditions.	Budget virement is ongoing.
INFO 24#47	Revenue Contingency Budget Distribution	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		2,331,511	Economic & Cultural Sustainable Development	Events & Active Lifestyles		44,613	Allocation of individual Revenue Contingency earmarking from corporately held budget to match spend.	Budget Virement is one-off.
						Council Priorities & Delivery	Human Resources & Organisational Development		2,034,458		
						Children's Services	Children, Young People & Families		32,000		
						Highways	Network & Traffic Management		20,450		
						Neighbourgood Services	Neighbourhoods & Environment - Waste & Fleet Services		148,048		
						Built Environment & Sustainable Development	Development Management		51,942		
INFO 24#48	Severance Reserve Drawdown	Resources	Balances (Severance Reserve)		47,695	Children's Services	Education Transformation		47,695	Drawdown of funding from Severance Reserve.	Budget virement is one-off.

REF NO	REASON / EXPLANATION	CABINET PORTFOLIO	TRANSFER FROM	Income	Expenditure	CABINET MEMBER	TRANSFER TO	Income	Expenditure	DESCRIPTION	ONGOING EFFECTS
			CASHLIM	(£'s)	(£'s)		CASHLIM	(£'s)	(£'s)		
INFO 24#49	Financial Planning Reserve Transfers	Resources	Balances (Financial Planning Reserve)		737,357	Council Priorities & Delivery	Human Resources & Organisational Development		79,652	Drawdown of funding to from / transfers to Financial Planning Reserve.	Budget virement is one- off.
							Corporate Office		17,640		
						Climate Emergency & Sustainable Travel	Green Transformation		138,194		
							Information Technology		71,327		
			Neighbourhoods & Environment - Parks & Bereavement Services		9,478	Resources	Finance		430,544		
							Balances (Financial Planning Reserve)		23,569		
INFO 24#50	Revenue Budget Contingency Reserve Drawdowns	Resources	Balances (Revenue Budget Contingency Reserve)		750,097	Council Priorities & Delivery	Corporate Estate Including R&M		294,978	Drawdown of funding from Financial Planning Reserve.	Budget virement is one- off.
							Regeneration		7,940		
						Children's Services	Children, Young People & Families		162,949		
						Council Priorities & Delivery	Corporate Office		52,747		
						Built Environment & Sustainable Development	Development Management		7,575		
						Neighbourhood Services	Customer Services (including Libraries)		46,435		
							Neighbourhoods & Environment - Parks & Bereavement Services		177,473		

REF NO	REASON / EXPLANATION	CABINET PORTFOLIO	TRANSFER FROM CASHLIM	Income (£'s)	Expenditure (£'s)	CABINET MEMBER	TRANSFER TO CASHLIM	Income (£'s)	Expenditure (£'s)	DESCRIPTION	ONGOING EFFECTS
INFO 24#51	Transformation Investment Reserve Drawdowns	Resources	Balances (Transformation Investment Reserve)		412,950	Council Priorities & Delivery	Business Change		124,075	Drawdowns from Transformation Investment Reserve.	Budget Virement is one- off.
							Human Resources & Organisational Development		15,992		
						Resources	Finance		121,278		
							Information Technology		18,050		
							Revenues & Benefits		80,514		
						Economic & Cultural Sustainable Development	Corporate Estate Including R&M		53,041		
INFO 24#52	Adult Social Care Reserve Drawdowns	Resources	Balances (Adult Social Care Reserve)		1,588,113	Council Priorities & Delivery	Human Resources & Organisational Development		17,917	Drawdown of funding from Adult Social Care Reserve.	Budget Virement is one- off.
						Resources	Finance		114,730		
						Adult Services	Adult Services		1,455,466		
INFO 24#53	Homes for Ukraine Grant	Resources	Balances (Earmarked Reserve)		286,460	Council Priorities & Delivery	Corporate Office		286,460	Drawdown of funding from Homes for Ukraine Reserve.	Budget virement is one- off.
INFO 24#54	SVPR (Syrian Vulnerable Persons Resettlement) Grant	Council Priorities & Delivery	Corporate Office		239,876	Resources	Balances (Earmarked Reserve)		239,876	Transfer to Syrian Vulnerable Persons Resettlement Reserve.	Budget virement is one- off.
INFO 24#55	VAT Reserve	Resources	Balances (Earmarked Reserve)		68,990	Resources	Finance		68,990	Drawdown of funding from VAT Reserve.	Budget virement is one- off.

REF NO	REASON / EXPLANATION	CABINET PORTFOLIO	TRANSFER FROM CASHLIM	Income (£'s)	Expenditure (£'s)	CABINET MEMBER	TRANSFER TO CASHLIM	Income (£'s)	Expenditure (£'s)	DESCRIPTION	ONGOING EFFECTS
INFO 24#56	COVID-19 Reserve Transfers	Resources	Balances (Un- ringfenced COVID-19 Reserve)		335,262	Resources	Finance		67,837	Drawdown of funding from Un- ringfenced COVID-19 Reserve.	Budget virement is one- off.
							Corporate Budgets incl. Capital, Audit & Bank Charges		60,000		
						Children's Services	Education Transformation		120,000		
						Built Environment & Sustainable Development	Housing		87,425		
INFO 24#57	Housing Major Repairs	Built Environment & Sustainable Development	Housing		80,780	Resources	Balances (Earmarked Reserve)		80,780	Transfer to Housing Major Repairs Smoothing Reserve.	Budget virement is one- off.
INFO 24#58	Apprenticeship Training Reserve	Council Priorities & Delivery	Human Resources & Organisational Development		10,284	Resources	Balances (Earmarked Reserve)		10,284	Transfer to Apprenticeship Training Reserve.	Budget virement is one- off.
INFO 24#59	Unified Communications	Resources	Balances (Earmarked Reserve)		219,317	Resources	Information Technology		219,317	Drawdown of funding from Information Technology Reserve.	Budget virement is one- off.
INFO 24#60	Speed Choice	Resources	Balances (Earmarked Reserve)		3,822	Highways	Network & Traffic Management		3,822	Drawdown of funding from Speed Choice Reserve.	Budget virement is one- off.
INFO 24#61	Park & Ride Income Smoothing	Resources	Balances (Earmarked Reserve)		607,361	Highways	Park & Ride		607,361	Drawdown of funding from Park & Ride Smoothing Reserve.	Budget virement is one- off.
INFO 24#62	Public Health Reserve	Resources	Balances (Earmarked Reserve)		79,081	Adult Services	Public Health		79,081	Drawdown of funding from Public Health Reserve.	Budget virement is one- off.
INFO 24#63	One West Income	Resources	Risk & Assurance Services		82,331	Resources	Balances (Earmarked Reserve)		82,331	Transfer to Audit Partnership Reserve.	Budget virement is one- off.

<u>REF NO</u>	<u>REASON / EXPLANATION</u>	<u>CABINET PORTFOLIO</u>	<u>TRANSFER FROM</u>	<u>Income</u>	<u>Expenditure</u>	<u>CABINET MEMBER</u>	<u>TRANSFER TO</u>	<u>Income</u>	<u>Expenditure</u>	<u>DESCRIPTION</u>	<u>ONGOING EFFECTS</u>
			<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		
INFO 24#64	Public Transport	Resources	Balances (Earmarked Reserve)		21,681	Climate Emergency & Sustainable Travel	Transport Strategy		21,681	Drawdown of funding from Public Transport Reserve.	Budget virement is one-off.
INFO 24#65	COVID-19 Contain Outbreak Management Fund	Resources	Balances (Earmarked Reserve)		85,977	Adult Services	Public Health		85,977	Drawdown of funding from Contain Outbreak Management (COMF) Reserve.	Budget virement is one-off.
INFO 24#66	Drug Action Team Reserve Transfer	Adult Services	Adult Substance Misuse (Drug Action Team)		19,829	Resources	Balances (Earmarked Reserve)		19,829	Transfer to Drug Action Team Reserve	Budget virement is one-off.
INFO 24#67	Community Contribution Fund	Resources	Balances (Earmarked Reserve)		2,767	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		2,767	Drawdown from Community Contribution Fund Reserve.	Budget virement is one-off.
INFO 24#68	Capital Financing	Resources	Capital Financing / Interest		1,006,049	Resources	Balances (Earmarked Reserve)		1,006,049	Transfer to Capital Financing Reserve	Budget virement is one-off.
INFO 24#69	Capital Financing (EDF)	Resources	Capital Financing / Interest		73,781	Resources	Balances (Earmarked Reserve)		73,781	Transfer to Capital Financing Reserve	Budget virement is one-off.
INFO 24#70	Tennis Court Lifecycle Maintenance	Adult Services	Leisure		10,560	Resources	Balances (Earmarked Reserve)		10,560	Transfer to Tennis Court Maintenance Reserve.	Budget virement is one-off.
INFO 24#71	Combe Down Stone Mine 100 Year Grant Reserve Drawdown	Resources	Balances (Earmarked Reserve)		26,152	Resources	Corporate Estate Including R&M		26,152	Drawdown of funding from Combe Down Stone Mine Reserve.	Budget virement is one-off.
INFO 24#72	Licencing Income	Neighbourhood Services	Public Protection		12,384	Resources	Balances (Earmarked Reserve)		12,384	Transfer to Licencing Income Smoothing Reserve.	Budget virement is one-off.
INFO 24#73	Waste Capital Financing	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		373,952	Resources	Balances (Earmarked Reserve)		373,952	Transfer to Capital Financing Reserve	Budget virement is one-off.

<u>REF NO</u>	<u>REASON / EXPLANATION</u>	<u>CABINET PORTFOLIO</u>	<u>TRANSFER FROM</u> <u>CASHLIM</u>	<u>Income</u> <u>(£'s)</u>	<u>Expenditure</u> <u>(£'s)</u>	<u>CABINET MEMBER</u>	<u>TRANSFER TO</u> <u>CASHLIM</u>	<u>Income</u> <u>(£'s)</u>	<u>Expenditure</u> <u>(£'s)</u>	<u>DESCRIPTION</u>	<u>ONGOING EFFECTS</u>
INFO 24#74	Revenue Grants Unapplied Reserve	Council Priorities & Delivery	Corporate Office	16,250		Resources	Balances (Earmarked Reserve)		187,545	Transfer to Revenue Grants Unapplied Reserve.	Budget virement is one- off.
		Children's Services	Inclusion & Prevention	117,658							
			Education Transformation	53,637							
INFO 24#75	Schools' Reserve Transfer	Children & Young People, Communities & Culture	Schools Budgets		684,595	Resources	Balances (Earmarked Reserve)		684,595	Transfer to Schools' Reserves.	Budget virement is one- off.
INFO 24#76	DSG Overspend Reserve	Resources	Balances (Earmarked Reserve)		10,532,065	Children & Young People, Communities & Culture	Schools Budgets		10,532,065	Transfer of 2024/25 gross DSG overspend to DSG Overspend Reserve.	Budget virement is one- off.
<b>OVERALL TOTALS</b>				<b>187,545</b>	<b>20,779,455</b>			<b>0</b>	<b>20,967,000</b>		
					<b>20,967,000</b>				<b>20,967,000</b>		

## Portfolio Cash Limits 2024/25 - Revenue Budget

## Appendix 2 (ii)

CABINET PORTFOLIO	Service	Feb'25 Revised Cash Limits	Technical Adjustments, below BMS limits or already agreed - shown for information	Total Virements for Approval	Jul'25 Final Cash Limits
		£'000	£'000	£'000	£'000
Leader	Housing Delivery Vehicle	(1,000)			(1,000)
	Emergency Planning	725			725
	PORTFOLIO SUB TOTAL	(275)			(275)
Climate Emergency & Sustainable Travel	Environmental Monitoring (Air Pollution)	208			208
	Transport Strategy	466	22		488
	Green Transformation	690	138		828
	PORTFOLIO SUB TOTAL	1,364	160		1,524
Council Priorities & Delivery	Human Resources & Organisational Development	990	2,138		3,128
	Business Change	789	124		913
	Corporate Office	2,142	101		2,243
	PORTFOLIO SUB TOTAL	3,921	2,363		6,283
Resources	Council Solicitor & Democratic Services	3,069			3,069
	Finance	2,652	803		3,455
	Revenues & Benefits	2,163	81		2,244
	Risk & Assurance Services	1,605	(82)		1,523
	Procurement & Commissioning	338			338
	Information Technology	7,660	309		7,968
	Commercial Estate	(12,646)			(12,646)
	Hsg / Council Tax Benefits Subsidy	405			405
	Capital Financing / Interest	4,906	(1,080)		3,826
	Unfunded Pensions	1,388			1,388
	Corporate Budgets incl. Capital, Audit & Bank Charges	(5,044)	(2,668)		(7,712)
	New Homes Bonus Grant	(327)			(327)
	Magistrates	12			12
	Coroners	550			550
	Environment Agency	262			262
	West of England Combined Authority Levy	5,194			5,194
	PORTFOLIO SUB TOTAL	12,186	(2,637)		9,549
Economic & Cultural Sustainable Development	Corporate Estate Including R&M	5,464	360		5,824
	Regeneration	(508)	8		(500)
	Business & Skills	400			400
	Heritage Services	(12,227)			(12,227)
	World Heritage	123			123
	Visit Bath	76			76
	Events & Active Lifestyles	392	45		437
	PORTFOLIO SUB TOTAL	(6,280)	413		(5,867)
Adult Services	Adult Services	60,927	1,455		62,382
	Public Health		165		165
	Adult Substance Misuse (Drug Action Team)	73	(20)		54
	Leisure	293	(11)		283
	PORTFOLIO SUB TOTAL	61,293	1,590		62,883
Children's Services	Children, Young People & Families	19,193	195		19,388
	Integrated Commissioning - CYP	1,967			1,967
	Safeguarding - CYP	91			91
	Inclusion & Prevention	2,596	(118)		2,478
	Education Transformation	4,647	132		4,779
	Home to School Transport	9,403			9,403
	Schools' Budget	(1,547)	9,847		8,301
	PORTFOLIO SUB TOTAL	36,350	10,057		46,407

CABINET PORTFOLIO	Service	Feb'25 Revised Cash Limits	Technical Adjustments, below BMS limits or already agreed - shown for information	Total Virements for Approval	Jul'25 Final Cash Limits
		£'000	£'000	£'000	£'000
Highways	Transport & Parking Services - Parking	(8,765)			(8,765)
	Park & Ride	(473)	607		135
	Network & Traffic Management	742	24		766
	Highway Maintenance	6,911			6,911
	Clean Air Zone				
	<b>PORTFOLIO SUB TOTAL</b>	<b>(1,586)</b>	<b>632</b>		<b>(954)</b>
Neighbourhood Services	Neighbourhoods & Environment - Waste & Fleet Services	20,454	148		20,602
	Neighbourhoods & Environment - Parks & Bereavement Services	2,075	175		2,250
	Customer Services (including Libraries)	2,819	46		2,866
	Public Protection	1,263	(12)		1,251
	Community Safety	216			216
	Registrars Service	(96)			(96)
	<b>PORTFOLIO SUB TOTAL</b>	<b>26,731</b>	<b>357</b>		<b>27,088</b>
Built Environment & Sustainable Development	Building Control	(90)			(90)
	Development Management	1,403	52		1,455
	Housing	1,541	14		1,555
	<b>PORTFOLIO SUB TOTAL</b>	<b>2,854</b>	<b>66</b>		<b>2,920</b>
	<b>NET BUDGET</b>	<b>136,561</b>	<b>13,000</b>		<b>149,560</b>

### Sources of Funding

Council Tax	120,257			120,257
Retained Business Rates	19,403			19,403
Collection Fund Deficit (-) or Surplus (+)	(306)			(306)
Transfers (to) / from Reserves	(2,793)	13,000		10,206.343
<b>TOTAL FUNDING</b>	<b>136,561</b>	<b>13,000</b>		<b>149,560</b>



Capital Scheme	Cap Prog Number	Final Budget at Outturn	Outturn 24/25	Variance (Budget vs Outturn)	Re-phase Request	Comments
		£'000	£'000	£'000	£'000	
Full Approval						
Resources						
Agresso System Development & Upgrade	Cap1415125	4	2	1	1	Multi year scheme; re-phasing to 2025/26
Commercial Asset Re-Investment	Cap2425002	1,269	60	1,209	1,209	Rolling programme, delivery continues into 2025/26
Commercial Estate Fire Safety Works	CAP2526004	942	508	434	434	Rolling programme, delivery continues into 2025/26
Capital Contingency	Cap1415131	1,924	0	1,924	1,924	Rolling programme, delivery continues into 2025/26
Cleveland Pools Grant	Cap1718065	76	66	10	10	Multi year scheme; re-phasing to 2025/26
Commercial Estate Planned Maintenance Programme	Cap2425003	350	408	-58	-58	Rolling programme, recovery from 2025/26
Commercial Estate Refurbishment Programme	Cap1920022	2,360	2,187	173	173	Rolling programme, delivery continues into 2025/26
Customer Payments Security and Channel shift	Cap1920021	1	0	1	1	Multi year scheme; re-phasing to 2025/26
Estate Rationalisation	CAP2425014	60	58	2	2	Rolling programme, delivery continues into 2025/26
Flexible Use of Capital Receipts (Transformation)	Cap1819080	1,150	1,383	-233	-233	Rolling programme, recovery from 2025/26
IT Asset Refresh	Cap1819061	300	219	81	81	Rolling programme, delivery continues into 2025/26
Keynsham Memorial Park Bridge	Cap2223003	10	0	10	10	Multi year scheme; re-phasing to 2025/26
Keynsham Regeneration & New Build	Cap1415094	68	-37	105	105	Multi year scheme; re-phasing to 2025/26
Office Reconfiguration Costs (project - Preparing for the future)	CAP2122005	5	2	3	3	Multi year scheme; re-phasing to 2025/26
Orange Grove	CAP1920036	100	73	27	27	Multi year scheme; re-phasing to 2025/26
Preparing for the Future - New Technology	Cap2122020	401	299	101	101	Multi year scheme; re-phasing to 2025/26
Property Company Investment - Council (Loan); Developments	Cap1617027	1,900	1,434	466	466	Multi year scheme; re-phasing to 2025/26
Property Disposals (Disposals Programme (Minor))	Cap1415098	245	85	160	160	Rolling programme, delivery continues into 2025/26
Saw Close RIF Repayment	CAP2122008	12	12	0	0	Scheme completed, no rephasing required
Subtotal Full Approval - Resources		11,178	6,762	4,416	4,416	
Economic & Cultural Sustainable Development						
Bath City Centre Renewal Programme	Cap1920026	223	99	124	124	Multi year scheme; re-phasing to 2025/26
Bath Central Riverside	CAP2223029	46	58	-12	-12	Multi year scheme; recovery from 2025/26
Bath Quays Bridge, Linking Infrastructure & South	Cap1617037	0	-5	5	0	Scheme completed, no rephasing required
Bath Quays North	Cap1415114	1,318	1,215	103	103	Multi year scheme; re-phasing to 2025/26
Bath Quays South, Bridge & Linking Infrastructure	Cap1415138	186	178	8	8	Multi year scheme; re-phasing to 2025/26
BWR Phase 2	Cap1920012	3,506	1,736	1,771	671	Multi year scheme; re-phasing to 2025/26
Carrswood Day Centre Roof	CAP2223004	564	585	-21	-21	Multi year scheme; recovery from 2025/26
Corporate Estate Planned Maintenance	Cap1415097	2,755	2,008	746	746	Rolling programme, delivery continues into 2025/26
Corporate Property Acquisition	CAP2223019	59	59	0	0	Scheme completed, no rephasing required
Digital B&NES	Cap1415069	280	390	-110	-110	Multi year scheme; recovery from 2025/26
Equality Act Works	Cap1415104	48	58	-10	-10	Rolling programme, recovery from 2025/26
Healthcare Projects to Increase Clinical Capacity	Cap2425007	250	167	84	84	Multi year scheme; re-phasing to 2025/26
Heritage Collections Centre	CAP1920035	75	-3	78	78	Multi year scheme; re-phasing to 2025/26
Heritage Infrastructure Development	CAP1415052	197	29	168	168	Multi year scheme; re-phasing to 2025/26
Heritage Services Energy Capture Scheme	Cap1819030	-39	-39	0	0	Scheme completed, no rephasing required
High Street Recovery	Cap2425010	134	104	31	31	Multi year scheme; re-phasing to 2025/26
Innovation Quay - Strategic Flooding Solution	Cap1415064	16	6	9	9	Multi year scheme; re-phasing to 2025/26
Keynsham High Street Renewal Programme	Cap1718011	35	51	-16	-16	Multi year scheme; recovery from 2025/26
Larkhall Sports Club Playing Field Surface	Cap2425008	100	100	0	0	Scheme completed, no rephasing required
Local Centres Renewal Programme	CAP2122010	42	38	4	4	Multi year scheme; re-phasing to 2025/26
Midsomer Norton High Street Renewal Programme	Cap1819050	1,641	1,608	33	33	Multi year scheme; re-phasing to 2025/26
Milsom Quarter Masterplan Delivery	CAP2223030	255	188	67	67	Multi year scheme; re-phasing to 2025/26
North Keynsham SDL - External Fees	Cap1819091	514	316	199	199	Multi year scheme; re-phasing to 2025/26
Radstock Healthy Living Centre	Cap1718061	21	77	-56	-56	Multi year scheme; recovery from 2025/26
Radstock Regeneration	CAP2223034	413	279	134	134	Multi year scheme; re-phasing to 2025/26
Somer Valley Enterprise Zone - Infrastructure	Cap1718067	868	751	117	117	Multi year scheme; re-phasing to 2025/26
Victoria Art Galley Roof Refurbishment	Cap2425017	855	820	35	35	Multi year scheme; re-phasing to 2025/26
York Street Vaults Phase 2	Cap1819059	24	23	1	1	Multi year scheme; re-phasing to 2025/26
Subtotal Full Approval - Economic & Cultural Sustainable Development		14,388	10,896	3,492	2,388	
Leader						
Bath Area Forum - CIL Funded Schemes - Approved	Cap1718068	224	170	54	54	Rolling programme, delivery continues into 2025/26
Subtotal Full Approval - Leader		224	170	54	54	

Capital Scheme	Cap Prog Number	Final Budget at Outturn	Outturn 24/25	Variance (Budget vs Outturn)	Re-phase Request	Comments
		£'000	£'000	£'000	£'000	
Climate Emergency & Sustainable Travel						
Active Travel Prescribing Project	CAP2223032	73	0	73	73	Multi year scheme; re-phasing to 2025/26
Bath River Line	CAP1920030	411	150	261	261	Multi year scheme; re-phasing to 2025/26
Bathscape	Cap1819011	60	62	-2	-2	Multi year scheme; recovery from 2025/26
Cleeve Court and Combe Lea Heating Upgrades	Cap2223025	5	5	0	0	Scheme completed, no rephasing required
CRSTS Bath City Centre (BCC)	CAP2324017	214	108	106	106	Multi year scheme; re-phasing to 2025/26
CRSTS Bath Sustainable Walking & Cycling Links (BSWCL)	cap2324019	450	203	247	247	Multi year scheme; re-phasing to 2025/26
CRSTS Cycling and Walking - Scholars Way	CAP2324012	285	165	120	120	Multi year scheme; re-phasing to 2025/26
FBC (Scholars Way + Bath Quays Links)	CAP2122012	544	530	14	14	Multi year scheme; re-phasing to 2025/26
CRSTS - Midsomer Norton & Westfield, Walking, Wheeling & Cycling Links	cap2324024	226	122	104	104	Multi year scheme; re-phasing to 2025/26
CRSTS Somer Valley Links (SVL)	cap2324018	1,077	1,326	-249	-249	Multi year scheme; recovery from 2025/26
Cycle Hangers	CAP2324022	223	140	83	83	Multi year scheme; re-phasing to 2025/26
Renewable Energy Development Fund	CAP2122009	186	172	14	14	Multi year scheme; re-phasing to 2025/26
Renewable energy in B&NES	CAP2122006	67	67	0	0	Scheme completed, no rephasing required
Somer Valley Rediscovered	CAP2223028	106	29	76	76	Multi year scheme; re-phasing to 2025/26
Subtotal Full Approval - Climate Emergency & Sustainable Travel		3,926	3,079	847	847	
Built Environment & Sustainable Development						
Affordable Housing (Enabling)	Cap1415091	269	56	212	212	Rolling programme, delivery continues into 2025/26
Englishcombe Lane Supported Housing	CAP2223027	277	377	-100	-100	Multi year scheme; recovery from 2025/26
Housing Delivery Vehicle/ Schemes (Capital Disposals ADL)	Cap1516042	450	0	450	450	Multi year scheme; re-phasing to 2025/26
Local Authority Housing Fund (Ukrainian/Afghan homes)	CAP2223035	2,294	1,952	342	342	Multi year scheme; re-phasing to 2025/26
Social Rent Programme (Phase 1 of BANES Homes)	CAP2122025	2,647	2,497	150	150	Rolling programme, delivery continues into 2025/26
Supported Housing Scheme	CAP2122021	357	11	346	346	Multi year scheme; re-phasing to 2025/26
Subtotal Full Approval - Built Environment & Sustainable Development		6,294	4,894	1,400	1,400	
Adult Services						
CIL - Social (Inc Recreation & Leisure	CAP2223018	55	55	0	0	Scheme completed, no rephasing required
Community Resource Centre Capital Investment	Cap1718076	15	4	11	11	Multi year scheme; re-phasing to 2025/26
Community Resource Centre Equipment Replacement	CAP2324007	56	22	34	34	Multi year scheme; re-phasing to 2025/26
Disabled Facilities Grant	Cap1415089	1,946	2,021	-75	-75	Rolling programme, recovery from 2025/26
Leisure - Commercialisation of Parks	CAP2223031	116	107	8	8	Multi year scheme; re-phasing to 2025/26
Leisure Facility Modernisation - Keynsham Sports Centre	CAP1516051	65	65	0	0	Scheme completed, no rephasing required
Odd Down Sports Ground and Other Leisure Feasibility	CAP2122007	137	75	62	62	Multi year scheme; re-phasing to 2025/26
Subtotal Full Approval - Adult Services		2,389	2,349	40	39	
Children's Services						
Basic Needs - School Improvement / Expansion	Cap1415135	4,192	2,784	1,408	1,408	Rolling programme, delivery continues into 2025/26
Culverhay SEND project	cap2425016	52	31	21	21	Rolling programme, delivery continues into 2025/26
Early Years Premises Improvements	CAP2425015	267	320	-53	-53	Rolling programme, recovery from 2025/26
Schools Capital Maintenance Schemes	Cap1415073	985	293	692	692	Rolling programme, delivery continues into 2025/26
Schools Devolved Capital	Cap1920028	157	125	32	32	Rolling programme, delivery continues into 2025/26
SEND (Special Education Needs & Disability) Capital Programme	Cap1718071	2,571	1,892	679	679	Rolling programme, delivery continues into 2025/26
Small Residential Unit	Cap2425013	952	148	804	804	Rolling programme, delivery continues into 2025/26
Special Education Needs & Disability (SEND) - Residential Provision at Bath College	Cap2223002	100	-35	135	0	Scheme not proceeding, reversal of prior year spend and also need to remove future year budgets of £3,890k
Subtotal Full Approval - Children's Services		9,276	5,558	3,718	3,582	

Capital Scheme	Cap Prog Number	Final Budget at Outturn	Outturn 24/25	Variance (Budget vs Outturn)	Re-phase Request	Comments
		£'000	£'000	£'000	£'000	
Neighbourhood Services						
Alice Park - Skate Park	Cap1415035	9	0	9	4	Multi year scheme; re-phasing to 2025/26
Bath Christmas Market	Cap2122023	32	32	0	0	Scheme completed, no rephasing required
CCTV Camera Replacement	Cap2223006	316	291	25	25	Multi year scheme; re-phasing to 2025/26
CiL – Library Hublets	CAP2223009	13	0	13	13	Multi year scheme; re-phasing to 2025/26
Emergency Response Equipment	CAP2324001	6	0	6	6	Multi year scheme; re-phasing to 2025/26
Keynsham Memorial Park	CAP2122013	30	30	0	0	Scheme completed, no rephasing required
Litter Bin Replacement Programme	Cap2425012	20	0	20	20	Multi year scheme; re-phasing to 2025/26
Neighbourhood Services Vehicles	Cap1718036	2,067	1,842	224	224	Rolling programme, delivery continues into 2025/26
Parks S106 Projects	Cap1718037	332	190	142	141	Multi year scheme; re-phasing to 2025/26
Pixash Site Redevelopment	CAP2122022	867	831	37	37	Multi year scheme; re-phasing to 2025/26
Play Area Refurbishment / Equipment	Cap1415039	696	264	431	431	Rolling programme, delivery continues into 2025/26
Property Improvement – Bath Library	Cap2021002	-2	0	-2	0	Scheme completed, no rephasing required
Tree Planting	CAP2021005	130	27	103	103	Multi year scheme; re-phasing to 2025/26
Waste Depot Relocation	Cap1516011	35	56	-21	-21	Multi year scheme; recovery from 2025/26
Waste Infrastructure Modernisation	CAP2223017	580	379	202	202	Multi year scheme; re-phasing to 2025/26
Waste Container Replacements	Cap1617032	36	36	0	0	Scheme completed, no rephasing required
Waste Welfare Facilities	Cap2021003	151	42	109	109	Multi year scheme; re-phasing to 2025/26
Subtotal Full Approval - Neighbourhood Services		5,318	4,021	1,297	1,293	
Highways						
ANPR Enforcement Camera Replacement	Cap1415027	3	3	0	0	Scheme completed, no rephasing required
Car Park Security	Cap2223024	65	0	65	65	Multi year scheme; re-phasing to 2025/26
City Centre Security - Highways Scheme	Cap1920027	2,498	1,463	1,035	1,035	Multi year scheme; re-phasing to 2025/26
Clean Air Zone	Cap1920031	192	178	14	14	Multi year scheme; re-phasing to 2025/26
Cleveland Bridge Refurbishment	Cap1920040	107	107	0	0	Scheme completed, no rephasing required
CRSTS Liveable Neighbourhoods	Cap1920003	1,781	1,077	704	704	Multi year scheme; re-phasing to 2025/26
CRSTS Manvers Street Remediation	CAP2324005	530	383	147	147	Multi year scheme; re-phasing to 2025/26
Highways s106 Projects	CAP2425018	5	0	5	5	Multi year scheme; re-phasing to 2025/26
Highways Maintenance Block	Cap1415184	9,194	9,204	-11	-11	Rolling programme, recovery from 2025/26
Local Active Travel Safety Programme (LATS)	Cap1415009	2,798	2,754	43	43	Rolling programme, delivery continues into 2025/26
Office for Low Emission Vehicles (OLEV) Bid -GULW	Cap1617008	130	27	103	103	Multi year scheme; re-phasing to 2025/26
Parking Body Worn Video Cameras for Civil Enforcement Officers	Cap1920041	35	28	7	0	Scheme completed, no rephasing required
Parking Enforcement Hand Held Computer Terminal Replacement	Cap1415026	45	0	45	45	Multi year scheme; re-phasing to 2025/26
Parking Radio System Replacement	Cap1415024	30	0	30	30	Multi year scheme; re-phasing to 2025/26
Pay & Display Machines	Cap1617014	130	88	41	41	Multi year scheme; re-phasing to 2025/26
Subtotal Full Approval - Highways		17,541	15,312	2,228	2,221	
TOTAL CAPITAL SCHEME BUDGET		70,534	53,041	17,492	16,241	

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REF NO	REASON / EXPLANATION	TRANSFER / FUNDING FROM	Income (£'s)	Expenditure (£'s)	TRANSFER TO	Income (£'s)	Expenditure (£'s)	Notes
CAP2425#102	Car Park Security	SSB	15,000		Highways		15,000	Officer Delegated Decision by Director of Place Management 20/12/2024 to approve capital SSB funding of £15k to increase the Manvers Street Car Park Security Budget
CAP2425#103	Neighbourhood Services Vehicles	SSB	30,000		Neighbourhood Services		30,000	Officer Delegated Decision by the Director of Place 23/12/2024 to fully approve £30k for the procurement of vehicle for Parking Services.
CAP2425#104	Schools Capital Maintenance Schemes	Gov't grant	3,500		Children's Services		3,500	Officer Delegated Decision by the Director of Education and Safeguarding to fully approve £3.5k to carry out emergency retaining wall repairs to Paulton Junior School. Reduction to Minor Work / DDA budget.
CAP2425#105	Schools Capital Maintenance Schemes	Gov't grant	-3,500		Children's Services		-3,500	as above
CAP2425#106	Special Education Needs & Disability (SEND) Education Provision"	Gov't grant	30,000		Children's Services		30,000	Officer Delegated Decision by the Director of Education and Safeguarding to fully approve £30k to carry out mechanical, electrical, plumbing and structural advice at the Abbot Alphege School site in regard to relocation of the AP from the Culverhay site.
CAP2425#107	Special Education Needs & Disability (SEND) Education Provision"	Gov't grant	-30,000		Children's Services		-30,000	as above
CAP2425#108	Waterspace Connected	s106	-7,927		Climate Emergency & Sustainable Travel		-7,927	Technical Adjustment by Director of Finance to reflect redirection of £8k S106 .Reduction of capital budget related to S106 that is now supporting revenue F&D spend (WECA Match).
CAP2425#109	Local Active Travel Safety Programme (LATS)	WECA grant	11,553		Highways		11,553	Technical Adjustment by Director of Finance to re-align programme with CIL funding.
CAP2425#110	Special Education Needs & Disability (SEND) Education Provision"	s106	14,000		Children's Services		14,000	Officer Delegated Decision on 20/01/2025 by the Director of Place to fully approve £605k (inc. £46K surplus transfer from existing allocation) to create a Resource Base at Mulberry Park Primary School for children with Social, Emotional and Mental needs.
CAP2425#111	Special Education Needs & Disability (SEND) Education Provision"	Gov't grant	-46,234		Children's Services		-46,234	as above
CAP2425#112	Special Education Needs & Disability (SEND) Education Provision"	WECA grant	-4,079		Children's Services		-4,079	Technical Adjustment by Director of Finance to align the remaining budget from the Mulberry Park Primary Resource Base Feasibility Study to the fully approved scheme.
CAP2425#113	Special Education Needs & Disability (SEND) Education Provision"	WECA grant	4,079		Children's Services		4,079	as above
CAP2425#114	Tree Planting	CSB	14,100		Neighbourhood Services		14,100	Officer Delegated Decision by Director of Place Management 29/01/2025 to approve capital budget of £197k for the Tree Replacement Programme across BANES across the next 5 financial years.
CAP2425#115	Tree Planting	s106, CIL	94,790		Neighbourhood Services		94,790	Officer Delegated Decision by Director of Place Management 29/01/2025 to approve capital budget of £119.37k for the Trees - Green Streets Project over 5 years.
CAP2425#116	Play Area Refurbishment / Equipment	CSB	-29,000		Neighbourhood Services		-29,000	Officer Delegated Decision by the Director of Place Management to allocated programme contingency to Calton Road Scheme.
CAP2425#117	Play Area Refurbishment / Equipment	CSB	29,000		Neighbourhood Services		29,000	as above
CAP2425#118	Heritage Infrastructure Development	SSB	125,000		Economic & Cultural Sustainable Development		125,000	Officer Delgated Decision by Executive Director Sustainable Communities 06/02/2025.The works will provide staff facilities, a changing room and storage facility for the Operations Team and costumed interpreters who work at the Roman Baths and across the Heritage Services Estate.
CAP2425#119	Supported Housing Scheme	Gov't grant	253,000		Built Environment & Sustainable Development		253,000	Officer Delegated Decision -Director of Capital & Housing Delivery 13/02/2025 to expand its temporary accommodation by using two additional properties located on New Bond Street and Hot Bath Street in Bath.
CAP2425#120	Litter Bin Replacement Programme	CSB	20,000		Neighbourhood Services		20,000	Officer Delegated Decision by Director of Place Management 04/03/2025 to approve capital budget of £20k for Waste Litter Bins.
CAP2425#121	Parks S106 Projects	s106	16,275		Neighbourhood Services		16,275	Technical Adjustment by Director of Finance to apply S106 funding to Paulton Parish Council for Forst School Garden and Community Orchard.
CAP2425#122	CRSTS Liveable Neighbourhoods	WECA grant	939		Highways		939	Technical Adjustment by Director of Finance to align to grant offer.
CAP2425#123	Waterspace Connected	s106	7,927		Climate Emergency & Sustainable Travel		7,927	Technical Adjustment by Director of Finance to rephase S106 funding. Budget tidy up negative 24/25 covered by s106 from 25/26.
CAP2425#124	Local Active Travel Safety Programme (LATS)	s106	1,327		Highways		1,327	Technical Adjustment by Director of Finance to apply S106 funding in Fosseway South area.
CAP2425#125	Parking Enforcement Hand Held Computer Terminal Replacement	SSB	45,000		Highways		45,000	Officer Delegated Decision by Director of Place Management on 07/03/2025 to approve capital budget of £45k to replace Parking Enforcement Hand Held Computer Terminals.
CAP2425#126	Tree Planting	Gov't grant	13,831		Neighbourhood Services		13,831	Technical Adjustment by Director of Finance to apply Grant funding.

REF NO	REASON / EXPLANATION	TRANSFER / FUNDING FROM	Income (£'s)	Expenditure (£'s)	TRANSFER TO	Income (£'s)	Expenditure (£'s)	Notes
CAP2425#127	Special Education Needs & Disability (SEND) Education Provision"	Gov't grant	-4,012		Children's Services		-4,012	Technical Adjustment by Director of Finance to allocate underspent budget from the Peasedown St John - SEND Resource Base back into the provisional budget for future reallocation.
CAP2425#128	IT Asset Refresh	Revenue	57,375		Resources		57,375	Delegated Decision by Director of Children and Education on 3/3/2025 for IT Database Improvement.
CAP2425#129	Neighbourhood Services Vehicles	Revenue	3,485		Neighbourhood Services		3,485	Technical Adjustment by Director of Finance to reflect asset purchase from revenue.
CAP2425#130	Schools Capital Maintenance Schemes	Gov't grant	109		Children's Services		109	Delegation Decision by Director of Education and Safeguarding to transfer Emergency Works budget for Paulton Jnrs Heating Works.
CAP2425#131	Schools Capital Maintenance Schemes	Gov't grant	-109		Children's Services		-109	As above.
CAP2425#132	Schools Capital Maintenance Schemes	Gov't grant	61		Children's Services		61	Delegation Decision by Director of Education and Safeguarding minor late cost of Twerton Infant School scheme.
CAP2425#133	Neighbourhood Services Vehicles	Gov't grant	27,500		Neighbourhood Services		27,500	Techncial Adjustment by Director of Finance to reflect government grant received for purchase of electric vehicles.
CAP2425#134	Heritage Services Energy Capture Scheme	CSB	4,832		Economic & Cultural Sustainable Development		4,832	Officer Delegated Decision by Executive Director Sustainability and Communties 20/06/2025.
CAP2425#135	Commercial Estate Fire Safety Works	CSB	735,000		Resources		735,000	Officer Delegated Decision Executive Director of Resources 6/01/2025 to complete fire safety improvement works for residential premises within the commercial estate and ensure there is a fire strategy per building that is appropriate for historic buildings.
CAP2425#136	Commercial Estate Fire Safety Works	CSB	207,000		Resources		207,000	CSB Funding needed 24/25 but c/f in Q3. Also balance of funding difference from PID.
CAP2425#137	Southside Youth Centre	CSB	12,082		Children's Services		12,082	Technical Adjustment by Director of Finance to apply RCOO funding.
CAP2425#138	Somer Valley Enterprise Zone - Infrastructure	WECA grant	520,000		Economic & Cultural Sustainable Development		520,000	Single Member Decision by Cabinet Member for Economic and Cultural Sustainable Development 7/5/2025 to accept £9.276m grant funding.
CAP2425#139	BWR Phase 2	Gov't grant	1,380,000		Economic & Cultural Sustainable Development		1,380,000	Officer Delegated Decision by Director of Housing and Capital Delivery 28/01/2025.
CAP2425#140	Midsomer Norton High Street Renewal Programme	WECA grant	620,000		Economic & Cultural Sustainable Development		620,000	Technical Adjustment by Director of Finance to realign of grant award.
CAP2425#141	Refurb of Roman Baths Shop	SSB	4,064		Economic & Cultural Sustainable Development		4,064	Officer Delegated Decision by Executive Director Sustainability and Communties 20/06/2025
CAP2425#142	Next Steps Accommodation Programme	SSB	6,732		Built Environment & Sustainable Development		6,732	Technical Adjustment by Director of Finance to realign of CSB to programme.
CAP2425#143	Small Residential Unit	Gov't grant	25,000		Children's Services		25,000	Technical Adjustment by Director of Finance to realign of grant award.
CAP2425#144	Schools Devolved Capital Grant	Gov't grant	-27,495		Children's Services		-27,495	Technical Adjustment by Director of Finance to reflect project delivery from Schools Devolved Capital grant.
CAP2425#145	Schools Devolved Capital Grant	Gov't grant, 3rd party contribs	31,436		Children's Services		31,436	Technical Adjustment by Director of Finance to reflect Paulton Jnr and St Keyna end of year outturn.
Total			4,211,642				4,211,642	
Check (hide)			4,211,642				4,211,642	

REF NO	REASON / EXPLANATION	TRANSFER / FUNDING FROM	Income (£'s)	Expenditure (£'s)	TRANSFER TO	Income (£'s)	Expenditure (£'s)	Notes
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Capital Virements - Additions & Reductions Future Years

FY CAP2425#015	Parks S106 Projects	s106	40,825		Neighbourhood Services		40,825	Technical Adjustment by Director of Finance to apply S106 funding to work at Abbots wood.
FY CAP2425#016	Keynsham Memorial Park	s106	9,409		Neighbourhood Services		9,409	Technical Adjustment by Director of Finance to apply S106 funding towards Play Area at KMP.
FY CAP2425#017	Special Education Needs & Disability (SEND) Education Provision"	Gov't grant, s106	591,000		Children's Services		591,000	Officer Delegated Decision on 20/01/2025 by the Director of Place to fully approve £605k (inc. £46K surplus transfer from existing allocation) to create a Resource Base at Mulberry Park Primary School for children with Social, Emotional and Mental needs.
FY CAP2425#018	Tree Planting	CSB	182,900		Neighbourhood Services		182,900	Officer Delegated Decision by Director of Place Management 29/01/2025 to approve capital budget of £197k for the Tree Replacement Programme across BANES across the next 5 financial years.
FY CAP2425#019	Tree Planting	CIL, S106	24,580		Neighbourhood Services		24,580	Officer Delegated Decision by Director of Place Management 29/01/2025 to approve capital budget of £119.37k for the Trees - Green Streets Project over 5 years.
FY CAP2425#020	Keynsham Memorial Park	3rd party contrib.	100,000		Neighbourhood Services		100,000	Technical Adjustment by Director of Finance to align 3rd Party contribution from Keynsham Town Council to the Keynsham Memorial Park Play Area Project.
FY CAP2425#021	Supported Housing Scheme	Gov't grant	252,000		Built Environment & Sustainable Development		252,000	Officer Delegated Decision -Director of Capital & Housing Delivery 13/02/2025.
FY CAP2425#022	Bath River Line	s106	144,216		Climate Emergency & Sustainable Travel		144,216	Technical Adjustment by Director of Finance to apply S106 funding to phase 1 from Green Park House and 22/24 Cheltenham St.
FY CAP2425#023	Local Active Travel Safety Programme (LATS)	s106	4,745		Highways		4,745	Technical Adjustment by Director of Finance to apply S106 funding for Area Parking Review.
FY CAP2425#024	Waterspace Connected	s106	-7,927		Climate Emergency & Sustainable Travel		-7,927	Technical Adjustment by Director of Finance to rephase S106 funding. Budget tidy up negative 24/25 covered by s106 from 25/26.
FY CAP2425#025	Local Active Travel Safety Programme (LATS)	s106	870		Highways		870	Technical Adjustment by Director of Finance to apply residual S106 funding to 24/25 outturn.
FY CAP2425#026	Tree Planting	Revenue	26,500		Neighbourhood Services		26,500	Technical Adjustment by Director of Finance to apply Insurance receipt.
FY CAP2425#027	Norton Radstock Ecological Improvements	CSB	-50,702		Economic & Cultural Sustainable Development		-50,702	Technical Adjustment by Director of Finance to re-align project delivery for Foxhills SNCI.
FY CAP2425#028	Somer Valley Rediscovered	CSB	50,702		Climate Emergency & Sustainable Travel		50,702	Technical Adjustment by Director of Finance to re-align project delivery for Foxhills SNCI.
FY CAP2425#029	Social Rent Programme (Phase 1 of BANES Homes)	CSB.SSB	325,000		Built Environment & Sustainable Development		325,000	Officer Delegated Decision Director of Capital & Housing Delivery 18/12/2024.
FY CAP2425#030	Commercial Estate Fire Safety Works	CSB, 3rd party contrib.	388,000		Resources		388,000	Officer Delegated Decision Executive Director of Resources 6/01/2025.
FY CAP2425#031	Commercial Estate Refurbishment Programme	CSB	-207,000		Resources		-207,000	CSB Funding needed 24/25 but c/f in Q3
FY CAP2425#032	Somer Valley Enterprise Zone - Infrastructure	Gov't grant	8,779,694		Economic & Cultural Sustainable Development		8,779,694	Single Member Decision by Cabinet Member for Economic and Cultural Sustainable Development 7/5/2025 to accept £9.276m grant funding.
FY CAP2425#033	BWR Phase 2	Gov't grant	16,822,421		Economic & Cultural Sustainable Development		16,822,421	Officer Delegated Decision by Director of Housing and Capital Delivery 28/01/2025.
FY CAP2425#034	Midsomer Norton High Street Renewal Programme	WECA grant	-598,000		Economic & Cultural Sustainable Development		-598,000	Technical Adjustment by Director of Finance to realign of grant award.
FY CAP2425#035	Special Education Needs & Disability (SEND) - Residential Provision at Bath College	SSB	-3,889,615		Children's Services		-3,889,615	SEND Residential Provision removal of 25/26 budget as scheme not proceeding.
Total			22,989,619				22,989,619	
			22,989,619				22,989,619	

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Capital Scheme	Cap Prog Number	Revised Budget After February Cabinet	Approvals to Outturn	Final Budget at Outturn
		£'000	£'000	£'000
Full Approval				
Resources				
Agresso System Development & Upgrade	Cap1415125	4	0	4
Commercial Asset Re-Investment	Cap2425002	1,269	0	1,269
Commercial Estate Fire Safety Works	CAP2526004	0	942	942
Capital Contingency	Cap1415131	1,924	0	1,924
Cleveland Pools Grant	Cap1718065	76	0	76
Commercial Estate Planned Maintenance Programme	Cap2425003	350	0	350
Commercial Estate Refurbishment Programme	Cap1920022	2,360	0	2,360
Customer Payments Security and Channel shift	Cap1920021	1	0	1
Estate Rationalisation	CAP2425014	60	0	60
Flexible Use of Capital Receipts (Transformation)	Cap1819080	1,150	0	1,150
IT Asset Refresh	Cap1819061	243	57	300
Keynsham Memorial Park Bridge	Cap2223003	10	0	10
Keynsham Regeneration & New Build	Cap1415094	68	0	68
Office Reconfiguration Costs (project - Preparing for the future)	CAP2122005	5	0	5
Orange Grove	CAP1920036	100	0	100
Preparing for the Future - New Technology	Cap2122020	401	0	401
Property Company Investment - Council (Loan): Developments	Cap1617027	1,900	0	1,900
Property Disposals (Disposals Programme (Minor))	Cap1415098	245	0	245
Saw Close RIF Repayment	CAP2122008	12	0	12
Subtotal Full Approval - Resources		10,179	999	11,178

Capital Scheme	Cap Prog Number	Revised Budget After February Cabinet	Approvals to Outturn	Final Budget at Outturn
		£'000	£'000	£'000
Economic & Cultural Sustainable Development				
Bath City Centre Renewal Programme	Cap1920026	223	0	223
Bath Central Riverside	CAP2223029	46	0	46
Bath Quays North	Cap1415114	1,318	0	1,318
Bath Quays South, Bridge & Linking Infrastructure	Cap1415138	186	0	186
BWR Phase 2	Cap1920012	2,126	1,380	3,506
Carrswood Day Centre Roof	CAP2223004	564	0	564
Corporate Estate Planned Maintenance	Cap1415097	2,755	0	2,755
Corporate Property Acquisition	CAP2223019	59	0	59
Digital B&NES	Cap1415069	280	0	280
Equality Act Works	Cap1415104	48	0	48
Healthcare Projects to Increase Clinical Capacity	Cap2425007	250	0	250
Heritage Collections Centre	CAP1920035	75	0	75
Heritage Infrastructure Development	CAP1415052	72	125	197
Heritage Services Energy Capture Scheme	Cap1819030	-44	5	-39
High Street Recovery	Cap2425010	134	0	134
Innovation Quay - Strategic Flooding Solution	Cap1415064	16	0	16
Keynsham High Street Renewal Programme	Cap1718011	35	0	35
Larkhall Sports Club Playing Field Surface	Cap2425008	100	0	100
Local Centres Renewal Programme	CAP2122010	42	0	42
Midsomer Norton High Street Renewal Programme	Cap1819050	1,021	620	1,641
Milsom Quarter Masterplan Delivery	CAP2223030	255	0	255
North Keynsham SDL - External Fees	Cap1819091	514	0	514
Radstock Healthy Living Centre	Cap1718061	21	0	21
Radstock Regeneration	CAP2223034	413	0	413
Refurb of Roman Baths Shop	Cap1819037	-4	4	0
Somer Valley Enterprise Zone - Infrastructure	Cap1718067	348	520	868
Victoria Art Galley Roof Refurbishment	Cap2425017	855	0	855
York Street Vaults Phase 2	Cap1819059	24	0	24
Subtotal Full Approval - Economic & Cultural Sustainable Development		11,734	2,654	14,388
Leader				
Bath Area Forum - CIL Funded Schemes - Approved	Cap1718068	224	0	224
Subtotal Full Approval - Leader		224	0	224

Capital Scheme	Cap Prog Number	Revised Budget After February Cabinet	Approvals to Outturn	Final Budget at Outturn
		£'000	£'000	£'000
Climate Emergency & Sustainable Travel				
Active Travel Prescribing Project	CAP2223032	73	0	73
Bath River Line	CAP1920030	411	0	411
Bathscape	Cap1819011	60	0	60
Cleeve Court and Combe Lea Heating Upgrades	Cap2223025	5	0	5
CRSTS Bath City Centre (BCC)	CAP2324017	214	0	214
CRSTS Bath Sustainable Walking & Cycling Links (BSWCL)	cap2324019	450	0	450
CRSTS Cycling and Walking - Scholars Way	CAP2324012	285	0	285
FBC (Scholars Way + Bath Quays Links)	CAP2122012	544	0	544
CRSTS - Midsomer Norton & Westfield, Walking, Wheeling & Cycling Links	cap2324024	226	0	226
CRSTS Somer Valley Links (SVL)	cap2324018	1,077	0	1,077
Cycle Hangers	CAP2324022	223	0	223
Renewable Energy Development Fund	CAP2122009	186	0	186
Renewable energy in B&NES	CAP2122006	67	0	67
Somer Valley Rediscovered	CAP2223028	106	0	106
Subtotal Full Approval - Climate Emergency & Sustainable Travel		3,926	0	3,926
Built Environment & Sustainable Development				
Affordable Housing (Enabling)	Cap1415091	269	0	269
Englishcombe Lane Supported Housing	CAP2223027	277	0	277
Housing Delivery Vehicle/ Schemes (Capital Disposals ADL)	Cap1516042	450	0	450
Local Authority Housing Fund (Ukrainian/Afghan homes)	CAP2223035	2,294	0	2,294
Next Steps Accommodation Programme	CAP2021006	-7	7	0
Social Rent Programme (Phase 1 of BANES Homes)	CAP2122025	2,647	0	2,647
Supported Housing Scheme	CAP2122021	104	253	357
Subtotal Full Approval - Built Environment & Sustainable Development		6,035	260	6,294
Adult Services				
CIL - Social (Inc Recreation & Leisure	CAP2223018	55	0	55
Community Resource Centre Capital Investment	Cap1718076	15	0	15
Community Resource Centre Equipment Replacement	CAP2324007	56	0	56
Disabled Facilities Grant	Cap1415089	1,946	0	1,946
Leisure - Commercialisation of Parks	CAP2223031	116	0	116
Leisure Facility Modernisation - Keynsham Sports Centre	CAP1516051	65	0	65
Odd Down Sports Ground and Other Leisure Feasibility	CAP2122007	137	0	137
Subtotal Full Approval - Adult Services		2,389	0	2,389

Capital Scheme	Cap Prog Number	Revised Budget After February Cabinet	Approvals to Outturn	Final Budget at Outturn
		£'000	£'000	£'000
Children's Services				
Basic Needs - School Improvement / Expansion	Cap1415135	4,192	0	4,192
Culverhay SEND project	cap2425016	52	0	52
Early Years Premises Improvements	CAP2425015	267	0	267
Schools Capital Maintenance Schemes	Cap1415073	985	0	985
Schools Devolved Capital	Cap1920028	153	4	157
SEND (Special Education Needs & Disability) Capital Programme	Cap1718071	2,607	-36	2,571
Small Residential Unit	Cap2425013	927	25	952
Southside Youth Centre	CAP2223026	-12	12	0
Special Education Needs & Disability (SEND) - Residential Provision at Bath College	Cap2223002	100	0	100
Subtotal Full Approval - Children's Services		9,271	5	9,276
Neighbourhood Services				
Alice Park - Skate Park	Cap1415035	9	0	9
Bath Christmas Market	Cap2122023	32	0	32
CCTV Camera Replacement	Cap2223006	316	0	316
CIL – Library Hublets	CAP2223009	13	0	13
Emergency Response Equipment	CAP2324001	6	0	6
Keynsham Memorial Park	CAP2122013	30	0	30
Litter Bin Replacement Programme	Cap2425012	0	20	20
Neighbourhood Services Vehicles	Cap1718036	2,006	61	2,067
Parks S106 Projects	Cap1718037	316	16	332
Pixash Site Redevelopment	CAP2122022	867	0	867
Play Area Refurbishment / Equipment	Cap1415039	696	0	696
Property Improvement – Bath Library	Cap2021002	-2	0	-2
Tree Planting	CAP2021005	7	123	130
Waste Depot Relocation	Cap1516011	35	0	35
Waste Infrastructure Modernisation	CAP2223017	580	0	580
Waste Container Replacements	Cap1617032	36	0	36
Waste Welfare Facilities	Cap2021003	151	0	151
Subtotal Full Approval - Neighbourhood Services		5,098	220	5,318

Capital Scheme	Cap Prog Number	Revised Budget After February Cabinet	Approvals to Outturn	Final Budget at Outturn
		£'000	£'000	£'000
Highways				
ANPR Enforcement Camera Replacement	Cap1415027	3	0	3
Car Park Security	Cap2223024	50	15	65
City Centre Security - Highways Scheme	Cap1920027	2,498	0	2,498
Clean Air Zone	Cap1920031	192	0	192
Cleveland Bridge Refurbishment	Cap1920040	107	0	107
CRSTS Liveable Neighbourhoods	Cap1920003	1,780	1	1,781
CRSTS Manvers Street Remediation	CAP2324005	530	0	530
Highways s106 Projects	CAP2425018	5	0	5
Highways Maintenance Block	Cap1415184	9,194	0	9,194
Local Active Travel Safety Programme (LATS)	Cap1415009	2,785	13	2,798
Office for Low Emission Vehicles (OLEV) Bid -GULW	Cap1617008	130	0	130
Parking Body Worn Video Cameras for Civil Enforcement Officers	Cap1920041	35	0	35
Parking Enforcement Hand Held Computer Terminal Replacement	Cap1415026	0	45	45
Parking Radio System Replacement	Cap1415024	30	0	30
Pay & Display Machines	Cap1617014	130	0	130
Subtotal Full Approval - Highways		17,467	74	17,541
TOTAL CAPITAL SCHEME BUDGET		66,322	4,212	70,534

Sources of Funding				
Grants		30,953	2,882	33,835
Council Support including Borrowing & Capital Receipts		27,982	730	28,713
S106		1,309	87	1,396
CIL		2,406	90	2,496
3rd Party		1,257	464	1,721
Revenue		2,414	-41	2,374
Total Sources of Funding		66,322	4,212	70,534

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Appendix 5 - Revenue Savings Monitor

Savings Proposal Title	Description	Portfolio	Cash Limit	Cash Limit Description	Exp / Income	Permanent Saving Value £000	One-Off Saving Value £000	Permanent Savings Delivery Forecast	One-Off Savings Delivery Forecast	Total Savings Delivery Forecast	Total Savings Forecast Variance	Saving delayed until 2025/26	Saving mitigated by one-off underspend or income	Saving mitigated on an on-going basis	On-going budget pressure	Variance Commentary
Portfolio: Climate Emergency and Sustainable Travel																
Corporate Strategy priority projects	Swap recurring revenue funding for draw down from a policy reserve to fund individual time-limited projects related to delivering the Corporate Strategy where external funding is likely to be secured. Overall funding for Green Transformation being maintained over the next three years (2024-27).	Climate Emergency and Sustainable Travel	1137	Green Transformation	Income	(150)	0	0	(12)	(12)	138	38	100	0	0	Additional external funding was not secured for the full amount as only £12k was achieved in the year. It has been difficult to identify any income opportunities from projects. This means the service relied on reserve funding at the end of the year.
Climate Emergency and Sustainable Travel Total						(150)	0	0	(12)	(12)	138	38	100	0	0	
Portfolio: Council Priorities and Delivery																
Being Our Best programme	The Being Our Best programme is a planned review and rationalisation of our management and operating structures to best serve the authority. Senior management structures will be reviewed first, followed by Heads of Service and service leads. This may result also in savings.	Council Priorities and Delivery	1047	Human Resources & Organisational Development	Exp	(2,500)	0	(500)	0	(500)	2,000	0	2,000	0	0	Delays in implementing the smarter structures element of the programme due to the pay and grading review, have resulted in slippage in delivery of savings. This is being mitigated in-year from corporate contingency as a one-off measure.
Council Priorities and Delivery Total						(2,500)	0	(500)	0	(500)	2,000	0	2,000	0	0	
Portfolio: Resources																
Consolidation of IT Systems	Rationalisation of our IT systems to enable consolidation and added functionality to the core systems we have adopted. This will remove legacy service specific systems that can be costly to maintain, are at risk of becoming obsolete, and do not enhance reporting or the customer experience.	Resources	1032	Information Technology	Exp	(154)	0	(154)	0	(154)	0	0	0	0	0	Forecast as fully delivered
Capital programme borrowing review	Review all capital programme items that are funded by council borrowing to align the delivery programme with our expenditure cashflow requirements. Based on current capital monitoring and assessment of cash balances this will reduce our revenue budget requirement to fund borrowing costs.	Resources	1055	Capital Financing / Interest	Exp	(2,000)	0	(2,000)	0	(2,000)	0	0	0	0	0	Forecast as fully delivered
Thermae Spa income	Adjustments to our income budget to align with the current income performance of the Thermae Spa.	Resources	1057	Corporate Budgets including Capital, Audit and Bank Charges	Income	(100)	0	(100)	0	(100)	0	0	0	0	0	Forecast as fully delivered
Review transport expenditure	Review the level of the Transport Levy and top-up to protect specific supported bus services by reflecting the underspend by WECA.	Resources	1057	Corporate Budgets including Capital, Audit and Bank Charges	Exp	(160)	0	(160)	0	(160)	0	0	0	0	0	Forecast as fully delivered
Corporate overhead rebasing	Economies of scale to be identified from the £2m budget funding corporate overheads within the existing HRCG contract. These functions will be provided by us from April 2024 as part of the in-house delivery model.	Resources	1057	Corporate Budgets including Capital, Audit and Bank Charges	Exp	(200)	0	(200)	0	(200)	0	0	0	0	0	Forecast as fully delivered
Contract management	Review and upgrade the Council's approach to contract management through a phased multi-year programme of improvements.	Resources	1118	Procurement & Commissioning	Exp	(150)	0	(150)	0	(150)	0	0	0	0	0	Forecast as fully delivered
Resources Total						(2,764)	0	(2,764)	0	(2,764)	0	0	0	0	0	

Appendix 5 - Revenue Savings Monitor

Savings Proposal Title	Description	Portfolio	Cash Limit	Cash Limit Description	Exp / Income	Permanent Saving Value £000	One-Off Saving Value £000	Permanent Savings Delivery Forecast	One-Off Savings Delivery Forecast	Total Savings Delivery Forecast	Total Savings Forecast Variance	Saving delayed until 2025/26	Saving mitigated by one-off underspend or income	Saving mitigated on an on-going basis	On-going budget pressure	Variance Commentary
Portfolio: Economic And Cultural Sustainable Development																
Heritage Services additional income	Gross income uplift for 24/25 based on business plan projections.	Economic And Cultural Sustainable Development	1018	Heritage Services	Income	(4,270)	0	(4,270)	0	(4,270)	0	0	0	0	0	Forecast as fully delivered
Corporate landlord: centralisation of facilities management	Centralisation of our facilities management activity to generate efficiency savings in the management of Council-owned buildings, and growing income from construction/project delivery service.	Economic And Cultural Sustainable Development	1038	Corporate Estate Including R&M	Exp	(100)	0	0	0	0	100	100	0	0	0	Delays in implementing the Corporate Landlord Model (CLM) has meant associated efficiency savings have not been delivered. Resource is in place to progress the implementation of the CLM for 2025/26.
Bath Quays South lettings	New lettings secured for Bath Quays South offices over and above previous financial projections.	Economic And Cultural Sustainable Development	1052	Regeneration	Income	(600)	0	0	0	0	600	600	0	0	0	Delays in filling all rentable floor space, coupled with some rent free periods has meant the budgeted income level will not be achieved in 2024/25. However, the £600k is expected to materialise for 2025/26.
City and Town Centre Management Service redesign	Implement transformational change to deliver services in a different way across City & Town Centre Management, including Events & Film Office.	Economic And Cultural Sustainable Development	1121	Events & Active Lifestyles	Exp	(60)	0	(60)	0	(60)	0	0	0	0	0	Forecast as fully delivered
Business and Skills: recharge officer time to projects	Provide Business and Skills services to employers through external grant funded activity only and reduce additional Council support.	Economic And Cultural Sustainable Development	1128	Business & Skills	Exp	(38)	0	(38)	0	(38)	0	0	0	0	0	Forecast as fully delivered
Economic And Cultural Sustainable Development Total						(5,068)	0	(4,368)	0	(4,368)	700	700	0	0	0	
Portfolio: Adults Services																
Royal Victoria Park leisure facilities	Procurement of new operator for RVP café, tennis, adventure golf, and event spaces (incl. ice rink) presents opportunity to increase income.	Adult Services	1019	Leisure	Income	(10)	0	(10)	0	(10)	0	0	0	0	0	Forecast as fully delivered
Social care package review	Review of care packages so that they match user needs in an affordable way.	Adult Services	1073	Adults & Older People-Mental Health Commissioning	Exp	(61)	0	(61)	0	(61)	0	0	0	0	0	Forecast as fully delivered
Social care package review	Review of care packages so that they match user needs in an affordable way.	Adult Services	1088	Older People & Physically Disabled Purchasing	Exp	(185)	0	(185)	0	(185)	0	0	0	0	0	Forecast as fully delivered
Commissioning	Commission local services to match users needs in an affordable way.	Adult Services	1091	Learning Disabilities Commissioning	Exp	(230)	0	(230)	0	(230)	0	0	0	0	0	Forecast as fully delivered
Social care package review	Review of care packages so that they match user needs in an affordable way.	Adult Services	1093	Physical Disability, Hearing & Vision	Exp	(24)	0	(24)	0	(24)	0	0	0	0	0	Forecast as fully delivered
Commissioning	Commission local services to match users needs in an affordable way.	Adult Services	1093	Physical Disability, Hearing & Vision	Exp	(50)	0	(50)	0	(50)	0	0	0	0	0	Forecast as fully delivered
Review of Better Care Fund	Improved Better Care Fund with enhanced allocation process whilst protecting social care expenditure.	Adult Services	1110	Better Care Fund	Exp	(200)	0	(200)	0	(200)	0	0	0	0	0	Forecast as fully delivered
Community Support Contracts	Review and recommission community support contracts.	Adult Services	1110	Better Care Fund	Exp	(400)	0	0	0	0	400	0	400	0	0	The saving will not be achieved in the original planned areas in 2024/25 and will be mitigated from temporary grant funding identified elsewhere in the service.
Commissioning review	Planned review of commissioning model across Adult and Children's Services.	Adult Services	1086	Adult Care Commissioning	Exp	(250)	0	(250)	0	(250)	0	0	0	0	0	Forecast as fully delivered
Community Resource Centres	Redesign in-house services so that they match areas of high demand for care.	Adult Services	1124	Community Resource Centres & Extra Care Income	Exp	(300)	0	(300)	0	(300)	0	0	0	0	0	Forecast as fully delivered
Adult Services Total						(1,710)	0	(1,310)	0	(1,310)	400	0	400	0	0	



Appendix 5 - Revenue Savings Monitor

Savings Proposal Title	Description	Portfolio	Cash Limit	Cash Limit Description	Exp / Income	Permanent Saving Value £000	One-Off Saving Value £000	Permanent Savings Delivery Forecast	One-Off Savings Delivery Forecast	Total Savings Delivery Forecast	Total Savings Forecast Variance	Saving delayed until 2025/26	Saving mitigated by one-off underspend or income	Saving mitigated on an on-going basis	On-going budget pressure	Variance Commentary
Portfolio: Children's Services																
Specialist commissioning	Rebasing of contracts as part of the commissioning review.	Children's Services	1076	Children, Young People & Families	Exp	(500)	0	(500)	0	(500)	0	0	0	0	0	Fully delivered
Reprofiled transformation savings	Remodelling of service delivery to increase in house provision.	Children's Services	1076	Children, Young People & Families	Exp	(460)	0	(460)	0	(460)	0	0	0	0	0	Fully delivered
Reduce Children's Services discretionary spend	Reduce discretionary spending in areas including family support.	Children's Services	1077	Inclusion & Prevention	Exp	(150)	0	(129)	0	(129)	21	0	21	0	0	Saving were not achieved in the original planned areas, but were mitigated from underspends identified elsewhere in the service. Recurrent savings are identified for 25/26 for the full mitigated value.
Health and Wellbeing Services	Health improvement projects re-evaluation - £200k savings applied to Children's	Children's Services	1116	Integrated Commissioning - CYP	Exp	(200)	0	(200)	0	(200)	0	0	0	0	0	Fully delivered
Reduce Children's Services discretionary spend	Reduce discretionary spending in areas including family support.	Children's Services	1116	Integrated Commissioning - CYP	Exp	(150)	0	(25)	0	(25)	125	0	125	0	0	Saving were not achieved in the original planned areas, but were mitigated from underspends identified elsewhere in the service. Recurrent savings are identified for 25/26 for the full mitigated value.
Children's Services Total						(1,460)	0	(1,314)	0	(1,314)	146	0	146	0	0	
Portfolio: Highways																
Parking Services: income rebasing	Income generated from the implementation of Emission Based P&D, RPZ schemes, Permit changes and Enforcement Review	Highways	1103	Transport & Parking Services - Parking	Income	(225)	0	(225)	0	(225)	0	0	0	0	0	Forecast as fully delivered
Parking Services: income rebasing	Review of in-year 23/24 parking income due to increased demand over and above budgeted value	Highways	1103	Transport & Parking Services - Parking	Income	(600)	0	(600)	0	(600)	0	0	0	0	0	Forecast as fully delivered
Parking Services: income rebasing	Inflationary price rises, alongside the introduction of emission-based parking charges for all vehicles to all locations in Bath (on and off street), Keynsham, Saltford, Midsomer Norton, and Radstock. Motorbikes will also require valid permits in residential parking zones.	Highways	1103	Transport & Parking Services - Parking	Income	(206)	0	(206)	0	(206)	0	0	0	0	0	Forecast as fully delivered
Parking Services: income rebasing	Increased income from Park and Ride service	Highways	1104	Transport & Parking Services - Public & Passenger Transport	Income	(60)	0	(60)	0	(60)	0	0	0	0	0	Forecast as fully delivered
Parking Services: income rebasing	Increased income from street works	Highways	1133	Network & Traffic Management	Income	(160)	0	(148)	0	(148)	12	0	12	0	0	Not fully achieved but mitigated by increased income in other areas of traffic management
Highways Total						(1,251)	0	(1,239)	0	(1,239)	12	0	12	0	0	

Appendix 5 - Revenue Savings Monitor

Savings Proposal Title	Description	Portfolio	Cash Limit	Cash Limit Description	Exp / Income	Permanent Saving Value £000	One-Off Saving Value £000	Permanent Savings Delivery Forecast	One-Off Savings Delivery Forecast	Total Savings Delivery Forecast	Total Savings Forecast Variance	Saving delayed until 2025/26	Saving mitigated by one-off underspend or income	Saving mitigated on an on-going basis	On-going budget pressure	Variance Commentary
Portfolio: Neighbourhood Services																
Income from new fees and charges for businesses	Introduction of new chargeable services for commercial customers in our fleet workshop, and charge developers for waste & recycling containers to be provided for each new build property.	Neighbourhood Services	1101	Neighbourhoods & Environment - Waste & Fleet Services	Income	(89)	0	(17)	0	(17)	72	0	72	0	0	Commercial fleet income, not achieved at present, service are working hard to grow the business. Mitigated by increased fleet income from external customers
Operational & contract efficiencies	Efficiency savings through changes to operational practices of both council and contractor run services.	Neighbourhood Services	1101	Neighbourhoods & Environment - Waste & Fleet Services	Exp	(362)	0	(362)	0	(362)	0	0	0	0	0	Forecast as fully delivered
Weekday Recycling Centre efficiency savings	Retaining 7 day access to waste recycling sites whilst managing opening times of each most efficiently.	Neighbourhood Services	1101	Neighbourhoods & Environment - Waste & Fleet Services	Exp	(60)	0	(10)	0	(10)	50	0	0	0	50	Unable to fully achieve saving, created pressures on staffing budgets. Looking at options to mitigate saving on an ongoing basis from 25/26
Parks Service redesign	Implement transformational change to deliver services in a different way across Parks & Green Spaces.	Neighbourhood Services	1102	Neighbourhoods & Environment - Parks & Bereavement Services	Exp	(40)	0	(40)	0	(40)	0	0	0	0	0	Forecast as fully delivered
Customer experience programme	Conduct a review of customer experience to support customer channel shift and seek to maximise the use of our channels to manage customer contact more efficiently.	Neighbourhood Services	1122	Customer Services (Including Libraries)	Exp	(115)	0	(25)	0	(25)	90	90	0	0	0	The savings target should be partially delivered in year through starting to digitise letter correspondence in key service areas from January. The remainder of the saving will be delivered in 2025/26 with further rollout of digital correspondence.
Neighbourhood Services Total						(666)	0	(454)	0	(454)	212	90	72	0	50	
Cross Portfolio Savings																
Contract savings	Volume cap or reduce our contract spend by 3%.	Multiple Portfolios	N/A	Multiple Cash Limits	Exp	(850)	0	(696)	0	(696)	154	154	0	0	0	It is not possible for all services to meet the 3% contract spend target, particularly when existing contracts have not expired. Therefore some of the savings will be delayed until 2025/26.
Cross Portfolio Total						(850)	0	(696)	0	(696)	154	154	0	0	0	
Council Total						(16,419)	0	(12,645)	(12)	(12,657)	3,762	982	2,730	0	50	

## Bath & North East Somerset Council

MEETING:	Cabinet	
MEETING DATE:	10 <sup>th</sup> July 2025	EXECUTIVE FORWARD PLAN REFERENCE:
		E 3625
TITLE:	Revenue and Capital Budget Monitoring, Cash Limits and Virements – April 2025 to June 2025	
WARD:	All	
AN OPEN PUBLIC ITEM		
<p>List of attachments to this report:</p> <p><b>Appendix 1</b> – Key Scheme Capital Monitoring Commentary</p> <p><b>Appendix 2 (i) &amp; 2 (ii)</b> – Capital Virements &amp; Capital Programme by Portfolio</p> <p><b>Appendix 3 (i) &amp; 3 (ii)</b> – Proposed Revenue Virements &amp; Revised Revenue Cash Limits</p> <p><b>Appendix 4</b> – Revenue Savings Monitor</p>		

## EXECUTIVE SUMMARY

### a) Revenue budget

The Revenue budget has been assessed for key risks across the organisation.

Service areas with adverse outturn positions in 2024/25 and which continue to demonstrate high risk of overspend in 2025/26 include Children's Services, Corporate Estate, Commercial Estate, Waste Services and Heritage Services.

Early estimates for Parking Services and Corporate Budgets (treasury management and borrowing costs to support the capital programme) are anticipated to offset some of these risks.

Budgeted contingencies will be allocated later in the year if these risks materialise and cannot be mitigated.

Savings of £14.01m were included in the 2025/26 budget. At present £9.98m savings are forecast as delivered, with the remainder either being mitigated through alternative measures, or flagged as delayed or undeliverable. Savings delivery will be monitored closely through the year and management action plans identified when delivery is at risk.

Directors are actively developing mitigation plans for the service areas at high risk of overspend to manage this position in year and bring the Council back into a balanced position. A more detailed update will be provided in the Quarter 2 monitoring report.

### b) Capital budget

The current position of the 2025/26 Capital Programme is a forecast of £108.2m against a budget of £108.9m. Of the variance of £0.7m, £0.4m is anticipated will be rephased into future years.

### c) Council Tax and Business Rates

The forecast cost of the Local Council Tax Support Scheme is currently £0.2m below budget at £10.8m.

The current level of retail business rate relief granted is £4.7m which is £0.4m above the £4.3m originally estimated for 2025/26. Empty property relief is currently £4.8m which is in line with the allowance included when setting the business rate income forecast for 2025/26.

### d) Council Reserves

The Council holds general unearmarked reserves of £12.6m, this is held corporately to manage in year financial pressures that cannot be mitigated within existing budget levels.

## **1 THE ISSUE**

- 1.1 This report presents an overview of services across the Authority with the highest risk of financial pressure or upside for the 2025/26 financial year, using information available up to the end of June 2025.

## **2 RECOMMENDATION**

The Cabinet is asked:

- 2.1 To note the 2025/26 revenue budget risk analysis detailed within paragraphs 3.2 to 3.10 of the report (as at the end of June 2025).
- 2.2 To note and approve where required the revenue virements listed in Appendix 3(i).
- 2.3 To note the capital year-end forecast detailed in paragraph 3.23 of this report;
- 2.4 To note the changes in the capital programme including capital schemes that have been agreed for full approval under delegation listed in Appendix 2(i).

## **3 THE REPORT**

- 3.1 The Budget Management Scheme requires that the Cabinet consider the revenue and capital monitoring position four times per year.

### **REVENUE BUDGET**

- 3.2 The financial landscape for Local Government continues to be challenging. The 2025/26 Budget was agreed by Council in February 2025. The Budget Report outlined the significant budget risks the organisation was facing, ranging from changes in cost as a result of the government National Insurance changes, to demand on statutory services rising above modelled levels. The report acknowledged these unknowns, coupled with the delivery of challenging savings targets, meant there was significant financial risk exposure to the council. Consequently substantial budgeted contingencies were built into the budget to help mitigate any shortfall in management action plans to bring the Council's budget to a balanced position.
- 3.3 Quarter 1 monitoring is challenging with such little information on in-year activity available at the time of writing as it is based on only 2 months actual data. Risk is much easier to quantify than associated mitigations, and as such the creation of an organisation forecast at this point in the year often paints a worst-case scenario. Therefore, this monitoring update provides a risk-based assessment of those services that are of highest risk of material over or under spend.
- 3.4 Services highlighted in section 3.5 have been detailed as higher risk from a financial perspective because of material 2024/25 variances, or where emerging 2025/26 risks need noting. Management actions and available mitigations are also detailed to provide a balanced picture.

## Portfolio Commentary

3.5 Key risks and associated planned mitigating actions by Portfolio are as follows:

### **Leader of the Council**

This portfolio only contains the Housing Delivery Vehicle (Aequus), of which there is no financial risk to note to at this point in the year.

### **Sustainable Bath and North East Somerset**

Many grant funded projects sit within this cash limit and pose little to no financial risk to the organisation. Similarly Green Transformation and Environmental Monitoring services had small variances in 2024/25 and no change is expected for 2025/26. Parks and Open Spaces is the main operational service sat within this portfolio, of which there is minimal risk of variance at present.

### **Resources**

This portfolio contains many of the council's support services, of which there were some small underspends reported in 2024/25. Many of these underspends were one-off, linked to staffing vacancies or contracts, and are unlikely to continue into 2025/26. However, the portfolio does hold four main areas of financial risk / upside, that are detailed as follows:

#### ***Waste Services (Now included in Resources due to change in Cabinet Portfolio's from May 2025):***

Waste Services ended the 2024/25 financial year £0.97m over budget, due to pressures on staffing, fleet and depot costs.

As part of 2025/26 budget setting growth was applied to partially rebase staffing budgets, however costs are currently forecast to remain higher than the additional funding. As a key front-line service, sickness and holiday cover is crucial, limiting any vacancy management savings. Options for wider cost mitigations are limited as many of these opportunities were built into the budget setting process for 2025/26, while demand dictates many of the larger contracts, limiting contract management savings too. However, the service is expecting to continue to see increased income from trade waste and garden waste which will help reduce the pressures. All of this considered, the risk of material overspend still remains high, currently forecast to be in the £200k-£300k range.

#### ***Commercial Estate:***

The Commercial Estate ended 2024/25 £0.2m over budget and this adverse position is currently likely to continue into 2025/26.

Rental income shortfall is the key area of pressure, although increased service supported borrowing costs and the cost of legal representation are also forecast to be contributing.

The rental income budget was increased by £0.2m for 2025/26 to reflect that works to void units that would be completed during the early part of the year, allowing an increase in assets that could be let. Working to make properties available to market and let will continue to be prioritised, however due to market conditions, any new lettings will almost certainly involve rent free periods reflecting market patterns, which will impact upon timings of new income

generated. Whilst other mitigations are considered we are forecasting a material budget pressure of £0.5m - £1m.

### ***Corporate Budgets:***

The cost for the Council's borrowing is currently forecast to be £350k under budget. This is due to the favourable interest rates obtained for the actual borrowing taken during the first quarter of 2025/26, which was required to refinance maturing loans as well as forecast savings against budget for the remaining loans which will be refinanced during the year.

The interest rates obtained on the replacement borrowing taken during quarter 1 was lower than the estimated average interest rate for replacement borrowing used when setting the 2025/26 budget. This was due to a mixture of a) changes in market conditions since the budget was calculated, and b) the strategic decision to borrow from the PWLB for 5 & 10 years, which has a lower interest rate than the 20 year longer term rate used when setting the budget.

With current cashflow forecasts indicating that further new / replacement borrowing will not be required until later in the year, similar to 2024/25, there could be further favourable variances in borrowing costs as the year progresses giving an overall forecast range of between £350k and £750k. This will depend on both the profiling of actual Capital Programme expenditure and market rates in the future.

## **Economic And Cultural Sustainable Development**

This portfolio contains three particular areas of financial risk, all of which are a continuation of pressures recorded in the 2024/25 outturn report.

### ***Heritage Services:***

The service ended the 2024/25 financial year £0.6m short of its net income target, primarily due to lower visitor numbers than anticipated compared to when setting the budget.

A total of 993k visitors came to the Roman Baths in 2024/25, with an increase to 1.1m visitors budgeted for 2025/26. Based on the past six months demand data, visitor numbers are expected to fall short of budget, a trend that reflects what's happening across the sector, particularly in sites with high international visitor numbers. At this early stage of the year forecast expectation is now for 1.05m visitors, which equates to a £1.3m reduction in income against budget, although key trading periods in the summer will be critical as to whether the reduced growth expectation materialises.

Lower retail sales linked to lower visitor numbers and cost pressures linked to the vacation of the Culverhay site are adding to the financial challenge this year. A variety of cost mitigations are being pursued, as well as extra focus on wider income generating products, but a material financial risk exposure of between £1.25m and £1.75m needs to be noted at this early stage in the year.

By the time Quarter 2 estimates are produced we will have seen the outcomes of the critical summertime trading period, which will provide a clearer picture of the financial risk for this key income generating service area for the council.

### **Corporate Estate:**

The service ended 2024/25 with a £0.5m adverse variance, a pressure that is currently forecast to continue into 2025/26. This is further compounded by £0.3m increase in target efficiencies for 2025/26. Budgeted savings have not yet been achieved due to slippage in rationalising the estate through disposal or redeployment, and the delay in the adoption of the Corporate Landlord model.

Property costs are high due to assets being held void. Some mitigations are available through recharging staff time to projects and holding posts vacant whilst smarter structures are implemented. There is also a balance to be struck in managing this year's financial position and further impacting future years' costs. Overall, there is a material forecast risk exposure of £0.5m and £0.8m, subject to decisions around the corporate estate asset holdings being expedited.

### **Regeneration:**

Regeneration ended the 2024/25 financial year £1.1m over budget, primarily due to floor space remaining vacant within the Bath Quays South (BQS) property.

An increase in tenancy uptake was anticipated in 2025/26 with a further £150k added to the income target. However, floor space is not fully let yet and at this early stage in the financial year, we forecast a rental income shortfall of approximately £350k, although this will be partially mitigated by reducing running costs. Other risks to the service include staff recharges to project and capital work, which can often be volatile and depend on project demand. The risk of a material overspend remains and is currently anticipated to be in the region of £250k-£400k.

### **Adult Services**

Adult Social Care reported a balanced position for 2024/25, this was following a transfer of £0.4m from the Adult Social Care Reserve. Increased activity had been seen in 2024/25 with demand for package placements increasing on average by 16%. The cost of care also continued to increase during the year due to the economic and market factors experienced through 2024/25 and the increasing complexity in care needs.

For 2025/26, the service expects to achieve a balanced budget, again, using monies from their ring-fenced reserve for this.

The overbudget positions seen in the Older Peoples and Learning Disabilities services, have continued into 2025/26. Residential Care and Home care are the areas of pressure within the older people's service, the number of residential placements stood at 143 as at the end of May 2025, compared to 119 at May 2024 and 92 at May 2023. This rapid rise continues to create budget pressure. Homecare hours stood at 4361 as at May 2025, compared to 4100hrs in May 2024 and 3201hrs in May 2023. Whilst the increased use of homecare is in line with the services strategy, the continued increase in residential placements is impacting on overall costs.

The review of the pooled arrangements within the learning disabilities service was concluded in 2024/25, and new agreed joint funding arrangements are now in place. These arrangements now replace the previous long standing pooled



funding arrangements with BSW ICB. However, budget pressure in residential and Supported living services has continued into 2025/26.

Service plans are being agreed for both services to reduce the budget pressure, arrangements for hospital discharges have continued into the current year enabling close working with BSW ICB to ensure effective and efficient discharge of clients. We continue to work closely with BSW ICB on both these areas to ensure appropriate funding is agreed.

The other areas within the service are forecasting to be balanced or under budget, which will offset the overall service position and minimise the draw requirement on the reserve.

The Operational and Learning Disabilities provider services returned to the council in 2024/25, following the end of the contract with HCRG. Both these services are forecast to be balanced but work continues on the future structure and service delivery requirements.

## **Children's Services**

Children's Services (excluding home to school transport) closed the 2024/25 financial year with a £4.78m overspend, largely driven by rising demand and Residential placement costs.

Despite increased budget provision for 2025/26, a late-year surge of eight new Residential placements resulted in a £2.7m pressure rolling forward. These pressures have increased further during the first quarter of 2025/26 following an additional four placements required to safeguard vulnerable young people, increasing the pressure further by £1.5m. A potential need for 4 more placements estimated at £1.5m poses a growing risk in addition.

Upward cost pressure from the market combined with higher cost packages required to support the most vulnerable and complex young people and increased demand are continuing to put a potential significant strain on the budget.

Ongoing pressures also stem from the support needs of disabled young people and unaccompanied asylum seeker young people, both identified as significant financial risks for the year. In Education, teachers' pension costs pressures continue from 2024/25, along with agency staffing. Agency staff reliance costs pressures also continue to affect Social Care and are needed to meet demand and cover vacancies.

Finally risks from delivery of existing savings plans and disputed invoices with the ICB mean that material financial risk is high.

To mitigate these pressures Children's Services are delivering a targeted response through an enhanced Transformation Programme. This includes a focused placements taskforce responsible for cost assurance and ensuring that young people's needs are met through the most effective and sustainable means possible.

Therefore, when taking all these issues into account and the level of uncertainty around demand costs a significant material forecast of £4m - £8m over budget is currently being projected.

Home to School Transport ended 2024/25 with a £1.4m adverse outturn position.

Net growth of an equivalent amount was built into the 2025/26 budget. It is planned that any increases in demand and/or price are offset by rerouting existing vehicles and increasing the use of internal transport provision, to bring the service to a break-even position for 2025/26. Whilst this is the plan, financial risk surrounding a demand led, statutory service is still high, and at this early-stage savings remain challenging. Efforts to understand demand for the September 2025 school intake have already commenced to help more detailed forecasting for the Quarter 2 budget monitor, although it should be noted that the full demand picture will not be known until later in the Autumn.

### ***Schools (Dedicated Schools Grant)***

The Dedicated Schools Grant (DSG) overspent for 2024/25 by £10.53m taking the cumulative to deficit at the end of 2024/25 to £32.795m.

Additional overspend for 2025/26 is anticipated at a similar, but slightly higher level. This overspend is due to the costs associated with supporting pupils with SEND needs. There is a Safety Valve plan in place currently being reviewed by the Department for Education, which seeks to address the built-up deficit of overspend of the DSG, and bring spend in line with the grant allocation by the end of the Safety Valve term.

### **Communications and Community**

This is a new Cabinet Portfolio and contains a wide ranges of council services. Most of these service areas are expected to break-even in 2025/26 with no emerging cost pressures to note.

There will always be some financial risk surrounding income generating services, of which Public Protection (Licensing), Bereavement Services, Events and Registrars are the largest income generating areas. Licensing and Bereavement Services continue to hold the largest element of risk for achieving budgeted income levels in 25/26, both are being reviewed closely and further detail will be provided for the quarter 2 budget monitor.

### **Sustainable Transport Strategy**

Most of the expenditure across the Transport Strategy and Clean Air Zone services are externally funded and therefore pose no material financial risk to the organisation.

Parking Services ended 2024/25 overachieving its income target by £0.8m. This, combined with staff and expenditure savings led to a £1m favourable outturn position against budget.

For 2025/26 income budgets were increased by £1.0m, a figure derived from both demand and price increases. At this early stage of 2025/26, both car parking and penalty charge notice income are trending above budget and are expected to continue throughout the year. Current estimates put this in the range of £100k-£250k. At present there are no new emerging risks for this financial year, however parking income is volatile, therefore there is always a risk that income may not continue to trend above budgeted levels.

### **Sustainable Transport Delivery**

Many transport related grant funded projects sit in this portfolio, of which all expenditure is externally funded and therefore poses no financial risk to the

organisation. The Highways Maintenance service always comes with an element of risk as spend is dependent on whether events, particularly during the winter period. However, despite a challenging January and February, the service ended 2024/25 with a small underspend and there is nothing to note at this point in the year that increases the risk of overspend for 2025/26. Network and Traffic Management ended 24/25 in a favourable position, and this could continue into 25/26 dependent on demand.

## **Built Environment, Housing and Sustainable Development**

The main areas of financial risk in this portfolio are with the demand led services of Planning, Housing and Building Control.

Housing have received an increase grant allocation for 2025/26 for Rough Sleeping, Domestic Abuse and Homeless Prevention which is good news for service provision and reduces the risk of increases in temporary accommodation costs creating an adverse budget variance.

The Development Management service (Planning) is sensitive to market conditions which then impacts upon the financial position, although at this early stage in the year there isn't any immediate risks to note.

Building Control ended 2024/25 with a £233k adverse outturn position and this was primarily due to the underachievement of income due to a lack of applications.

With market conditions not improving there is risk of a similar position materialising, although there are available mitigations, including earning extra income from work completed for the Building Safety Regulator as part of a nationwide programme of works.

## **Savings Performance**

- 3.6 The 2025/26 revenue budget approved savings of £14.01m. Delivery of these savings will be monitored throughout the year, with £9.98m forecast as achieved at the end of June, representing 71% delivery. Of the £4.03m not currently achieved, £0.04m are being mitigated through savings, contingency or income elsewhere in the respective service, while £3.99m of savings are currently delayed or unachievable, resulting in material forecast pressures.

### ***Being Our Best Programme:***

Included within the approved savings target is £2m of additional cost reductions relating to the organisation's Being Our Best programme. The programme was budgeted to deliver a £4.5m reduction in organisation staffing costs by 2025/26. As at the end of 2024/25, £0.5m had been delivered. Currently it is forecast that a further £1.5m will be delivered in year, resulting in a significant risk that there will be a shortfall against the budgeted target of approximately £2.25m - £2.75m.

## Mitigations and Contingencies

- 3.7 Sections 3.5 and 3.6 outline some of the key areas of risk exposure across the organisation, along with some of the management actions plans directors and service leads are undertaking to minimise the chances of risk materialising.
- 3.8 However, it is unlikely all risk will be contained, and consequently budgeted contingencies will be required to help mitigate the overall position. We anticipate that some of this contingency will be allocated through the Q2 forecast when we have more data to substantiate the current forecasts.
- 3.9 As previously detailed this level of risk was anticipated and the 2025/26 budget included £9.8m of budget contingencies, broken down into the following categories:
- Corporate Contingency of £3m for savings delivery risk and slippage
  - Contract Inflation Provision of £2.6m for the impacts of Employer National Insurance on supplies and services and contract spend across services.
  - High Risk Service Demand & Cost Increase Provision of £4.2m
- 3.10 A summary of risk exposure by mid-point and by portfolio are summarised in the following table, with a coloured RAG rating to highlight adverse / favourable risk:

<b>Cabinet Portfolio</b>	<b>Risk Exposure (mid-point) £'000</b>
Resources – Commercial Estate	750
Resources – Waste Services	250
Resources – Corporate & Support Services	(600)
Economic And Cultural Sustainable Development	2,800
Children's Services	5,900
Sustainable Transport Strategy	(200)
<b>Portfolio Risk Exposure</b>	<b>8,900</b>
Being Our Best Programme	2,500
Budgeted Contingencies	(9,800)
<b>Revised Organisation Risk Exposure</b>	<b>1,600</b>

## REVENUE BALANCES AND RESERVES

3.11 The current Employer's national pay offer for 2025/26 is estimated at 3.2%, which is within the 4% included in the budget. Negotiations on the pay award continue and as such this remains an estimate at this stage and further updates will be provided in future monitoring reports. Service budgets will be adjusted once the final pay award is agreed.

### Key Reserves

3.12 The following table shows the balances of key reserves at the beginning of the year, planned use, and expected balance at the year-end based on current forecast:

Reserve Title	Balance as at 01/04/2025 £'m	Projected Use / Commitments £'m	Estimated Balance 31/03/2026 £'m
Revenue Budget Contingency	2.97	(0.44)	2.53
Financial Planning and Smoothing	6.67	(2.22)	4.45
Transformation Investment	4.53	(0.76)	3.77
Restructuring & Severance	4.83	(3.00)	1.83

### Flexible Capital Receipts

3.13 Flexible Capital Receipts are being utilised for revenue spend that results in ongoing revenue savings. The February 2025 Budget Report – Efficiency Strategy confirmed a continued £11.5m allocation of capital receipts for this purpose. This has now been updated to reflect the re-profiled requirement and re-phasing into 2025/26 as follows:

	Actual Usage 2017/18 to 2023/24 £'m	Actual Usage 2024/25 £'m	Available Balance £'m	Est Total Usage £'m
Flexible Capital Receipts	9.73	1.38	0.39	11.50

3.14 Unapplied capital receipts of £3.380m were carried forward from 2024/25, with £0.055m received in 2025/26 so far and £3.8m budgeted for.

### General Fund Un-Earmarked Reserve

3.15 The General Fund Un-Earmarked Reserve is retained to meet the Council's key financial risks. The risk assessment has set a range of between £11.8m and £13.0m to meet those risks in the 2025/26 financial year. The reserve has a

current uncommitted balance of £12.6m in line with the level reported in the 2025/26 Budget Report.

### **Revenue Budget Virements**

- 3.16 Any revenue budget virements which require Cabinet approval are listed in Appendix 3(i). Technical budget adjustments are also shown in Appendix 3(i) for information purposes, as required by the Budget Management Scheme.

### **COUNCIL TAX, COUNCIL TAX SUPPORT AND BUSINESS RATES**

- 3.17 The 2025/26 tax base allowed for the same number of Local Council Tax Support (LCTS) recipients as at the end of November 2024 to continue into 2025/26. The budget estimate of costs of LCTS were set at £11.0m. The current cost estimate is cost is £0.2m under budget at £10.8m with 6,352 working age claimants and 3,357 Pensioner claimants.
- 3.18 The actual outturn position on LCTSS and the impact on the Council Tax collection fund will depend on a number of variables, including the change in number of claimants and the period claimants remain eligible for support whilst seeking employment and this will continue to be monitored closely during the year.

### **Business Rates**

- 3.19 The government announced, as part of the Chancellor's Autumn Statement in November 2023, that the retail, hospitality, and leisure business rate relief scheme would be extended for a sixth year in 2025/26, but with a reduction in the level of relief from 75% to 40% whilst maintaining the cap on the relief at £110,000 per business.
- 3.20 The Council continues to be recompensed for the reduction in business rate income arising from this relief via a s31 compensation grant. The current level of retail relief granted is £4.7m which is £0.4m above the £4.3m originally estimated for 2025/26.
- 3.21 Empty property relief is currently £4.8m which is in line with the allowance included when setting the business rate income forecast for 2025/26. The forecast overall impact on the business rates collection fund position will be reviewed during the second quarter and the position in relation to reliefs will be closely monitored.
- 3.22 As set out in the Budget Report, any surplus or deficit on the Business Rate Collection Fund and associated income will be transferred to or from the Business Rates Reserve for consideration as part of the Business Rates calculations for future years and this position will be reflected in the 2025/26 budget.

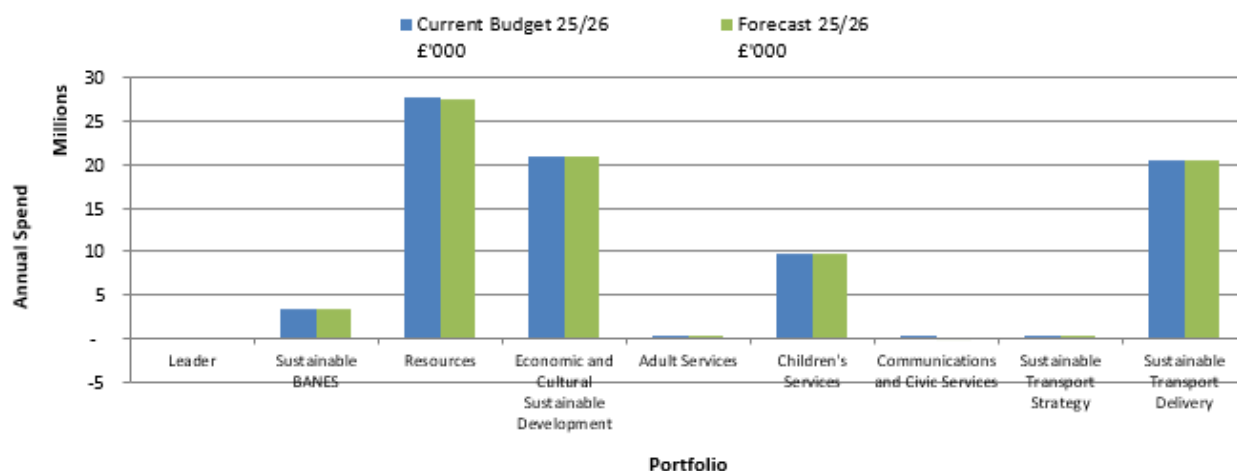
## CAPITAL BUDGET

3.23 The current position of the 2025/26 Capital Programme is a forecast of £108.2m against a budget of £108.9m, giving a variance of £0.7m, £0.4m of which is forecast to be re-phased to future years. The significant part of the variance is related to two programmes; the revised profile of forecast future loan drawdowns by the Council's housing company, with £0.25m moving to 2026/27 and future years and £0.3m forecast saving as the Bath City Centre Security Project reaches its conclusion at Beau Street. The following table shows a summary of the current position by Cabinet Portfolio. The full breakdown of the Capital Programme by Portfolio can be found in Appendix 2(ii) with key scheme commentary in Appendix 1. Appendix 2(i) sets out budget changes actioned since the February Budget setting report. Appendix 2(ii) also illustrates the rephasing from 2024/25 reported for approval in the Revenue & Capital Outturn 2024/25 report, which is also on this meeting's agenda.

Portfolio Summary Monitor	Annual Current Budget 2025/26	Forecast 2025/26	In-Year Variance 2025/26	Forecast Re-phasing to Future Years
	£'000	£'000	£'000	£'000
Leader	-	-	-	-
Sustainable BANES	3,411	3,292	119	119
Resources	27,720	27,421	299	299
Economic and Cultural Sustainable Development	21,003	21,003	-	-
Adult Services	128	128	-	-
Children's Services	9,720	9,720	-	-
Communications and Civic Services	190	110	300	-
Sustainable Transport Strategy	190	190	-	-
Sustainable Transport Delivery	20,412	20,412	-	-
Built Environment, Housing and Sustainable Development	26,138	26,138	-	-
<b>Grand Total</b>	<b>108,912</b>	<b>108,194</b>	<b>718</b>	<b>418</b>

*Note2: Some of the figures in this table are affected by rounding*

The graph below illustrates the value and forecast against budget for all in year capital budgets by Cabinet Portfolio:



## Capital Commentary

3.24 The majority of projects are reporting to budget at this early stage of the year. The key in-year variance on the programme are as follows:

- **Resources** - £0.25m variance for Property Company Investment based on the current forecast Aequus loan requirements for 2025/26, predicting later draw-down of loans from the Council. There is also rephasing of £0.049m for Bring Banks equipment in the Waste Modernisation Project.
- **Sustainable B&NES** – £0.19m variance from the WaterSpace Connected programme, linking Bath and Bristol along the River Avon, which is currently paused while alternative funding options are explored.
- **Communications and Civic Services** – The final stage of the Bath City Centre security works have commenced at Beau Street. Unless there are unforeseen site costs, the overall project is expecting to come in £0.30m under budget.

## RISKS

3.25 The key risks to the budget were outlined in the Council's 2025/26 Budget Report, in compliance with the Council's decision-making risk management guidance. These have been reviewed and are listed below, along with any additional emerging risks:

Risk	Likelihood	Impact	Risk Management Update
Operational budget pressures due to rising demand	Likely	High	There is the risk of unplanned and unbudgeted growth in demand on Council services, particularly in Adult & Children's Social Care. A High Risk Service Demand & Cost Increase Provision of £4.2m has been included in the budget in 2025/26 to reflect this risk.
Contract inflationary pressure	Likely	High	With increase in wage, energy and fuel costs, and the Employers National Insurance increase, Council contracted services are at risk of above budget price increases. This is an economic risk that has been recognised in the budget with a contract inflation risk provision for potential areas that cannot be mitigated through activity management. Capital Schemes may need to be paused due to unfunded viability gaps due to increased supply chain costs.



Volatility and uncertainty around business rates	Likely	High	<p>The impacts of the current economic challenges will increase the volatility and uncertainty around business rate income. In 2025/26 this risk has been partly offset by the extension of the business rate relief scheme for Retail, Leisure and Hospitality businesses, although the level of relief has reduced.</p> <p>We continue to monitor arrears, CVAs, and liquidations with a specific reserve held to manage in-year volatility.</p>
Changes to Government Policy that affects future funding	Likely	High	New government policy and funding reforms that are planned for implementation from 2026/27 are likely to have an impact on resourcing of Council services and priorities. This will be assessed once more details are announced as the governments planned changes develop.
Viability risk on the Councils Commercial Estate assets held for income generation.	Possible	High	Current asset reviews have identified that due to the age and complexity of the Councils Commercial Estate, some assets operating costs and capital investment needs may exceed annual rental income values. This will be managed through a detailed asset review that informs a programme of prioritisation for investment in the estate.
Reinstated government restrictions in the event of a new pandemic.	Possible	High	This is certainly a material risk, whilst not one the Council has direct control over, every step would be put in place to follow government guidance following the recommendations of our Director of Public Health.
Impact on Reserves	Possible	High	Without additional government grant funding in recognition of unfunded pressures there is the risk that Council reserve levels are not enough to manage in-year and future years risk.
Capital projects not delivered resulting in revenue reversion costs or liabilities from underwriting agreements	Possible	High	The Council has a number of projects within this category. These risks will continue to be monitored and reported. An assessment is made as part of the budget process to ensure that revenue reserves are sufficient to meet these risks. The capital programme methodology looks to de-risk projects wherever possible.
Interest rates increase	Possible	Medium	A reserve is available for borrowing to manage market risk and long-term borrowing costs have been factored into the longer-term MTFS. The latest forecast from our treasury management advisors is that longer term borrowing rates will remain volatile as the market reviews economic data on both the UK and US.
Funding pressures through WECA, ICB and other partners	Possible	Medium	Ensure good communication links with partner organisations.

## 4 STATUTORY CONSIDERATIONS

- 4.1 The annual medium-term financial planning process allocates resources across services with alignment of these resources towards the Council's corporate priorities. This report monitors how the Council is performing against the financial targets set in February 2025 through the Budget setting process.

## **5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

5.1 The financial implications are contained within the body of the report.

## **6 RISK MANAGEMENT**

6.1 The substance of this report is part of the Council's risk management process. The key risks in the Council's budget are assessed annually by each Director, with these risks re-assessed regularly as part of the budget monitoring process.

## **7 CLIMATE CHANGE**

7.1 The Medium Term Financial Strategy and budget process aligns resources towards the corporate priorities and objectives set out in the Corporate Strategy, which includes tackling the climate emergency. This report monitors the Council's financial performance against those budgets, and therefore does not include any decisions that have a direct impact on Climate Change.

## **8 OTHER OPTIONS CONSIDERED**

8.1 None

## **9 CONSULTATION**

9.1 Consultation has been carried out with the Cabinet Member for Resources, Directors, Section 151 Finance Officer, Chief Executive and Monitoring Officer.

9.2 Consultation was carried out at meetings and via e-mail.

<b>Contact person</b>	Gary Adams – Head of Financial Management <a href="mailto:Gary_Adams@bathnes.gov.uk">Gary_Adams@bathnes.gov.uk</a>  Paul Webb – Senior Finance Manager <a href="mailto:Paul_Webb@bathnes.gov.uk">Paul_Webb@bathnes.gov.uk</a>  Jeff Wring - Director of Financial Services, Assurance & Pensions (S151 Officer) <a href="mailto:Jeff_Wring@bathnes.gov.uk">Jeff_Wring@bathnes.gov.uk</a>
<b>Background papers</b>	Budget and Council Tax 2025/26 and Financial Outlook (E3590)
<b>Please contact the report author if you need to access this report in an alternative format</b>	

# FINANCE BUDGET MONITORING QUARTERLY DASHBOARD - April to June 2025

## CAPITAL APPENDIX 1 - KEY SCHEME VARIANCE ANALYSIS

		Sum of 25/26 Total Current Budget £'000	Sum of 25/26 Forecast £000	Sum of 25/26 Variance - Approved Budget vs Forecast £'000	Re-phasing to Future Years £'000
<b>Children's Services</b>					
<b>Basic Needs - School Improvement / Expansion</b>	<p>Programme Highlights are;</p> <p>St Keyna Primary; an expansion by one form entry to enable a 420 place school, with new 6 classroom block built to Passivhaus standard: Additional costs have been incurred due to higher specification of sports pitches, additional fire safety and further highways works. £250k further grant has been approved to offset these increased costs.</p> <p>Oldfield School Technical Block: The project is complete and awaiting building control sign off before the accommodation can be occupied. £85k contingency still held within the project budget.</p> <p>Keynsham East towards provision of Two Rivers playing field: This will be delivered in 2025/26. (C/f pending £1,408k)</p>	1,838	1,838	-	-
<b>Schools Capital Maintenance Schemes</b>	<p>Schools Condition Grant provides for a programme of repair and maintenance works to maintained schools. The programme of works identified to be carried out to 2026 include : Newbridge Primary - 1) Re-wiring and replacement LED lighting now largely completed 2) On-going repair to a boundary wall 3) A new external learning space 4) replacement windows 5) roof repairs 6) external doors replacement; At Twerton Infants 1) LED lighting upgrade 2) Roof covering replacements including strengthening; At St Keyna Primary 1) LED lighting upgrades. (C/f pending £692k)</p>	1,310	1,310	-	-
<b>SEND (Special Education Needs &amp; Disability) Capital Programme</b>	<p>Projects to provide Resource Bases and SEND adaptations at schools and colleges across BANES are progressing well. Projects in delivery:</p> <p>1) Autism Spectrum Disorder (ASD) 20 place Resource Base (RB) new build at Ralph Allen, due to complete in August 2025 for the new term. Currently running to programme and budget.</p> <p>2) ASD 20 place RB remodelling at St Mark's - project completed to budget June 2025, ready for September 2025 occupation.</p> <p>3) Abbot Alphege adaptations and remodelling for Alternative Provision (AP) relocation from the Culverhay site - The contractor is due to start on site in June 2025. New leases are being drawn up for two Multi Academy Trusts (MATs) to occupy the remodel the school building. Due to complete for October 2025 half term.</p> <p>4) Social, Emotional and Mental Health (SEMH), 10 place RB new build extension at Mulberry Park Primary. A design team were appointed in April 2025 to progress a detailed design, with stakeholder engagement to be carried out and a full planning application to be submitted in July 2025. Due to complete for Sept26 occupation. (C/f pending £679k)</p>	2,360	2,360	-	-
<b>Small Residential Unit - New Residential &amp; Day School - Charlton House</b>	<p>Utilise £4m grant funding received from Safety Valve plus £2.1m HNPCA grant. We're continuing to assess viability of Children's Homes and small SEND small school (30 places) to be co-located but run separately. Due to Ofsted requirements there is likely to be a delay in planned delivery commencement which will result in a reprofile of the budget, the details of any reprofile will be solidified later in the year. (C/f pending £804k)</p>	3,864	3,864	-	-

# FINANCE BUDGET MONITORING QUARTERLY DASHBOARD - April to June 2025

## CAPITAL APPENDIX 1 - KEY SCHEME VARIANCE ANALYSIS

		Sum of 25/26 Total Current Budget £'000	Sum of 25/26 Forecast £000	Sum of 25/26 Variance - Approved Budget vs Forecast £'000	Re-phasing to Future Years £'000
<b>Economic and Cultural Sustainable Development</b>					
<b>Bath Quays North</b>	Progress is ongoing with University of Bath to determine a governance structure and development terms. Analysis of delivery options against the planning objectives is in progress to develop fully worked up scheme. (pending c/f £103k)	1,255	1,255	-	-
<b>Corporate Estate Planned Maintenance</b>	Planned maintenance works prioritise compliance with statutory obligations. Ongoing repairs and maintenance include upgrades to fire alarms, emergency lighting, boilers, and roofs. Retaining wall repairs and pothole resurfacing are in the tendering stage, with appointments expected in the coming months. Completed works in the first quarter include drainage improvements at Kensington and Camden Meadows, Devonshire Tunnels, LED lighting upgrades, and enhancements to Salto systems and lifts at two care homes in Fairfield. The five-year bridge remedial program is also set to begin. (C/f pending £746k)	4,865	4,865	-	-
<b>Former Valley Enterprise Zone - Infrastructure</b>	The Mayoral Combined Authority approved the Outline Business Case+ in July 2024, which included grant funding for land acquisition, the detailed highway design, and associated costs. This grant funding has been accepted into the Capital Programme. The project is continuing to progress negotiations with landowners as well as a Compulsory Purchase Order to acquire the land. RIBA Stage 3 infrastructure and highways design is complete, with consultants Atkins Realis procured to advance technical design to RIBA Stage 4. (c/f pending £117k)	8,780	8,780	-	-
<b>Midsomer Norton High Street Renewal Programme</b>	The Midsomer Norton Town Square project is now substantially complete with final snagging and associated works underway. Works included creation of new bus interchange, alongside pavement widening. (C/f pending £33k)	224	224	-	-
<b>Bath City Centre Renewal Programme</b>	This programme contains a series of projects and installations in Bath city centre to improve the accessibility of the public realm. This includes works to install electricity points for markets and street traders at Milsom Street, small scale public realm works in the Milsom Quarter and new street furniture in Kingsmead Square. (C/f pending £124k)	1,003	1,003	-	-
<b>Milsom Quarter Masterplan Delivery</b>	This is a package of projects: (i) The Council has progressed a series of technical studies and site surveys of the Walcot Gateway site, de-risking proposals to improve implementation. (ii) The Fashion Museum concept designs have now been completed. (iii) The Milsom Quarter public realm scheme has now been developed to concept stage and includes a new public space in front of St Michael's Church (Northgate Square), with an initial technical approval review by highways has been completed. (iv) A scheme to provide new creative workspace at Broad Street Yards has also been progressed. (C/f pending £67k)	595	595	-	-
<b>Radstock Regeneration</b>	Improvements to create a community hub and event space in Trinty Church have been through detailed design stages and planning consent has been secured. The first two phases of work are currently being tendered with phase 1 to commence on site in June 2025. Priority works include fire safety and works to the roof, including the installation of rooftop solar panels, and other improvements. (C/f pending £134k)	60	60	-	-

# FINANCE BUDGET MONITORING QUARTERLY DASHBOARD - April to June 2025

## CAPITAL APPENDIX 1 - KEY SCHEME VARIANCE ANALYSIS

		Sum of 25/26 Total Current Budget £'000	Sum of 25/26 Forecast £000	Sum of 25/26 Variance - Approved Budget vs Forecast £'000	Re-phasing to Future Years £'000
<b>Fashion Museum Renovation</b>	Following the confirmation of funding from the National Lottery Heritage Fund, the detailed RIBA 3 design phase of the project has commenced. This work will take place over the next 6 months.	1,923	1,923	-	-
<b>High Street Recovery</b>	The project will redevelop Council owned vacant units in Keynsham Temple Street/Riverside to bring them back into productive use and employment. Extensive discussions with prospective tenants has led to re-design and rephasing. The project is progressing well and currently out for tender. (C/f pending £31k)	1,095	1,095	-	-
<b>Resources</b>					
<b>Commercial Estate Refurbishment Programme</b>	A programme of works to repair and improvement, where necessary, to prepare vacated commercial properties for letting to new tenants. The re-allocation of voids and planned maintenance works into their respective budget areas has been successfully completed. Several projects were scheduled for completion in the first quarter, although slower planning approvals have extended the delivery timescales. Resource challenges remain a key issue and efforts are currently focused on completing high-priority tasks. (C/f pending £173k)	5,775	5,775	-	-
<b>Property Company Investment - Council (Loan): Developments</b>	The Aequus loan requirements arises from business cases from homes for rent. The variance reflects updated forecast of loans aligned to the business plan.	3,350	3,100	250	250
<b>Orange Grove</b>	This programme is to address and prevent further structural decay of the Grade 2 Listed Building in Orange Grove, Bath. We have had to complete detailed surveys and currently procuring works to commence in 2025/26. In the first quarter information was submitted for Planning Condition Discharge, a tender pack prepared and early contractor engagement undertaken. (C/f pending £27k)	892	892	-	-
<b>Pixash Site Redevelopment</b>	Whilst the main project now completed, we continue to deliver final works including Snagging, a Lockout System and upgraded Fire Wall, a new belt and optical sorting, and light bar modifications. (C/f pending £37k)	295	295	-	-
<b>Waste Infrastructure Modernisation</b>	Planning permission has been granted to construct a Recycling Centre (RC) in Locksbrook Road on the site of the Cleansing Yard and The Old Coal Yard to replace the existing site at Midland Rd which will close in 2026 for redevelopment. In order to commence construction of Bath RC, Cleansing Services co-locate with the Transport Depot also in Locksbrook Road. Procurement is underway, with a view to start on site in August. Rephasing into 2026.27 of earmarked budgets for Bring Banks is envisaged as on-going operation costs are assessed. (C/f pending £202k)	5,846	5,797	49	49
<b>Commercial Asset Re-Investment</b>	Repairs to former Jolly's buildings roofing specification has been agreed and Building Control approval granted. The main contractor has been appointed and works commenced on the 12th May 2025. (C/f pending £1,209k)	5,118	5,118	-	-
<b>Commercial Estate Fire Safety Works</b>	Fire risk assessments and fire door inspections have indicated the need to complete work to improve fire safety. This project puts the needs of residents fires, directly improves safety and protects our built heritage assets. (C/f pending £434k)	2,018	2,018	-	-

# FINANCE BUDGET MONITORING QUARTERLY DASHBOARD - April to June 2025

## CAPITAL APPENDIX 1 - KEY SCHEME VARIANCE ANALYSIS

		Sum of 25/26 Total Current Budget £'000	Sum of 25/26 Forecast £000	Sum of 25/26 Variance - Approved Budget vs Forecast £'000	Re-phasing to Future Years £'000
<b>Sustainable BANES</b>					
<b>Bath River Line</b>	Bath River Line aims to create a linear park following the River Avon. Phase 1a has been on site since April 25 with good progress being made and we continue works following delivery of street furniture and Environment Agency Flood Risk Activity Permit (FRAP), to complete rain gardens. Detailed plans for Phase 1b and wayfinding gateway 4 are being prepared, with approval scheduled for July 25. (C/f pending £261k)	1,281	1,281	-	-
<b>Parks Improvements Programme</b>	Various Projects : 1) Weston: at Feasibility & Development (F&D) stage to procure basket swing & play equipment. 2) Hedgemead: F&D linked to works to the wall. 3) Foxhill: At detailed design stage. 4) Manor Rd Woodlands: Further scoping works for Phase 2. 5) Abbots Wood: paused after planning delay 6) Teviot Rd: Grant paid to Keynsham Town Council to carry out works. 7) Allotments: Investigating site options. 8) Paulton Parish Council: Grant paid for works to be carried out by the Parish Council. (C/f pending £141k)	881	881	-	-
<b>Sustainable Transport Delivery</b>					
<b>CAZ - Clean Air Zone</b>	CAZ Queen Square Public Realm projects are underway. Resurfacing works and footway improvements have now been completed with the focus of the remainder of works, green space improvements and wayfinding upgrades. (C/f pending £14k)	813	813	-	-
<b>Highways Maintenance Block</b>	All workstreams across Highway Maintenance Block Programme 2025/26 are progressing well with some schemes delivered and others in preparation. The largest resurfacing scheme A4 Saltford to Corston, circa 19,000sqm, was completed successfully in May. (C/f recovery of £11k)	10,069	10,069	-	-
<b>CRSTS Liveable Neighbourhoods</b>	<p>A full business case fully identifying proposed interventions for 11 Liveable Neighbourhood (LN) areas was approved by WECA in September 2024, releasing the remaining CRSTS grant to deliver these schemes before 31 March 2027.</p> <p>Schemes trialled under an ETRO (Experimental Traffic Regulation Order) in 2022 in Church Street (Widcombe), Southlands (Weston) and Queen Charlton Lane, (Queen Charlton) have now been made permanent. A further four trials have been delivered in 2024, at Lower Lansdown and The Circus (specifically in Winifred's Lane, Catharine Place and Gay Street) and New Sydney Place and Sydney Road. The decisions on these trials and whether they should be made permanent, will be made in 2025.</p> <p>Progress is being made on the detailed design and delivery of interventions. Delivery will be staggered, with the majority of schemes being delivered throughout 2026, whilst accommodating other projects and interventions on the traffic network. (C/f pending £704k)</p>	2,602	2,602	-	-
<b>CRSTS Manvers Street Remediation</b>	A CRSTS funded budget held for Manvers Street and Pierrepoint Street Refurbishment. The preliminary design is now complete following a series of surveys. A decision will be taken during Q2 regarding how to proceed, including scope and phasing of delivery. (C/f pending £147k)	-	-	-	-

**FINANCE BUDGET MONITORING QUARTERLY DASHBOARD - April to June 2025**

**CAPITAL APPENDIX 1 - KEY SCHEME VARIANCE ANALYSIS**

		Sum of 25/26 Total Current Budget £'000	Sum of 25/26 Forecast £000	Sum of 25/26 Variance - Approved Budget vs Forecast £'000	Re-phasing to Future Years £'000
<b>CRSTS Cycling and Walking - Scholars Way</b>	This budget is for delivery of Scholars Way for active travel walking, wheeling and cycling improvements. This is made up of £2m CAZ funding for the Western section of the route and £370k LATS funding for the Eastern section (Oakley Copseland crossings, and £20k feasibility budget for a Ralph Allen school (RAS) crossing.) Delivery and construction have now commencing. A funding application for the full implementation of Eastern section is currently with Combined Mayoral Authority . (C/f pending £120k)	2,085	2,085	-	-
<b>CRSTS Somer Valley Links (SVL)</b>	This project aims to improve travel between Midsomer Norton, Radstock, Westfield and Bath via the A367 and Bristol via the A37; and the A362 link road between them, through better bus infrastructure and enabling more walking and cycling. It is currently in the business case stage scheduled for submission to the Combined Mayoral Authority in September 2025. (C/f recovery £249k)	727	727	-	-
<b>Local Active Travel Safety Programme (LATS)</b>	All schemes on the 2025/26 programme are currently expected to progress. At this early stage in the year, design work is largely underway and any no issues that may potentially affect deliverability are known. (C/f pending £43k)	3,134	3,134	-	-
<b>Build a Better Environment, Housing and Sustainable Development</b>					
<b>BWR Phase 2</b>	Currently on budget and programme for site wide remediation and infrastructure, utilising Home England Grant Funding for both Council and St Williams Homes' land, to complete 2026/27. Housing delivery will then commence with current forecast completion of 2033/34. (C/f pending £671k)	17,889	17,889	-	-
<b>Disabled Facilities Grant</b>	Grant providing funding for home adaptations to enable residents to live independently, including further minor adaptations to assist Adult Services provision. Demand is increasing significantly and is expected to exceed the annual Central Government Grant Allocation, but forecast to still be within budget for 2025/26 as we use prior year carry forwards. (C/f recovery of £75k)	2,359	2,359	-	-
<b>Englishcombe Lane Supported Housing</b>	Scheme to provide 16 homes for neurodivergent clients with Learning Difficulties and Autism. Work continues on discharging pre-commencement conditions with a start on site anticipated late summer 2025 after the final investment decision. (C/f recovery of £100k)	161	161	-	-
<b>Local Authority Housing Fund (Ukrainian/Afghan homes)</b>	The Council is on track to meet the required number of properties for the Local Authority Housing Fund (LAHF) programme. Round 1 delivery has been completed, with 22 properties purchased and allocated. Delivery of LAHF Round 3 is on track, with 2 properties purchased and allocated and a further 2 properties in conveyancing. This MHCLG programme is due to complete by March 2027. (C/f pending £342k)	839	839	-	-
<b>Social Rent Programme (Phase 1 of BANES Homes)</b>	Work continues on eight new affordable homes for social rent on the former Argyle Works site (now called Great Hayes Court) which will complete this summer. Works continues on site and on schedule to deliver ten affordable, energy efficient, apartments in Dane's Lane, Keynsham, with completion expected by end of 2025/26. (C/f pending £150k)	4,511	4,511	-	-

CAPITAL APPENDIX 1 - KEY SCHEME VARIANCE ANALYSIS					
		Sum of 25/26 Total Current Budget £'000	Sum of 25/26 Forecast £000	Sum of 25/26 Variance - Approved Budget vs Forecast £'000	Re-phasing to Future Years £'000
Communications and Civic Services					
Bath City Centre Security	The final stage of all security works have commenced at Beau Street. Unless there are unforeseen site costs, the overall project is expecting to come in under budget. (C/f pending £1,035k)	-	( 300)	300	



Capital Virements Apr - Jun Additions & Reductions 2025/26

Appendix 2 (i)

REF NO	REASON / EXPLANATION	TRANSFER / FUNDING FROM	Income (£'s)	Expenditure (£'s)	TRANSFER TO	Income (£'s)	Expenditure (£'s)	Notes
CAP2526#001	Special Education Needs & Disability (SEND) Education Provision"	Govt grant	727,000		Children's Services		727,000	Officer Delegated Decision by the Director of Education and Safeguarding on 31/03/25 for SEND provision at at Abbot Alphege Primary School.
CAP2526#002	Highways Maintenance Block	WECA grant	-50,000		Sustainable Transport Delivery		-50,000	Delegation Decision by Director of Place Management on 27th March 2025 for delivery of the BA2/5 Batheaston River Path, Batheaston - Design and Phase 1 Construction within the LATs programme.
CAP2526#003	Highways Maintenance Block	WECA grant	-100,000		Sustainable Transport Delivery		-100,000	Delegation Decision by Director of Place Management on 27th March 2025 for delivery of Traffic Signal obsolete site replacement within the LATs programme.
CAP2526#004	Local Active Travel Safety Programme (LATs)	WECA grant	50,000		Sustainable Transport Delivery		50,000	Delegation Decision by Director of Place Management on 27th March 2025 for delivery of the BA2/5 Batheaston River Path, Batheaston - Design and Phase 1 Construction within the LATs programme.
CAP2526#005	Local Active Travel Safety Programme (LATs)	WECA grant	100,000		Sustainable Transport Delivery		100,000	Delegation Decision by Director of Place Management on 27th March 2025 for delivery of Traffic Signal obsolete site replacement within the LATs programme.
CAP2526#006	Local Active Travel Safety Programme (LATs)	3rd Party Contribs	21,158		Sustainable Transport Delivery		21,158	Delegation Decision by Director of Place Management on 9th April 2025 to reflect insurance claim funding .
CAP2526#007	Estate Rationalisation	CSB	80,000		Economic and Cultural Sustainable Development		80,000	To develop detailed designs for Planning permission for Parkside and IT enhancements/ enabling works for the Guildhall.
CAP2526#008	Fashion Museum Renovation	CSB, 3rd Party Contribs	1,923,000		Economic and Cultural Sustainable Development		1,923,000	Delegation Decision by Executive Director Sustainable Communities on 15th May 2025 to approve next RIBA3 design project stage.
CAP2526#009	Somer Valley Rediscovered	s106	210,794		Sustainable BANES		210,794	Technical Adjustment by Director of Finance to reflect allocation of S106 deposits at Staddlestones.
CAP2526#010	Local Active Travel Safety Programme (LATs)	CIL	-95,000		Sustainable Transport Delivery		-95,000	Technical Adjustment by Director of Finance to reflect CIL Allocation.
CAP2526#011	Basic Needs - School Improvement / Expansion	Govt grant	250,000		Children's Services		250,000	Delegation Decision by Director of Education and Safeguarding on 29th April 2025 to increase the budget for St Keyna Primary Expansion.
CAP2526#012	Special Education Needs & Disability (SEND) Education Provision"	Govt grant	45,000		Children's Services		45,000	Officer Delegated Decision by the Director of Education and Safeguarding on 8th May 2025 for feasibility of SEMH Resource Base at the IKB School.
CAP2526#013	Special Education Needs & Disability (SEND) Education Provision"	Govt grant	-45,000		Children's Services		-45,000	As above
CAP2526#014	Special Education Needs & Disability (SEND) Education Provision"	Govt grant	-53,800		Children's Services		-53,800	Technical Adjustment by Director of Finance to reflect unspent budget from the completed Aspire Academy.
CAP2526#015	Schools Capital Maintenance Schemes	Govt grant	10,000		Children's Services		10,000	Officer Delegated Decision by the Director of Education and Safeguarding on 13th May 2025 for wall repair at Paulton Junior School.
CAP2526#016	Schools Capital Maintenance Schemes	Govt grant	-10,000		Children's Services		-10,000	As above
CAP2526#017	Litter Bin Replacement Programme	CSB	20,000		Resources		20,000	Officer Delegated Decision by Director of Place Management on 04/03/25 for Big Belly Bin Replacement over 4 years.
CAP2526#018	Pixash Site Redevelopment	CSB	-1,400,000		Resources		-1,400,000	Single Member Decision by Cabinet Member for Neighbourhood Services & Cabinet Member for Built Environment, Housing and Sustainable Development 28/05/25 to approve capital budget for new Recycling Centre and refurbishment of Locksbrook Road Depot.
CAP2526#019	Waste Infrastructure Modernisation	CSB	5,797,000		Resources		5,797,000	Single Member Decision by Cabinet Member for Neighbourhood Services & Cabinet Member for Built Environment, Housing and Sustainable Development 28/05/25 to approve capital budget for new Recycling Centre and refurbishment of Locksbrook Road Depot.
CAP2526#020	Schools Devolved Capital	Govt grant	5,462		Children's Services		5,462	Technical Adjustment by Director of Finance to reflect new Devolved Capital allocation for Newbridge - School.
CAP2526#021	Schools Devolved Capital	Govt grant	-6,245		Children's Services		-6,245	Technical Adjustment by Director of Finance to reflect new Devolved Capital allocation from Schools Capital Budget to Twerton School.
CAP2526#022	Schools Devolved Capital	Govt grant	6,245		Children's Services		6,245	Technical Adjustment by Director of Finance to reflect new Devolved Capital allocation from Schools Capital Budget to Twerton School.
CAP2526#023	Keynsham High Street Renewal Programme	Govt grant	4,000		Economic and Cultural Sustainable Development		4,000	Technical Adjustment by Director of Finance to re-align with grant funding.
CAP2526#024	Early Years Premises Improvements	s106	22,775		Children's Services		22,775	Technical Adjustment by Director of Finance to reflect S106 Allocation.
CAP2526#025	Bathscape	3rd Party Contribs	-60,070		Sustainable BANES		-60,070	Technical Adjustment by align CIL funding to revenue development.
CAP2526#026	Pixash Site Redevelopment	CSB	-190,088		Resources		-190,088	Technical Adjustment by Director of Finance to reflect updated grant allocation.

REF NO	REASON / EXPLANATION	TRANSFER / FUNDING FROM	Income (£'s)	Expenditure (£'s)	TRANSFER TO	Income (£'s)	Expenditure (£'s)	Notes
CAP2526#027	Commercial Estate Refurbishment Programme	SSB	2,744,705		Resources		2,744,705	Officer Delegated Decision by Executive Director of -Resources 30/04/25 for further works.
CAP2526#028	Disabled Facilities Grant	Govt grant	216,412		Built Environment, Housing and Sustainable Development		216,412	Technical Adjustment by Director of Finance to reflect updated grant allocation.
Total			10,223,348				10,223,348	
Check (hide)			10,223,348				10,223,348	

Capital Virements - Additions & Reductions Future Years

FY CAP2526#001	Litter Bin Replacement Programme	CSB	60,000		Resources		60,000	Officer Delegated Decision by Director of Place Management 04/03/25 for Big Belly Bin Replacement over 4 years.
FY CAP2526#002	Waste Infrastructure Modernisation	CSB	1,932,000		Resources		1,932,000	Single Member Decision by Cabinet Member for Neighbourhood Services & Cabinet Member for Built Environment, Housing and Sustainable Development 28/05/25 to approve capital budget for new Recycling Centre and refurbishment of Locksbrook Road Depot.
FY CAP2526#003	Tree Planting	CIL	11		Sustainable BANES		11	Technical Adjustment by Director of Finance to reflect CIL Allocation.
Total			1,992,011				1,992,011	
			1,992,011				1,992,011	

Capital Scheme	Cap Prog Number	Total Approved Budget 2025/25	Feb-Mar Virements	Apr-Jun Virements	Revised Budget at July 2025 Cabinet	Re-phasing Request at July 2025 Cabinet	Budget after July 2025 Cabinet
<b>Full Approval</b>							
<b>Resources</b>							
Agresso System Development & Upgrade	Cap1415125	0	0	0	0	1	1
Capital Contingency	Cap1415131	1,900	0	0	1,900	1,924	3,824
Cleveland Pools Grant	Cap1718065	0	0	0	0	10	10
Commercial Asset Re-Investment	Cap2425002	5,118	0	0	5,118	1,209	6,327
Commercial Estate Fire Safety Works	Cap2526004	1,630	388	0	2,018	434	2,452
Commercial Estate Planned Maintenance Programme	Cap2425003	650	0	0	650	-58	592
Commercial Estate Refurbishment Programme	Cap1920022	3,237	-207	2,745	5,775	173	5,948
Customer Payments Security and Channel shift	Cap1920021	0	0	0	0	1	1
Flexible Use of Capital Receipts (Transformation)	Cap1819080	618	0	0	618	-233	385
Healthcare Projects to Increase Clinical Capacity	Cap2425007	0	0	0	0	84	84
IT Asset Refresh	Cap1819061	0	0	0	0	81	81
Litter Bin Replacement Programme	Cap2425012	0	0	20	20	20	40
Neighbourhood Services Vehicles	Cap1718036	713	0	0	713	224	938
Orange Grove	Cap1920036	892	0	0	892	27	919
Pixash Site Redevelopment	Cap2122022	1,885	0	-1,590	295	37	332
Preparing for the Future - New Technology	Cap2122020	305	0	0	305	101	406
Property Company Investment - Council (Loan): Developments	Cap1617027	3,350	0	0	3,350	466	3,816
Property Disposals (Disposals Programme (Minor))	Cap1415098	0	0	0	0	160	160
Waste Container Replacements	Cap1617032	40	0	0	40	0	40
Waste Depot Relocation	Cap1516011	179	0	0	179	-21	158
Waste Infrastructure Modernisation	Cap2223017	49	0	5,797	5,846	202	6,048
Waste Welfare Facilities	Cap2021003	0	0	0	0	109	109
<b>Subtotal Full Approval - Resources</b>		<b>20,567</b>	<b>181</b>	<b>6,972</b>	<b>27,720</b>	<b>4,951</b>	<b>32,671</b>
<b>Economic and Cultural Sustainable Development</b>							
Bath Central Riverside	Cap2223029	69	0	0	69	-12	57
Bath City Centre Renewal Programme	Cap1920026	1,003	0	0	1,003	124	1,128
Bath Quays North	Cap1415114	1,255	0	0	1,255	103	1,358
Bath Quays South	Cap1415138	44	0	0	44	8	52
Carrswood Day Centre Roof	Cap2223004	0	0	0	0	-21	-21
Corporate Estate Planned Maintenance	Cap1415097	4,865	0	0	4,865	746	5,611
Digital B&NES	Cap1415069	415	0	0	415	-110	306
Equality Act Works	Cap1415104	50	0	0	50	-10	40
Estate Rationalisation	Cap2425014	0	0	80	80	2	82
Fashion Museum Renovation	Cap2425004	0	0	1,923	1,923	0	1,923
Grand Parade & Undercroft	Cap1415103	117	0	0	117	0	117
Heritage Collections Centre	Cap1920035	302	0	0	302	78	380
Heritage Infrastructure Development	Cap1415052	0	0	0	0	168	168
Heritage Services Retail System	Cap1415050	100	0	0	100	0	100
High Street Recovery	Cap2425010	1,095	0	0	1,095	31	1,126
Innovation Quay - Strategic Flooding Solution	Cap1415064	0	0	0	0	9	9
Keynsham High Street Renewal Programme	Cap1718011	0	0	4	4	-16	-12
Keynsham Memorial Park Bridge	Cap2223003	0	0	0	0	10	10
Keynsham Regeneration & New Build	Cap1415094	0	0	0	0	105	105
Local Centres Renewal Programme	Cap2122010	0	0	0	0	4	4
Midsomer Norton High Street Renewal Programme	Cap1819050	822	-598	0	224	33	257
Milsom Quarter Masterplan Delivery	Cap2223030	595	0	0	595	67	662
Office Reconfiguration Costs	Cap2122005	0	0	0	0	3	3
Radstock Healthy Living Centre	Cap1718061	0	0	0	0	-56	-56
Radstock Regeneration	Cap2223034	60	0	0	60	134	194
Somer Valley Enterprise Zone - Infrastructure	Cap1718067	0	8,780	0	8,780	117	8,897
Victoria Art Gallery Roof Refurbishment	Cap2425017	0	0	0	0	35	35
York Street Vaults Phase 2	Cap1819059	23	0	0	23	1	24
<b>Subtotal Full Approval - Economic and Cultural Sustainable Development</b>		<b>10,815</b>	<b>8,182</b>	<b>2,007</b>	<b>21,003</b>	<b>1,554</b>	<b>22,558</b>

Capital Scheme	Cap Prog Number	Total Approved Budget 2025/25	Feb-Mar Virements	Apr-Jun Virements	Revised Budget at July 2025 Cabinet	Re-phasing Request at July 2025 Cabinet	Budget after July 2025 Cabinet
<b>Communications and Civic Services</b>							
Bath Christmas Market	Cap2122023	50	0	0	50	0	50
Bath City Centre Security	Cap1920027	0	0	0	0	1,035	1,035
CCTV Camera Replacement	Cap2223006	140	0	0	140	25	165
CIL – Library Hublets	Cap2223009	0	0	0	0	13	13
Emergency Response Equipment	Cap2324001	0	0	0	0	6	6
<b>Subtotal Full Approval - Communications and Civic Services</b>		<b>190</b>	<b>0</b>	<b>0</b>	<b>190</b>	<b>1,078</b>	<b>1,268</b>
<b>Leader</b>							
Bath Neighbourhood CIL	Cap1718068	0	0	0	0	54	54
<b>Subtotal Full Approval - Leader</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54</b>	<b>54</b>
<b>Sustainable Transport Strategy</b>							
Active Travel Prescribing Project	Cap2223032	0	0	0	0	73	73
Car Park Security	Cap2223024	0	0	0	0	65	65
Office for Low Emission Vehicles (OLEV) Bid - GULW	Cap1617008	190	0	0	190	103	293
Parking Enforcement Hand Held Computer Terminal Replacement	Cap1415026	0	0	0	0	45	45
Parking Radio System Replacement	Cap1415024	0	0	0	0	30	30
Pay & Display Machines	Cap1617014	0	0	0	0	41	41
<b>Subtotal Full Approval - Sustainable Transport Strategy</b>		<b>190</b>	<b>0</b>	<b>0</b>	<b>190</b>	<b>357</b>	<b>547</b>
<b>Built Environment, Housing and Sustainable Development</b>							
Affordable Housing (Enabling)	Cap1415091	0	0	0	0	212	212
BWR Phase 2	Cap1920012	1,066	16,822	0	17,889	671	18,560
Disabled Facilities Grant	Cap1415089	2,142	0	216	2,359	-75	2,284
Englishcombe Lane Supported Housing	Cap2223027	161	0	0	161	-100	61
Housing Delivery Vehicle/ Schemes (Capital Disposals ADL)	Cap1516042	128	0	0	128	450	578
North Keynsham SDL - External Fees	Cap1819091	0	0	0	0	199	199
Local Authority Housing Fund (Ukrainian/Afghan homes)	Cap2223035	839	0	0	839	342	1,181
Social Rent Programme (Phase 1 of BANES Homes)	Cap2122025	4,186	325	0	4,511	150	4,661
Supported Housing Scheme	Cap2122021	0	252	0	252	346	598
<b>Subtotal Full Approval - Built Environment, Housing and Sustainable Development</b>		<b>8,523</b>	<b>17,399</b>	<b>216</b>	<b>26,138</b>	<b>2,194</b>	<b>28,333</b>
<b>Adult Services</b>							
Community Resource Centre Capital Investment	Cap1718076	26	0	0	26	11	37
Community Resource Centre Equipment Replacement	Cap2324007	10	0	0	10	34	43
Leisure - Commercialisation of Parks	Cap2223031	0	0	0	0	8	8
Odd Down Sports Ground and Other Leisure Feasibility	Cap2122007	92	0	0	92	62	154
<b>Subtotal Full Approval - Adult Services</b>		<b>128</b>	<b>0</b>	<b>0</b>	<b>128</b>	<b>114</b>	<b>242</b>
<b>Children's Services</b>							
Basic Needs - School Improvement / Expansion	Cap1415135	1,588	0	250	1,838	1,408	3,246
Culverhay SEND project - Feasibility to clear the site.	Cap2425016	150	0	0	150	21	171
Early Years Premises Improvements	Cap2425015	170	0	23	193	-53	140
Schools Capital Maintenance Schemes	Cap1415073	1,310	0	0	1,310	692	2,002
Schools Devolved Capital	Cap1920028	0	0	5	5	32	37
SEND (Special Education Needs & Disability) Capital Programme	Cap1718071	1,659	27	673	2,360	679	3,038
Small Residential Unit - New Residential & Day School - Charlton House	Cap2425013	3,864	0	0	3,864	804	4,668
Special Education Needs & Disability (SEND) - Residential Provision at Bath College	Cap2223002	3,890	-3,890	0	0	0	0
<b>Subtotal Full Approval - Children's Services</b>		<b>12,631</b>	<b>-3,863</b>	<b>951</b>	<b>9,720</b>	<b>3,582</b>	<b>13,302</b>

Capital Scheme	Cap Prog Number	Total Approved Budget 2025/25	Feb-Mar Virements	Apr-Jun Virements	Revised Budget at July 2025 Cabinet	Re-phasing Request at July 2025 Cabinet	Budget after July 2025 Cabinet
<b>Sustainable BANES</b>							
Alice Park - Skate Park	Cap1415035	0	0	0	0	4	4
Bath River Line	Cap1920030	1,137	144	0	1,281	261	1,542
Bathscape	Cap1819011	223	0	-60	163	-2	161
Keynsham Memorial Park	Cap2122013	157	109	0	267	0	266
Norton Radstock Ecological Improvements	Cap1415062	51	-51	0	0	0	0
Parks Improvements	Cap1718037	840	41	0	881	141	1,022
Play Area Refurbishment / Equipment	Cap1415039	0	0	0	0	431	431
Renewable Energy Development Fund	Cap2122009	25	0	0	25	14	39
Somer Valley Rediscovered	Cap2223028	329	51	211	590	76	666
Tree Planting	Cap2021005	0	84	0	84	103	188
Waterspace Connected	Cap1920016	127	-8	0	119	0	119
<b>Subtotal Full Approval - Sustainable BANES</b>		<b>2,889</b>	<b>371</b>	<b>151</b>	<b>3,411</b>	<b>1,028</b>	<b>4,439</b>
<b>Sustainable Transport Delivery</b>							
CAZ - Clean Air Zone	Cap1920031	813	0	0	813	14	827
CRSTS - Midsomer Norton & Westfield, Walking, Wheeling & Cycling Links	Cap2324024	52	0	0	52	104	156
CRSTS Bath City Centre (BCC)	Cap2324017	241	0	0	241	106	347
CRSTS Bath Sustainable Walking & Cycling Links (BSWCL)	Cap2324019	450	0	0	450	247	697
CRSTS Cycling and Walking - Scholars Way	Cap2324012	2,085	0	0	2,085	120	2,205
CRSTS FBC (Scholars Way + Bath Quays Links)	Cap2122012	0	0	0	0	14	14
CRSTS Liveable Neighbourhoods	Cap1920003	2,602	0	0	2,602	704	3,306
CRSTS Manvers Street Remediation	Cap2324005	0	0	0	0	147	147
CRSTS Somer Valley Links (SVL)	Cap2324018	727	0	0	727	-249	478
Cycle Hangers	Cap2324022	0	0	0	0	83	83
Highways Maintenance Block	Cap1415184	10,219	0	-150	10,069	-11	10,059
Highways S106 Projects	Cap2425018	189	0	0	189	5	193
Local Active Travel Safety Programme (LATS)	Cap1415009	3,052	6	76	3,134	43	3,177
London Road Modification	Cap1718022	51	0	0	51	0	51
<b>Subtotal Full Approval - Sustainable Transport Delivery</b>		<b>20,480</b>	<b>6</b>	<b>-74</b>	<b>20,412</b>	<b>1,327</b>	<b>21,739</b>
<b>TOTAL CAPITAL SCHEME BUDGET</b>		<b>76,412</b>	<b>22,276</b>	<b>10,223</b>	<b>108,912</b>	<b>16,241</b>	<b>125,152</b>

Sources of Funding							
Grants		29,310	25,258	1,149	55,718	6,341	62,059
Council Support including Borrowing & Capital Receipts		39,533	-3,658	8,207	44,082	6,949	51,031
S106		1,649	222	234	2,104	122	2,226
CIL		1,273	14	-95	1,192	641	1,833
3rd Party		2,360	414	729	3,503	1,205	4,708
Revenue		2,287	27	0	2,313	982	3,295
<b>Total Sources of Funding</b>		<b>76,412</b>	<b>22,276</b>	<b>10,223</b>	<b>108,912</b>	<b>16,241</b>	<b>125,152</b>

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**2025/26 Revenue Virements for APPROVAL**

**Appendix 3 (i)**

<u>REF NO</u>	<u>REASON / EXPLANATION</u>	<u>CABINET PORTFOLIO</u>	<u>TRANSFER FROM</u>	<u>Income</u>	<u>Expenditure</u>	<u>CABINET MEMBER</u>	<u>TRANSFER TO</u>	<u>Income</u>	<u>Expenditure</u>	<u>DESCRIPTION</u>	<u>ONGOING EFFECTS</u>
			<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		
The following virements are reported for approval under the Budget Management Scheme rules.											
LOG 25#01	Capital & Housing Delivery Savings Target	Economic & Cultural Sustainable Development	Regeneration	73,949		Built Environment, Housing & Sustainable Development	Housing	73,949		Distribution of Capital & Housing Delivery income savings target across Portfolios.	Budget virement is ongoing.
LOG 25#02	Corporate Estate / Commercial Estate Realignment	Economic & Cultural Sustainable Development	Corporate Estate Including R&M		672,586	Resources	Commercial Estate		672,586	Realignment of departmental budgets for Commercial Estate management between Cash Limits & Portfolios, following management changes in structure.	Budget virement is ongoing.
OVERALL TOTALS				73,949	672,586			73,949	672,586		
					746,535				746,535		

**2025/26 Revenue Virements for INFORMATION**

Appendix 3 (i)

REF NO	REASON / EXPLANATION	CABINET PORTFOLIO	TRANSFER FROM	Income	Expenditure	CABINET MEMBER	TRANSFER TO	Income	Expenditure	DESCRIPTION	ONGOING EFFECTS
			CASHLIM	(£'s)	(£'s)		CASHLIM	(£'s)	(£'s)		
The following virements have either been previously approved, are technical in nature or are below limits within BMS that require approval, and therefore are reported for information only.											
INFO 25#01	Revenue Grants Unapplied Reserve	Resources	Balances (Earmarked Reserve)		187,545	Children's Services	Education Transformation		53,637	Technical accounting adjustment to fully recognise unconditional revenue grants in year of receipt, which were transferred into the Unapplied Revenue Grant reserve at 2024/25 year-end.	Budget virement is one- off.
							Inclusion & Prevention		117,658		
						Resources	Corporate Office		16,250		
INFO 25#02	Pixash Site Landscape Bio-Diversity Net Gain (BNG)	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		7,000	Sustainable Bath & North East Somerset	Parks & Open Spaces		7,000	Allocation to parks to maintain BNG landscaping around Pixash site, in line with planning conditions.	Budget virement is ongoing.
INFO 25#03	Soulbury Pay Award	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		29,975	Children's Services	Education Transformation		29,975	Allocation from corporately held pay inflation budget to fund national pay award for Soulbury officers within Children's Services (full year effect).	Budget virement is ongoing.
INFO 25#04	Capital & Housing Delivery Savings Target	Economic & Cultural Sustainable Development	Regeneration	96,051		Economic & Cultural Sustainable Development	Corporate Estate Including R&M	96,051		Distribution of Capital & Housing Delivery income savings target, as approved by Executive Director - Sustainable Communities.	Budget virement is ongoing.
INFO 25#05	DSG Early Years Support Funding	Children's Services	Schools' Budgets		292,000	Children's Services	Education Transformation		292,000	Allocation of additional Early Years Support Funding from Dedicated Schools' Grant.	Budget virement is ongoing.
INFO 25#06	Early Help Savings Target	Children's Services	Children, Young People & Families		75,329	Children's Services	Inclusion & Prevention		75,329	Realignment of savings target for Early Help across Children's Services Cash Limits, as approved by Director.	Budget virement is ongoing.



<u>REF NO</u>	<u>REASON / EXPLANATION</u>	<u>CABINET PORTFOLIO</u>	<u>TRANSFER FROM</u>	<u>Income</u>	<u>Expenditure</u>	<u>CABINET MEMBER</u>	<u>TRANSFER TO</u>	<u>Income</u>	<u>Expenditure</u>	<u>DESCRIPTION</u>	<u>ONGOING EFFECTS</u>
			<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		
INFO 25#07	Benefits Officer - Free School Meals	Children's Services	Education Transformation		38,555	Resources	Revenues & Benefits		38,555	Transfer of management for budget for Free School Meals Benefits Officer from Schools Strategic Team to Local Welfare Support Scheme, to align to the income budget that the post generates from administering the Free School Meals service for schools.	Budget virement is ongoing.
INFO 25#08	Bath West Children's Centre	Children's Services	Integrated Commissioning - CYP		314,340	Children's Services	Inclusion & Prevention		314,340	Transfer of budget for the provision of Bath West Children's Centre service, following the insourcing of the contract for the previously commissioned service.	Budget virement is ongoing.
<b>OVERALL TOTALS</b>				<b>96,051</b>	<b>944,744</b>			<b>96,051</b>	<b>944,744</b>		
					<b>1,040,795</b>				<b>1,040,795</b>		

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## Portfolio Cash Limits 2025/26 - Proposed Revenue Budget

## Appendix 3(ii)

CABINET PORTFOLIO	Service	2025/26 Approved Budget	May 2025 Cabinet Portfolio Changes: Cash Limit Rebasings	2025/26 Approved Budget - Rebased to New Portfolios	Technical Adjustments, below BMS limits or already agreed - shown for information	Total Virements for Approval	Jul'25 Revised Cash Limits
		£'000	£'000	£'000	£'000	£'000	£'000
Leader	Housing Delivery Vehicle	(1,000)		(1,000)			(1,000)
	Emergency Planning	738	(738)				
	PORTFOLIO SUB TOTAL	(262)	(738)	(1,000)			(1,000)
Climate Emergency & Sustainable Travel (Deleted)	Environmental Monitoring (Air Pollution)	213	(213)				
	Transport Strategy	665	(665)				
	Green Transformation	694	(694)				
	PORTFOLIO SUB TOTAL	1,572	(1,572)				
Council Priorities & Delivery (Deleted)	Human Resources & Organisational Development	(948)	948				
	Business Change	803	(803)				
	Corporate Office	2,063	(2,063)				
	PORTFOLIO SUB TOTAL	1,917	(1,917)				
Sustainable Bath & North East Somerset (New)	Parks & Open Spaces		2,467	2,467	7		2,474
	Environmental Monitoring (Air Pollution)		213	213			213
	Green Transformation		694	694			694
	PORTFOLIO SUB TOTAL		3,374	3,374	7		3,381
Resources	Waste & Fleet Services		18,991	18,991			18,991
	Council Solicitor & Democratic Services	3,292		3,292			3,292
	Finance	3,024		3,024			3,024
	Revenues & Benefits	2,161		2,161	39		2,200
	Risk & Assurance Services	1,672		1,672			1,672
	Procurement & Commissioning	348		348			348
	Human Resources & Organisational Development		(948)	(948)			(948)
	Business Change		803	803			803
	Corporate Office		1,759	1,759	16		1,775
	Information Technology	8,268		8,268			8,268
	Commercial Estate	(12,841)		(12,841)		673	(12,168)
	Hsg / Council Tax Benefits Subsidy	405		405			405
	Capital Financing / Interest	5,476		5,476			5,476
	Unfunded Pensions	1,388		1,388			1,388
	Corporate Budgets incl. Capital, Audit & Bank Charges	8,935		8,935	(37)		8,898
	New Homes Bonus Grant	(913)		(913)			(913)
	Magistrates	12		12			12
	Coroners	575		575			575
	Environment Agency	268		268			268
	West of England Combined Authority Levy	5,309		5,309			5,309
	PORTFOLIO SUB TOTAL	27,379	20,605	47,984	18	673	48,674
Economic & Cultural Sustainable Development	Corporate Estate Including R&M	5,270		5,270	(96)	(673)	4,501
	Regeneration	(692)		(692)	96	74	(522)
	Business & Skills	383		383			383
	Heritage Services	(14,193)		(14,193)			(14,193)
	World Heritage	124		124			124
	Visit Bath	1		1			1
	Events & Active Lifestyles	439	(439)				
	PORTFOLIO SUB TOTAL	(8,668)	(439)	(9,107)		(599)	(9,705)
Adult Services	Adult Services	62,671		62,671			62,671
	Public Health						
	Adult Substance Misuse (Drug Action Team)	75		75			75
	Leisure	292		292			292
	PORTFOLIO SUB TOTAL	63,038		63,038			63,038
Children's Services	Children, Young People & Families	21,293		21,293	(75)		21,218
	Integrated Commissioning - CYP	1,915		1,915	(314)		1,601
	Safeguarding - CYP	99		99			99
	Inclusion & Prevention	2,461		2,461	507		2,969
	Education Transformation	4,874		4,874	337		5,211
	Home to School Transport	11,338		11,338			11,338
	Schools' Budget	(1,214)		(1,214)	(292)		(1,506)
	PORTFOLIO SUB TOTAL	40,767		40,767	163		40,929
Highways (Deleted)	Transport & Parking Services - Parking	(9,687)	9,687				
	Park & Ride	(546)	546				
	Network & Traffic Management	812	(812)				
	Highway Maintenance	7,086	(7,086)				
	Clean Air Zone						
	PORTFOLIO SUB TOTAL	(2,336)	2,336				

CABINET PORTFOLIO	Service	2025/26 Approved Budget	May 2025 Cabinet Portfolio Changes: Cash Limit Rebasng	2025/26 Approved Budget - Rebased to New Portfolios	Technical Adjustments, below BMS limits or already agreed - shown for information	Total Virements for Approval	Jul'25 Revised Cash Limits
		£'000	£'000	£'000	£'000	£'000	£'000
<b>Neighbourhood Services</b> <i>(Deleted)</i>	Neighbourhoods & Environment - Waste & Fleet Services	18,991	(18,991)				
	Neighbourhoods & Environment - Parks & Bereavement Services	2,152	(2,152)				
	Customer Services (including Libraries)	2,885	(2,885)				
	Public Protection	1,289	(1,289)				
	Community Safety	195	(195)				
	Registrars Service	(124)	124				
	<b>PORTFOLIO SUB TOTAL</b>	<b>25,389</b>	<b>(25,389)</b>				
<b>Communications &amp; Community</b> <i>(New)</i>	Emergency Planning		738	738			738
	Events and Active Lifestyles		439	439			439
	Park and Ride		(546)	(546)			(546)
	Bereavement Services		(678)	(678)			(678)
	Customer Services (including Libraries)		2,885	2,885			2,885
	Public Protection		1,289	1,289			1,289
	Community Safety		195	195			195
	Registrars Service		(124)	(124)			(124)
	Communications & Marketing		303	303			303
	<b>PORTFOLIO SUB TOTAL</b>		<b>4,503</b>	<b>4,503</b>			<b>4,503</b>
<b>Sustainable Transport Strategy</b> <i>(New)</i>	Transport Strategy		665	665			665
	Clean Air Zone						
	Transport & Parking Services - Parking		(9,323)	(9,323)			(9,323)
	<b>PORTFOLIO SUB TOTAL</b>		<b>(8,658)</b>	<b>(8,658)</b>			<b>(8,658)</b>
<b>Sustainable Transport Delivery</b> <i>(New)</i>	Network & Traffic Management		812	812			812
	Highway Maintenance		7,086	7,086			7,086
	<b>PORTFOLIO SUB TOTAL</b>		<b>7,897</b>	<b>7,897</b>			<b>7,897</b>
<b>Built Environment, Housing &amp; Sustainable Development</b>	Building Control	31		31			31
	Development Management	1,462		1,462			1,462
	Housing	1,418		1,418		(74)	1,344
	<b>PORTFOLIO SUB TOTAL</b>	<b>2,911</b>		<b>2,911</b>		<b>(74)</b>	<b>2,837</b>
	<b>NET BUDGET</b>	<b>151,708</b>		<b>151,708</b>	<b>188</b>		<b>151,896</b>

#### Sources of Funding

Council Tax	129,390		129,390			129,390
Retained Business Rates	22,905		22,905			22,905
Collection Fund Deficit (-) or Surplus (+)	6,925		6,925			6,925
Transfers (to) / from Reserves	(7,511)		(7,511)	188		(7,323)
<b>TOTAL FUNDING</b>	<b>151,708</b>		<b>151,708</b>	<b>188</b>		<b>151,896</b>

Appendix 4 - Revenue Savings Monitor

Savings Proposal Title	Description	Cash Limit	Cash Limit Description	Exp / Income	Permanent Saving Value £000	One-Off Saving Value £000	Permanent Savings Delivery Forecast	One-Off Savings Delivery Forecast	Total Savings Delivery Forecast	Total Savings Forecast Variance	Saving delayed until 2026/27	Saving mitigated by one-off underspend or income	Saving mitigated on an on-going basis	On-going budget pressure	Variance Commentary
Portfolio: Sustainable Bath and North East Somerset															
Fees and Charges	Inflationary increases in discretionary fees	1147	Parks and Open Spaces	Income	(7)	0	(7)	0	(7)	0	0	0	0	0	Forecast as fully delivered
Sustainable Bath and North East Somerset Total					(7)	0	(7)	0	(7)	0	0	0	0	0	
Portfolio: Resources															
Being Our Best Programme	Targeted staffing savings from Being Our Best Programme through the planned review and rationalisation of the council's management and operating structures.	1047	Human Resources & Organisational Development	Exp	(2,000)	0	0	0	0	2,000	2,000	0	0	0	Delays to the programme has a knock-on impact to service smarter structure proposals. The programme will partially deliver against the £2.5m built into the budget for 2024/25, but will unlikely deliver the additional £2m in the 2025/26 budget unless smarter structures can be progressed at pace.
Household Support Fund Grant	Recover admin costs from Household Support Fund grant	1041	Revenues & Benefits	Exp	(50)	0	(50)	0	(50)	0	0	0	0	0	Forecast as fully delivered
City Region Deal Business Rates Pool - Tier 3 income	Increased income from the City Region Deal Business Rates Pool	1057	Corporate Budgets incl. Capital, Audit & Bank Charges	Income	(1,000)	0	(1,000)	0	(1,000)	0	0	0	0	0	Forecast as fully delivered
Commercial Estate - Increased Income	Deliver additional income by refurbishing empty commercial properties more quickly so they can be let.	1081	Commercial Estate	Income	(200)	0	0	0	0	200	200	0	0	0	The commercial estate income forecast currently comprises revenue from assets within both the Commercial and Corporate Estates. As at Quarter 1 there is an expected shortfall of £405k on the rental income target and therefore it is not anticipated that the budgeted increase in income will be achieved this year.
Rental Income	Income growth projected for 25-26 due to market prices and optical sorting at new facility.	1101	Waste & Fleet Services	Income	(450)	0	(450)	0	(450)	0	0	0	0	0	Forecasting as fully delivered, however this is subject to market fluctuations so remains a risk
Green Waste Fees and Charges Uplift	Increase garden waste fees from £57 to £70 per year to cover the increasing collection costs of running the service, so that subscribers contribute more to the cost of the service.	1101	Waste & Fleet Services	Income	(350)	0	(350)	0	(350)	0	0	0	0	0	Forecasting as fully delivered, however renewals are due in June/July, so will have a more accurate picture at Quarter 2 monitoring
Income From New Fees and Charges For Businesses	Introduction of new chargeable services for commercial customers in our fleet workshop and charge developers for waste & recycling containers to be provided for each new build property.	1101	Waste & Fleet Services	Income	(77)	0	(37)	0	(37)	40	0	40	0	0	Pressures on achieving commercial income, mitigated by increased external income
Fees and Charges	Inflationary increases in discretionary fees	1101	Waste & Fleet Services	Income	(48)	0	(48)	0	(48)	0	0	0	0	0	Forecast as fully delivered
Resources Total					(4,175)	0	(1,935)	0	(1,935)	2,240	2,200	40	0	0	

Report 3

Appendix 4 - Revenue Savings Monitor

Savings Proposal Title	Description	Cash Limit	Cash Limit Description	Exp / Income	Permanent Saving Value £000	One-Off Saving Value £000	Permanent Savings Delivery Forecast	One-Off Savings Delivery Forecast	Total Savings Delivery Forecast	Total Savings Forecast Variance	Saving delayed until 2026/27	Saving mitigated by one-off underspend or income	Saving mitigated on an on-going basis	On-going budget pressure	Variance Commentary
Portfolio: Economic And Cultural Sustainable Development															
Heritage Business Plan	Update to projected surplus to reflect visitor projections, updated income forecasts and service efficiencies	1018	Heritage Services	Income	(2,148)	0	(848)	0	(848)	1,300	0	0	0	1,300	Based on the past six months demand data, visitor numbers are expected to fall short of budget, equating to approximately a £1.3m shortfall. Key trading periods will be critical as to the value by year-end.
Corporate Estate & Development – Corporate Landlord	Reducing Corporate Estate size and holdings and reduce energy costs through investment in renewables and retrofit.	1038	Corporate Estate Including R&M	Exp	(275)	0	0	0	0	275	275	0	0	0	Although some properties / land have been identified for disposal, they have minimal impact on the reduction of our running costs. With more assets being identified, this saving could materialise over the next few years.
Bath Quays South Lettings	New lettings secured for Bath Quays South (BQS) offices over and above previous financial projections.	1052	Regeneration	Income	(150)	0	0	0	0	150	150	0	0	0	BQS is partially vacant so not earning rental income. All spaces are due to be filled in November 25, therefore we hope to achieve the full rental income for the 26/27 financial year.
Visit West	WECA funding has now replaced Unitary Authority contributions and no commitment is required at a Council level from 25/26 onwards.	1126	Visit Bath	Exp	(75)	0	(75)	0	(75)	0	0	0	0	0	Forecast as fully delivered
Income Generation From New Regeneration Assets	Potential income stream to Corporate Estates team from joint projects with Regeneration to unlock under used assets and support with grant funded activities.	1052	Regeneration	Income	(50)	0	0	0	0	50	50	0	0	0	Both new and historic savings targets are challenging to meet until the estate is rationalised and running costs of existing assets are reduced.
Business and Skills: Recharge Officer Time To Projects	Provide Business and Skills services to employers through external grant funded activity only and reduce additional Council support.	1128	Business & Skills	Income	(6)	0	(6)	0	(6)	0	0	0	0	0	Forecast as fully delivered
Economic And Cultural Sustainable Development Total					(2,704)	0	(929)	0	(929)	1,775	475	0	0	1,300	
Portfolio: Adults Services															
Adult Social Care Commissioning	This proposal will be achieved through maximizing the use of the Better Care Fund and Improved Better Care Fund to protect social care expenditure.	1110	Better Care Fund	Income	(650)	0	(650)	0	(650)	0	0	0	0	0	Forecast as fully delivered
Adult Social Care Commissioning	This proposal will be achieved through efficient management of contracts for services and optimisation of commissioning resources.	1086	Adult Care Commissioning	Exp	(75)	0	(75)	0	(75)	0	0	0	0	0	Forecast as fully delivered
Review of Care Packages	The approach to social care reviews under the Care Act will ensure people's needs are being met, their outcomes are being achieved and that support when needed is provided in the most cost effective way. Savings have been identified through matching levels of care to people's needs.	1073 & 1088	Adults & older People, Adults & Older People Mental Health	Exp	(900)	0	(900)	0	(900)	0	0	0	0	0	Forecast as fully delivered
Technology Enabled Care	This proposal will be achieved by using technology enabled care to reduce social care resource requirements. Technology enabled care products such as personal alarms and pendants, bed and chair sensors, pills dispensers and door sensors support people to undertake daily living tasks and enable independence.	1091	Learning Disabilities	Exp	(50)	0	(50)	0	(50)	0	0	0	0	0	Forecast as fully delivered
Provider Services Income Opportunities	As a provider of Learning Disabilities Day Services, Community Resource Centres - Residential Care Homes and an Extra Care Service the council has always offered a service to self-funders. This proposal seeks to increase the level of income generated from self-funders, placements commissioned by other local authorities and Integrated Care Board (ICB) by charging the actual cost of delivering care.	1146	Provider Services	Income	(250)	0	(250)	0	(250)	0	0	0	0	0	Forecast as fully delivered
Prevention and Early Intervention in Adult Social Care	Deliver savings through efficiencies from services, recommissioning services within existing budget and maximising alternative funding sources for housing related support.	1086	Adult Care Commissioning	Exp	(402)	0	(402)	0	(402)	0	0	0	0	0	Forecast as fully delivered
RVP Leisure Facilities	New contract in place for the operation of the leisure facilities in RVP including tennis courts, adventure golf, events spaces and café.	1019	Leisure	Income	(15)	0	(15)	0	(15)	0	0	0	0	0	Forecast as fully delivered
Adult Services Total					(2,342)	0	(2,342)	0	(2,342)	0	0	0	0	0	

Appendix 4 - Revenue Savings Monitor

Savings Proposal Title	Description	Cash Limit	Cash Limit Description	Exp / Income	Permanent Saving Value £000	One-Off Saving Value £000	Permanent Savings Delivery Forecast	One-Off Savings Delivery Forecast	Total Savings Delivery Forecast	Total Savings Forecast Variance	Saving delayed until 2026/27	Saving mitigated by one-off underspend or income	Saving mitigated on an on-going basis	On-going budget pressure	Variance Commentary
Portfolio: Children's Services															
Reunifications	The savings will be delivered by an increase in family reunifications and step downs from residential placements.	1076	Children, Young People & Families	Exp	(1,400)	0	(1,400)	0	(1,400)	0	0	0	0	0	Forecast as fully delivered
Specialist Commissioning Saving	These savings will reduce reliance on high-cost placements, particularly out-of-area or unregulated provisions, promoting stability and better outcomes for children. However, achieving these savings requires a careful balance to ensure cost reductions do not compromise the quality, safety, or suitability of placements, which are essential for meeting the complex needs of Children Looked After.	1076	Children, Young People & Families	Exp	(923)	0	(923)	0	(923)	0	0	0	0	0	Forecast as fully delivered
Home to School Transport Savings	Reduced costs as a result of investment in internal provision.	1142	Home to School Transport	Exp	(600)	0	(600)	0	(600)	0	0	0	0	0	Forecast as fully delivered
Early Help	Early help in B&NES aims to provide children, young people and families with the right support at the right time by the right service as soon as needs are identified to prevent them getting worse.	1116	Integrated Commissioning - CYP	Exp	(150)	0	(150)	0	(150)	0	0	0	0	0	Forecast as fully delivered
Children's Services Total					(3,073)	0	(3,073)	0	(3,073)	0	0	0	0	0	
Portfolio: Sustainable Transport Delivery															
Parking Services - Income Rebasing	Increased income rebasing across Highways and Parking Services	1103	Transport & Parking Services - Parking	Income	(560)	0	(560)	0	(560)	0	0	0	0	0	Forecast as fully delivered
Parking Charges Review	Income generated from the implementation of a parking review and emissions-based pay and display	1103	Transport & Parking Services - Parking	Income	(334)	0	(334)	0	(334)	0	0	0	0	0	Forecast as fully delivered
Parking Permit Charges Review	Income generated from a review of the baseline charge for on street parking permits, including emissions-based resident parking permits	1103	Transport & Parking Services - Parking	Income	(172)	0	(172)	0	(172)	0	0	0	0	0	Forecast as fully delivered
Parking Reinvestment Fund	Budget saving by not spending the Reinvestment Fund in Parking Services (one-off 2025/26 only).	1103	Transport & Parking Services - Parking	Exp	0	(210)	0	(210)	(210)	0	0	0	0	0	Forecast as fully delivered
Fees and Charges	Inflationary increases in discretionary fees	1134	Highway Maintenance	Income	(2)	0	(2)	0	(2)	0	0	0	0	0	Forecast as fully delivered
Fees and Charges	Inflationary increases in discretionary fees	1133	Network & Traffic Management	Income	(11)	0	(11)	0	(11)	0	0	0	0	0	Forecast as fully delivered
Sustainable Transport Delivery Total					(1,079)	(210)	(1,079)	(210)	(1,289)	0	0	0	0	0	
Portfolio: Communications and Community															
Registrars	Increased income forecast for the service	1115	Registrars Service	Income	(45)	0	(45)	0	(45)	0	0	0	0	0	Forecast as fully delivered
Park and Ride	Updated income forecast for the Park and Ride	1144	Park & Ride	Income	0	(200)	0	(200)	(200)	0	0	0	0	0	Forecast as fully delivered
Fees and Charges	Inflationary increases in discretionary fees	1148	Bereavement Services	Income	(7)	0	(7)	0	(7)	0	0	0	0	0	Forecast as fully delivered
Neighbourhood Services Total					(52)	(200)	(52)	(200)	(252)	0	0	0	0	0	
Portfolio: Built Environment, Housing and Sustainable Development															
Housing	Housing - reprofile work on Housing delivery - (25/26 one off saving)	1029	Housing	Exp	0	(75)	0	(75)	(75)	0	0	0	0	0	Forecast as fully delivered
Housing	Budget for capital delivery of housing programme to match pipeline (25/26 one-off saving)	1029	Housing	Exp	0	(75)	0	(75)	(75)	0	0	0	0	0	Forecast as fully delivered
Fees and Charges	Inflationary increases in discretionary fees	1138	Building Control	Income	(20)	0	0	0	0	20	20	0	0	0	Whilst fees and charges were increased, an increase in net income has not materialised yet due low numbers of applications in response to market conditions.
Built Environment, Housing and Sustainable Development Total					(20)	(150)	0	(150)	(150)	20	20	0	0	0	
Council Total					(13,452)	(560)	(9,417)	(560)	(9,977)	4,035	2,695	40	0	1,300	

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Bath & North East Somerset Council		
MEETING	Cabinet	
MEETING DATE:	10 <sup>th</sup> July 2025	EXECUTIVE FORWARD PLAN REFERENCE:
		E3556
TITLE:	Treasury Management Outturn Report 2024/25	
WARD:	All	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Appendix 1 – Performance Against Prudential Indicators		
Appendix 2 – The Council’s Investment Position on 31 <sup>st</sup> March 2025		
Appendix 3 – Average monthly rate of return for 2024/25		
Appendix 4 – The Council’s External Borrowing Position on 31 <sup>st</sup> March 2025		
Appendix 5 – Arlingclose’s Economic & Market Review Q4 of 2024/25		
Appendix 6 – Interest & Capital Financing Budget Monitoring 2024/25		
Appendix 7 – Summary Guide to Credit Ratings		
Appendix 8 – Extract from Treasury Management Risk Register		

## **1 THE ISSUE**

- 1.1 Treasury risk management at the Authority is conducted within the framework of the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2021 Edition (the CIPFA Code), which requires the Council to approve a Treasury Management Strategy before the start of each financial year, review performance during the year, and approve an annual report within six months after the end of each financial year.
- 1.2 This report gives details of performance against the Council's Treasury Management Strategy for 2024/25.

## **2 RECOMMENDATION**

The Cabinet agrees that;

- 2.1 The Treasury Management Report to 31<sup>st</sup> March 2025, prepared in accordance with the CIPFA Treasury Code of Practice, is noted.
- 2.2 The Treasury Management Indicators to 31<sup>st</sup> March 2025 are noted.

### 3 THE REPORT

#### Summary

- 3.1 The Council approved the 2024/25 Treasury Management Strategy at its meeting in February 2024. The Council ended the year with total borrowing of £275.7m and total investments of £32.6m
- 3.2 The Council's Treasury Management Indicators for 2024/25 were agreed by Council in February 2024 and performance against the key indicators is shown in **Appendix 1**. All indicators are within target levels.
- 3.3 The actual average rate of return on operational investments for the period 1<sup>st</sup> April 2024 – 31<sup>st</sup> March 2025 is 4.96%, which is 0.12% above the 7 Day SONIA benchmark rate of 4.84%. For the same period, strategic investments earned 4.25% which was in line the budgeted return of 4.25%.
- 3.4 The Council's revenue budget for interest & capital financing costs for 2024/25 was £1.071m under budget. This is mainly due to higher return on investments as a result of interest rates being higher for longer than anticipated at budget setting, and also a saving on Minimum Revenue Provision (MRP) due to capital spend reprofiling. The breakdown of the 2024/25 revenue budget for interest and capital financing, and the year-end position, is included in **Appendix 6**.

#### Economic Overview

- 3.5 The Council's Treasury Management Advisor's economic and market review for the 2024/25 is included in **Appendix 5**. The main headlines are as follows:
- Interest Rates, the Bank of England reduced the Bank Rate from 5.25% to 4.50% in 2024/25 with cuts at its August, November and March Meetings.
  - UK CPI inflation decelerated to 2.6% in March 2025 from 2.8% in February, and broadly in line with expectations. The inflation rate is expected to increase through early to mid-2025/26 before dropping towards the end of the financial year.
  - The UK economy rebounded sharply in Q4 2024/25, with GDP expanding 0.7% compared to the prior quarter. Despite the strong quarterly growth, the economic environment remains challenging; the year-on-year GDP growth rate was only 1.3%.
  - Gilt yields continued to be volatile with the 10-year UK benchmark gilt rising from 3.94% to peak at 4.90% in January 2025 and a low of 3.76% in September before ending the year at 4.69%.
  - The 7-day average SONIA (Sterling Overnight rate) for the first nine months of 2024/25 is 4.84%. This is the benchmark rate used by the council for non-strategic investments.
  - Following the March 2025 budget the Office for Budget Responsibility downgraded its predictions for UK growth to 1% for 2025 (from 2%). At the same time predictions for Inflation in 2025 was pushed up to 3.2% from 2.6%.
  - The Council's Treasury Management Advisor, Arlingclose, maintained its stance that Bank rate will fall to 3.75% in 2025

## Borrowing

- 3.6 The Council's external borrowing as of 31<sup>st</sup> March 2025 totalled £275.71m and is detailed in **Appendix 4**. The summary of the movement in borrowing during the quarter and for the full financial year is shown in the following table:

Borrowing Portfolio Movements	Quarter 4 2024/25 £m	Financial Year 2024/25 £m
Balance as of 1 <sup>st</sup> April 2024		246.010
Balance as of 31 <sup>st</sup> December 2024	266.954	
New Loans Taken	10.000	50.000
Maturity Loan Repayments	0	(15.000)
PWLB Annuity Loan principal repayments	(1.240)	(5.296)
Balance as of 31 <sup>st</sup> March 2025	275.714	275.714

- 3.7 During the year, the Council took out £50m in new short-term loans at an average rate of 5.22%. This includes £10m to cashflow the annual pension contribution prepayment in April, £30m in to maintain the liquidity indicator level, and £10m of borrowing to replace maturing loans.
- 3.8 £15m of the new borrowing was taken in November and December 2024, when market rates were at a low point in the curve before we would have been required to take borrowing for liquidity purposes. As a result, the budget for interest payable was exceeded by £144k. However, additional investment interest of £191k was earned from this strategy, so overall the budget impact was an additional income of £47k.
- 3.9 The Council's Loans Capital Financing Requirement (CFR) as at 31<sup>st</sup> March 2025 was £373.0m. This represents the Council's underlying need to borrow to finance capital expenditure and demonstrates that the borrowing taken to date relates to funding historical capital spend.
- 3.10 The difference between the CFR and the current borrowing of £275.7m represents re-investment of the internal balances including reserves, reducing the in-year borrowing costs in excess of the potential investment returns.
- 3.11 The Liability Benchmark in **Appendix 1** illustrates the current borrowing and current and projected CFR and liability benchmark. The benchmark is lower than the CFR as it recognises the Council's ability to internally borrow to fund capital and therefore shows the optimum level of borrowing for the council that minimises risks and costs of borrowing. At the 31<sup>st</sup> March 2025 borrowing is almost in line with the benchmark and as we look forward borrowing, is projected to fall below the benchmark. This funding gap can be used as a guide to the optimal amount and length of borrowing required in the future to minimise interest rate and credit risk.
- 3.12 Following Local Government Reorganisation in 1996, Avon County Council's residual debt is administered by Bristol City Council. All successor Unitary Authorities make an annual contribution to principal and interest repayment, for which there is a provision in the Council's revenue budget. The amount of residual

debt outstanding as of 31<sup>st</sup> March 2025 apportioned to Bath & North East Somerset Council is £9.277m. Since this borrowing is managed by an external body and treated in the Council's Statement of Accounts as a deferred liability, it is not included in the borrowing figures referred to in paragraph 3.6.

## Investments

- 3.13 As demonstrated by the liability benchmark in **Appendix 1**, the Council expects to be a long-term borrower, and new treasury investments are therefore primarily made to manage day to day cash flows using short-term low risk instruments. The existing portfolio of strategic pooled funds will be maintained to diversify risk into different asset classes and maintain stable investment income over the medium to long term.
- 3.14 On 31<sup>st</sup> March 2025, the Council had £32.6m in investments, with £22.6m in short term liquid investments and £10.0m in externally managed strategic funds. The balance of deposits is set out in the charts in this **Appendix 2**, along with the equivalent for the previous quarter and year for comparison.
- 3.15 **Appendix 3** details the investment performance, showing the average rate of interest earned over this period, which are made up as follows:

Investment Type	Average Investment Return
Money Market Funds (MMF)	4.96%
Call Accounts	4.46%
Fixed Deposits	5.17%
<b>Operational Investments Total</b>	<b>4.96%</b>
CCLA Local Authorities Property Fund	4.25%
FP Foresight UK Infrastructure Income Fund	4.25%
VT Gravis Clean Energy Income Fund	4.23%
<b>Strategic Investments Total</b>	<b>4.25%</b>

- 3.16 In 2024/25 the Council earned 4.96% from Operational investments, which is 0.12% above the 7-day SONIA benchmark Rate of 4.84%, and 4.25% from Strategic Fund investments in line with the budgeted rate of 4.25%.
- 3.17 The Council holds £10.0m invested in externally managed strategic pooled funds, where the objectives are regular revenue income and long-term price stability. These investments were made with the knowledge that there is a risk that capital value could move both up and down on a frequent basis and are intended to be held over a long period of time.

The strategic pooled fund investments include £5m in Environmental Social and Governance (ESG) focused funds, and £5m in a property fund, as listed below.

- £5m CCLA Local Authorities Property Fund.
- £3m FP Foresight UK Infrastructure Income Fund.
- £2m VT Gravis Clean Energy Income Fund.

In the current economic environment of high interest rates, weak growth and global uncertainty, the value of bonds and property have fallen significantly, and early signs of a recovery in capital values in the first six months of 2024/25 have reversed in the

last three months following the new US administration's trade policy, with the value of the strategic investments haven fallen to £7.553m, £143k below the 31 March 2024 total of £7.696m. This movement is shown in the table below:

	<b>CCLA Local Authorities Property Fund</b>	<b>FP Foresight UK Infrastructure Income Fund</b>	<b>VT Gravis Clean Energy Income Fund</b>	<b>Total</b>
Historic Cost	5,000,000	3,000,000	2,000,000	<b>10,000,000</b>
<b>2024/25</b>				
Fair Value at 31/03/2025	4,253,634	2,072,300	1,227,138	<b>7,553,072</b>
In Year % Value Lost / (Gained)	(1.82)%	4.64%	8.84%	<b>1.87%</b>
Cumulative % Value Lost / (Gained)	14.93%	30.92%	38.64%	<b>24.47%</b>
<b>2023/24</b>				
Fair Value at 31/03/2024	4,177,465	2,173,120	1,346,161	<b>7,696,746</b>
In Year % Value Lost / (Gained)	3.81%	15.99%	27.32%	<b>12.36%</b>
Cumulative % Value Lost / (Gained)	16.45%	27.56%	32.69%	<b>23.03%</b>

On 3<sup>rd</sup> April 2025, the Government announced that it was extending the statutory override for legacy investments held at 31<sup>st</sup> March 2025 until 2028/29. As a result, this change in valuation does not currently have an impact on the revenue account or usable reserves with gains/losses instead going to an unusable reserve. The Council has in place a Capital Financing Reserve which can be used to mitigate any future impacts should the statutory override be removed.

3.18 Regarding the Council's Property Fund investment, the commercial property market improved marginally in 2024/25. Somewhat lower interest rates and higher transaction volumes as higher yields boosted demand recovered helped stabilise the market. The industrial and retail warehousing sectors remained strong, but retail and secondary office sectors remained weak.

3.19 Regarding the Council's Infrastructure and Clean Energy Funds, policy uncertainty, particularly arising out of the US but also UK governments, and high interest rates particularly affected investor sentiment, prompting falling share prices in the second half of the financial year. Outflows from listed real assets towards higher-yielding fixed income investments and cash continued.

Despite the challenging environment, the funds' underlying portfolio companies have continued to deliver on dividend targets and the funds' dividend distributions per share have been relatively steady in the face of market turbulence. Many companies in the funds' portfolios, which focus on clean energy, decarbonisation and the building of digital and social infrastructure, continue to benefit from long-term contracted revenue streams, some with a high degree of inflation linkage.

### **Budget Implications**

3.20 The Council's revenue budget outturn for interest & capital financing costs for 2024/25 was £1.071m under budget. This is mainly due to higher return on

investments as a result of interest rates being higher for longer than anticipated at budget setting, and also a saving on Minimum Revenue Provision (MRP) due to capital spend reprofiling. The breakdown of the 2024/25 revenue budget for interest and capital financing, and the year-end position, is included in **Appendix 6**.

## **4 STATUTORY CONSIDERATIONS**

4.1 This report is for information only.

## **5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

5.1 The financial implications are contained within the body of the report.

## **6 RISK MANAGEMENT**

6.1 The Council's lending & borrowing list is regularly reviewed during the financial year and credit ratings are monitored throughout the year. All lending/borrowing transactions are within approved limits and with approved institutions. Investment and borrowing advice is provided by our Treasury Management consultants, Arlingclose.

6.2 The CIPFA Treasury Management in the Public Services: Code of Practice requires the Council nominate a committee to be responsible for ensuring effective scrutiny of the Treasury Management Strategy and policies. The Corporate Audit Committee carries out this scrutiny.

6.3 In addition, the Council maintain a risk register for Treasury Management activities, which is regularly reviewed and updated where applicable during the year. An extract from the risk register, detailing how the top risks are managed, is included as **Appendix 8**.

## **7 EQUALITIES**

7.1 As this report contains performance information for noting only, an Equality Impact Assessment is not considered necessary.

## **8 CLIMATE CHANGE**

8.1 The Council will continue to avoid any direct treasury management investments in fossil fuel related companies and will engage with its advisors to explore and assess the potential for any future investment opportunities in funds with a Renewable Energy & Sustainability focus as these products continue to be developed by the market in response to the Climate & Nature Emergency agenda.

8.2 An ESG section has been included the Treasury Management Strategy document for 2024/25, with the treasury team monitoring investment options permitted under the new guidelines.

8.3 The Council holds £5m in longer term investments, split across two ESG focussed Strategic Funds, as detailed under 3.17.

## **9 OTHER OPTIONS CONSIDERED**

9.1 None

## 10 CONSULTATION

10.1 Consultation has been carried out with the Cabinet Member for Resources, Section 151 Officer and Monitoring Officer.

<b>Contact person</b>	Claire Read - 01225 477109; Jamie Whittard - 01225 477213 <a href="mailto:Claire_Read@BATHNES.GOV.UK">Claire_Read@BATHNES.GOV.UK</a> ; <a href="mailto:Jamie_Whittard@BATHNES.GOV.UK">Jamie_Whittard@BATHNES.GOV.UK</a>
<b>Background papers</b>	2024/25 Treasury Management & Investment Strategy
<b>Please contact the report author if you need to access this report in an alternative format</b>	

## APPENDIX 1

### Performance against Treasury Management Indicators agreed in Treasury Management Strategy Statement

#### 1. Treasury Borrowing limits

These limits include current commitments and proposals in the budget report for capital expenditure, plus additional headroom over & above the operational limit for unusual cash movements.

The Authorised limits for external debt include current commitments and proposals in the budget report for capital expenditure, plus additional headroom over and above the operational limit for unusual cash movements.

The Operational boundary for external debt is based on the same estimates as the authorised limit but without the additional headroom for unusual cash movements. This level also factors in the proposed approach to use internal cash-flow and future capital receipts as the preferred financing method for the capital programme.

	2024/25 Prudential Indicator	Actual as of 31 <sup>st</sup> March 2025
Operational boundary – borrowing.	£413m	£275.7m
Operational boundary – other long-term liabilities	£9m	£6.7m
<b>Operational boundary – TOTAL</b>	<b>£422m</b>	<b>£282.4m</b>
Authorised limit – borrowing.	£442m	£275.7m
Authorised limit – other long-term liabilities.	£9m	£6.7m
<b>Authorised limit – TOTAL</b>	<b>£451m</b>	<b>£282.4m</b>

#### 2. Security: Average Credit Rating\*

The Council has adopted a voluntary measure of its exposure to credit risk by monitoring the value-weighted average credit rating of its investment portfolio. A summary guide to credit ratings is set out at **Appendix 7**.

	2024/25 Prudential Indicator	Actual as of 31 <sup>st</sup> March 2025
	Rating	Rating
Minimum Portfolio Average Credit Rating	A-	AA+

\* The calculation excludes the strategic investment in the CCLA Local Authority Property Fund and ESG focussed Investment Funds, which are unrated.



### 3. Liquidity

The Authority has adopted a voluntary measure of its exposure to liquidity risk by monitoring the amount of cash available to meet unexpected payments within a rolling three-month period, without additional borrowing.

Liquidity risk indicator	2024/25 Prudential Indicator	Minimum During year	Date of minimum
Minimum total Cash Available within 3 months	£15m	£15.3m	28-May-24

### 4. Interest rate exposures

This indicator is set to control the Council's exposure to interest rate risk. The upper limit represents the maximum one-year revenue impact of a 1% rise or fall in interest rates.

	2024/25 Prudential Indicator	Actual as of 31 <sup>st</sup> March 2025
Upper limit on one-year revenue impact of a 1% rise in interest rates	+/- £1m	-£0.258m
Upper limit on one-year revenue impact of a 1% fall in interest rates	+/- £1m	£0.258m

The impact of this limit is that the Council should never be holding a maturity adjusted net debt / investment position on variable rates of more than £100m.

The impact of a change in interest rates is calculated on the assumption that maturing loans and investments will be replaced at new market rates, which includes amounts which are maturing each year in PWLB annuity loans.

### 5. Maturity Structure of Current Borrowing

This indicator is set to control the Council's exposure to refinancing risk.

	Upper Limit	Lower Limit	Actual as of 31 <sup>st</sup> March 2025
	%	%	%
Under 12 months	50	Nil	25.55
12 months and within 24 months	50	Nil	2.03
24 months and within 5 years	75	Nil	10.05
5 years and within 10 years	75	Nil	19.32
10 years and within 25 years	100	Nil	23.40
Over 25 years	100	Nil	19.65

Time periods start on the first day of each financial year, with annuity loan repayments included in the year made not at the final payment date. The maturity date of borrowing is the earliest date that the lender can demand repayment. For LOBO's, this is shown at the date of maturity as the council would only consider repaying these loans if the lenders exercised their option to alter the interest rate.

## 6. Upper limit for total principal sums invested for over 364 days

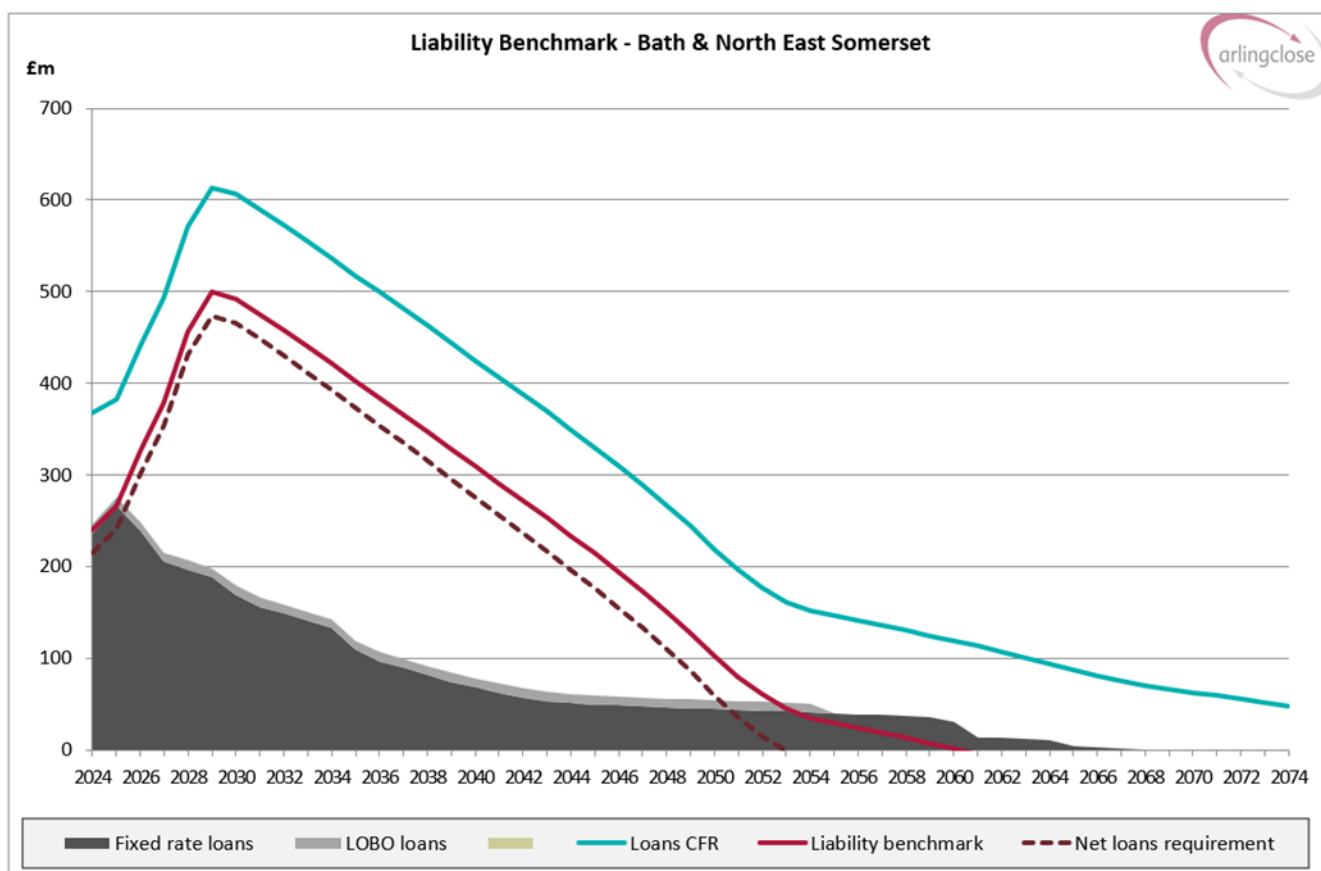
The purpose of this indicator is to control the Authority's exposure to the risk of incurring losses by seeking early repayment of its investments. This is done by setting a limit on the value of investments that at inception are for over 364 days or have no fixed maturity date and intended to be held for the medium to long term. The limits on the long-term principal sum invested to final maturities beyond the period end will be:

Price risk indicator	2024/25 Prudential Indicator	Actual as of 31 <sup>st</sup> March 2025
Limit on principal invested beyond 31 <sup>st</sup> March 2024	£50m	£10m*
Limit on principal invested beyond 31 <sup>st</sup> March 2025	£20m	£10m*
Limit on principal invested beyond 31 <sup>st</sup> March 2026	£10m	£10m*

\*The Council includes the CCLA LA Property Fund & two long term ESG focussed Investment Funds against this indicator as they are both held as Long-Term Strategic Investments.

## 7. Liability Benchmark

The liability benchmark is an important tool to help establish whether the Council is likely, to be a long-term borrower or long-term investor in the future, and so shape its strategic focus and decision making. The liability benchmark itself represents an estimate of the cumulative amount of external borrowing the Council must hold to fund its current capital and revenue plans while keeping treasury investments at the minimum level required to manage day-to-day cash flow.



As at 31<sup>st</sup> March 2025, there is very little difference between the actual borrowing (the grey slopes) and the Liability Benchmark (the solid red line) and both are well below the Capital

Financing Requirement which is the absolute maximum we can borrow for capital purposes. Looking forward the actual borrowing will fall below the liability benchmark and this funding gap can be used as a guide to the optimal amount and length of borrowing required to minimise interest rate and credit risk.

## APPENDIX 2

### The Council's Investment position on 31<sup>st</sup> March 2025

The term of investments is as follows:

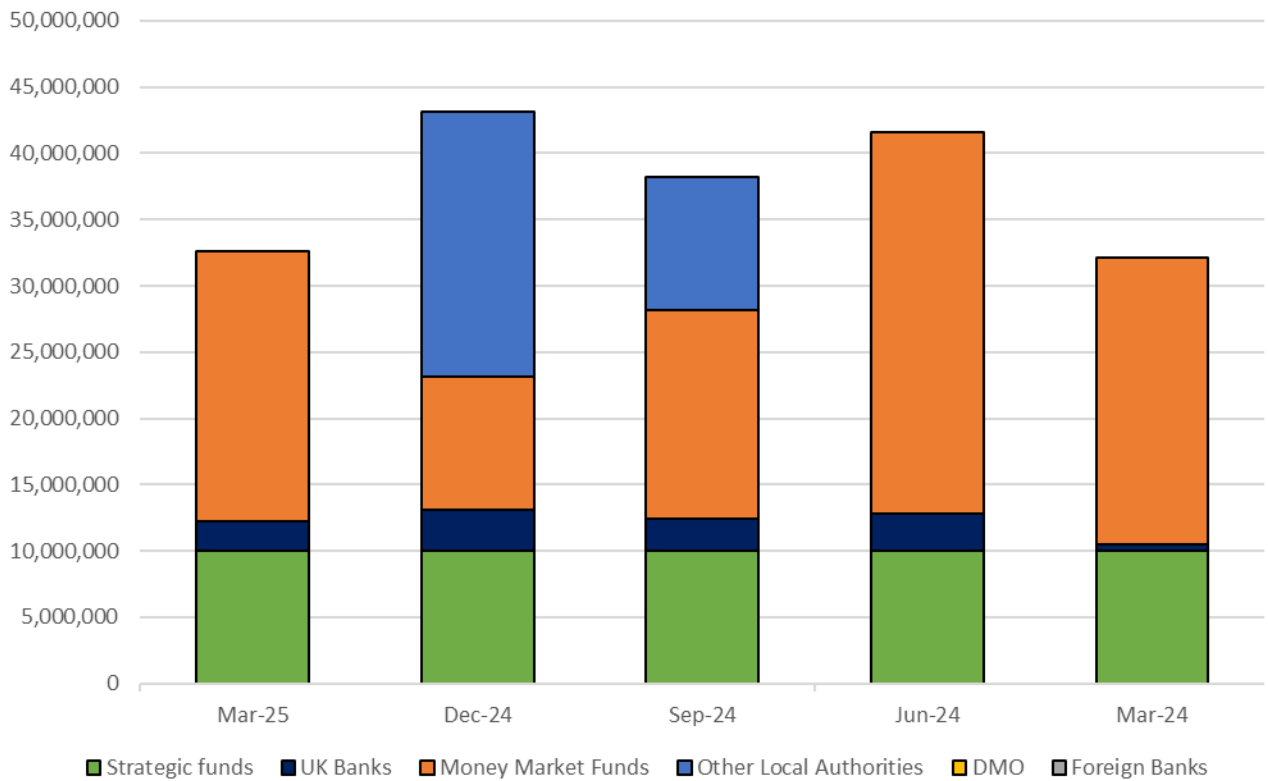
Term Remaining	Balance at 31 <sup>st</sup> March 2025	Comparator	
		Balance at 31 <sup>st</sup> December 2024	Balance at 31 <sup>st</sup> March 2024
	£m	£m	£m
Notice (instant access funds)	22.6	13.10	22.10
Up to 1 month	0.00	0.00	0.00
1 month to 3 months	0.00	20.00	0.00
3 months to 6 months	0.00	0.00	0.00
6 months to 12 months	0.00	0.00	0.00
Strategic Funds	10.00	10.00	10.00
<b>Total</b>	<b>32.60</b>	<b>43.10</b>	<b>32.10</b>

The investment figure is made up as follows:

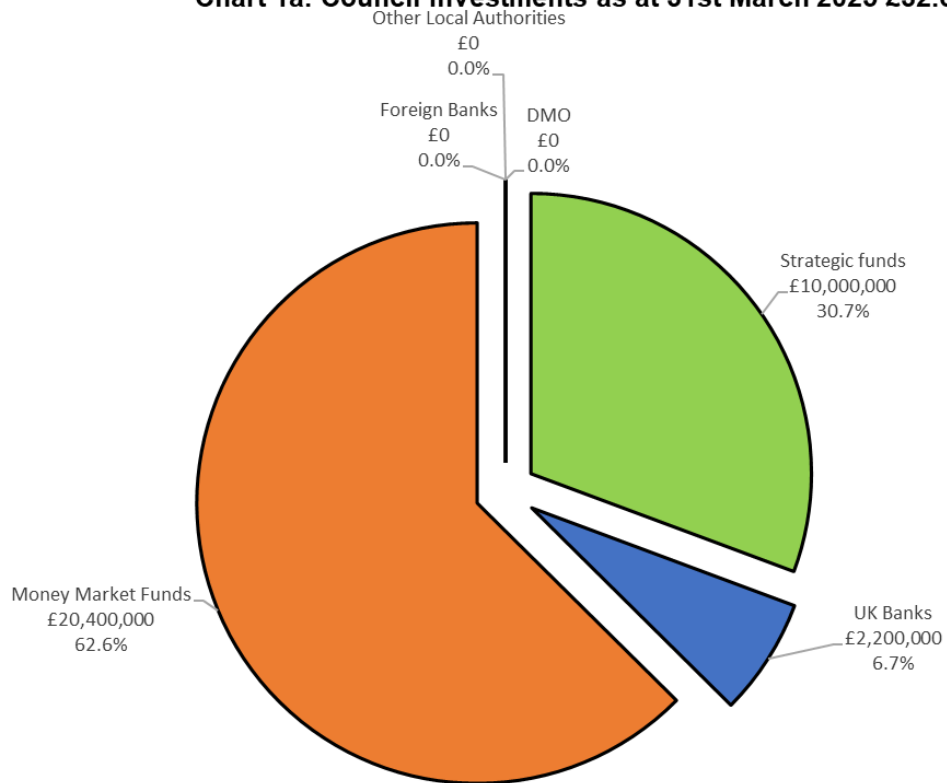
	Balance at 31 <sup>st</sup> March 2025	Comparator	
		Balance at 31 <sup>st</sup> December 2024	Balance at 31 <sup>st</sup> March 2024
	£m	£m	£m
B&NES Council	29.77	39.13	29.95
Schools	2.83	3.97	2.15
<b>Total</b>	<b>32.60</b>	<b>43.10</b>	<b>32.10</b>

The Council had a total average net positive balance of £47.38m during the period April 2024 to March 2025.

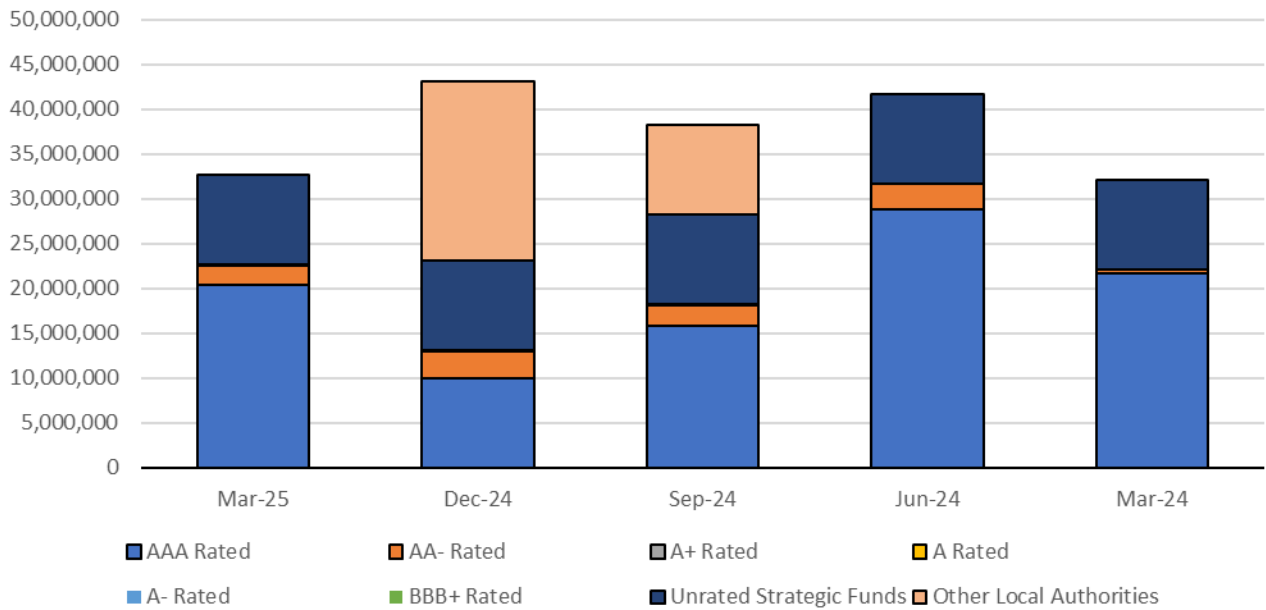
**Chart 1: Council Investment Balances**



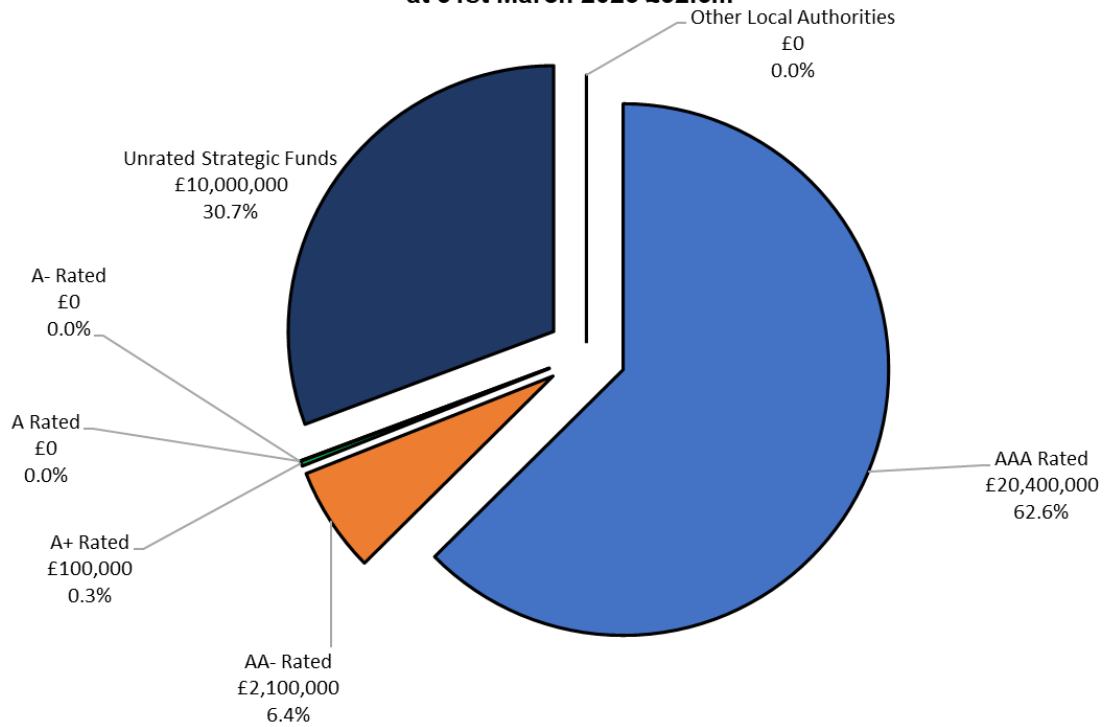
**Chart 1a: Council Investments as at 31st March 2025 £32.6m**



**Chart 2: Council Investments Per Lowest Equivalent Long Term Credit Rating**



**Chart 2a: Council Investments Per Lowest Equivalent Long Term Credit Rating as at 31st March 2025 £32.6m**



## APPENDIX 3

### Operational investment return

	Average rate of interest earned	Benchmark = Average 7 Day SONIA rate	Performance against Benchmark
April 2024	5.21%	5.15%	0.06%
May 2024	5.20%	5.16%	0.04%
June 2024	5.19%	5.16%	0.03%
July 2024	5.13%	5.14%	-0.01%
August 2024	5.07%	4.91%	0.16%
September 2024	5.01%	4.90%	0.11%
October 2024	4.98%	4.88%	0.10%
November 2024	4.85%	4.68%	0.17%
December 2024	4.88%	4.66%	0.22%
January 2025	4.87%	4.65%	0.22%
February 2025	4.82%	4.42%	0.40%
March 2025	4.45%	4.40%	0.05%
<b>Average</b>	<b>4.96%</b>	<b>4.84%</b>	<b>0.12%</b>

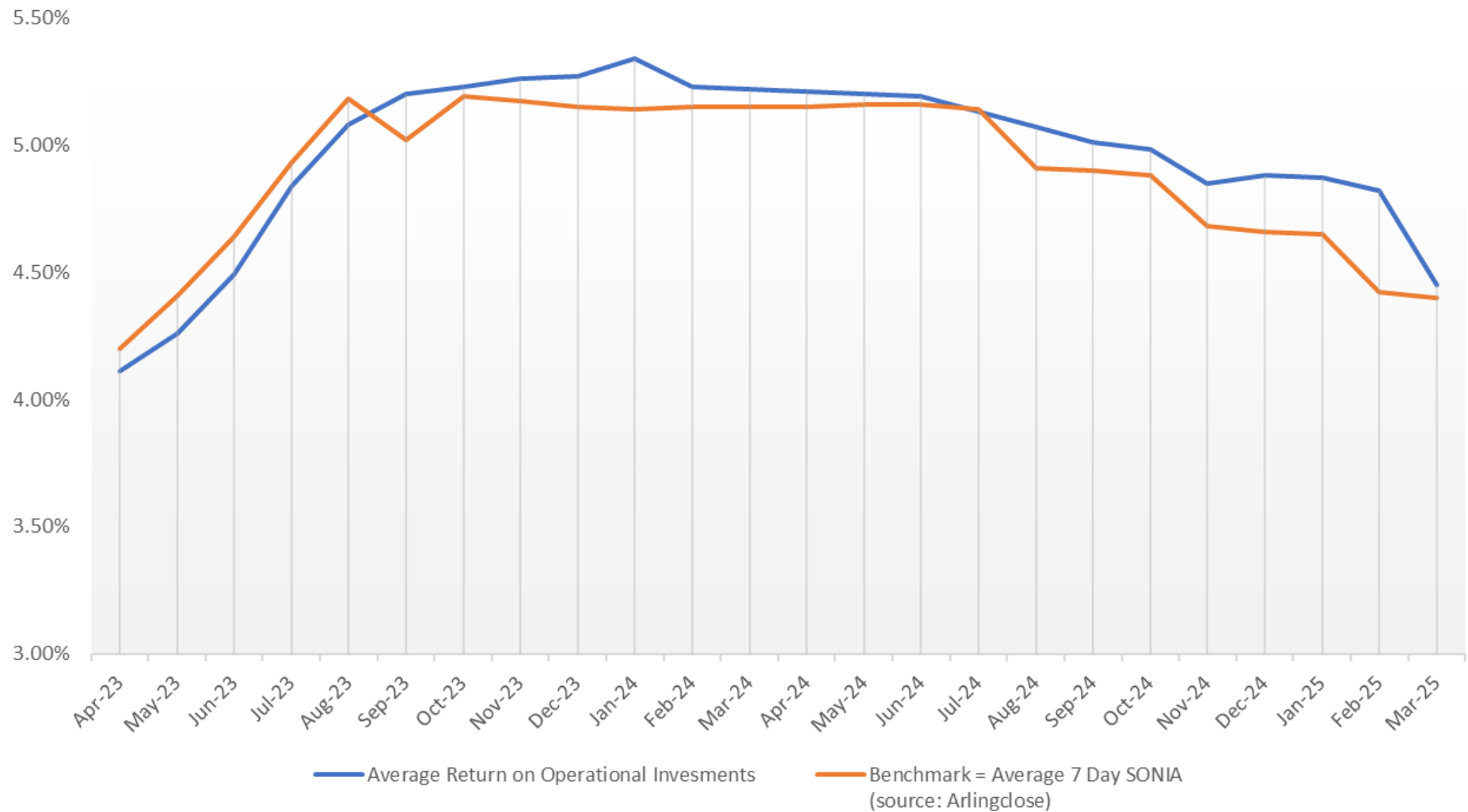
For comparison, the average rate of return on investments in 2023/24 was as follows:

	Average rate of interest earned	Benchmark = Average 7 Day SONIA rate	Performance against Benchmark
April 2023	4.11%	4.20%	-0.09%
May 2023	4.26%	4.41%	-0.15%
June 2023	4.49%	4.64%	-0.15%
July 2023	4.84%	4.93%	-0.09%
August 2023	5.08%	5.18%	-0.10%
September 2023	5.20%	5.02%	0.18%
October 2023	5.23%	5.19%	0.04%
November 2023	5.26%	5.17%	0.09%
December 2023	5.27%	5.15%	0.12%
January 2024	5.34%	5.14%	0.20%
February 2024	5.23%	5.15%	0.08%
March 2024	5.22%	5.15%	0.07%
<b>Average</b>	<b>4.96%</b>	<b>4.94%</b>	<b>0.02%</b>

### Strategic investment return

The actual average return for strategic investments is 4.25% against a budgeted return of 4.25%. In 2023/24 the average return was 4.43%

## Average Return on Operational Investments 2023/4 & 2024/25 compared to Benchmark





## APPENDIX 4

### Council's External Borrowing on 31<sup>st</sup> March 2025

Lender	Amount outstanding @ 31st December 2024 £	Change in Quarter £	Amount outstanding @ 31st March 2025 £	Start date	End date	Interest rate
<b>Long term</b>						
PWLB489142	10,000,000	-	10,000,000	15/10/2004	15/10/2034	4.75%
PWLB497233	5,000,000	-	5,000,000	12/05/2010	15/08/2035	4.55%
PWLB497234	5,000,000	-	5,000,000	12/05/2010	15/02/2060	4.53%
PWLB498834	5,000,000	-	5,000,000	05/08/2011	15/02/2031	4.86%
PWLB498835	10,000,000	-	10,000,000	05/08/2011	15/08/2029	4.80%
PWLB498836	15,000,000	-	15,000,000	05/08/2011	15/02/2061	4.96%
PWLB503684	5,300,000	-	5,300,000	29/01/2015	08/04/2034	2.62%
PWLB503685	5,000,000	-	5,000,000	29/01/2015	08/10/2064	2.92%
PWLB505122	14,467,029	-	14,467,029	20/06/2016	20/06/2041	2.36%
PWLB508126	7,939,165	-	7,939,165	06/12/2018	20/06/2043	2.38%
PWLB508202	9,305,271	-	9,305,271	12/12/2018	20/06/2068	2.59%
PWLB508224	3,955,770	-	3,955,770	13/12/2018	20/06/2043	2.25%
PWLB505744	7,214,782	(203,063)	7,011,719	24/02/2017	15/08/2039	2.28%
PWLB505966	7,564,781	(177,409)	7,387,372	04/04/2017	15/02/2042	2.26%
PWLB506052	6,428,055	(150,886)	6,277,170	08/05/2017	15/02/2042	2.25%
PWLB506255	6,438,746	-	6,438,746	10/08/2017	10/04/2067	2.64%
PWLB506729	7,760,411	-	7,760,411	13/12/2017	10/10/2042	2.35%
PWLB506995	7,798,282	-	7,798,282	06/03/2018	10/10/2042	2.52%
PWLB506996	8,311,135	-	8,311,135	06/03/2018	10/10/2047	2.62%
PWLB507749	8,117,138	(169,518)	7,947,620	10/09/2018	20/07/2043	2.42%
PWLB508485	18,796,618	(117,841)	18,678,776	11/02/2019	20/07/2068	2.52%
PWLB509840	8,268,870	(179,848)	8,089,023	04/09/2019	20/07/2044	1.40%
PWLB677322	4,767,232	-	4,767,232	22/11/2023	22/11/2038	4.88%
PWLB687799	4,756,280	-	4,756,280	29/12/2023	29/12/2038	4.28%
PWLB700594	9,763,755	(241,608)	9,522,146	09/02/2024	09/02/2039	4.54%

Lender	Amount outstanding @ 31st December 2024 £	Change in Quarter £	Amount outstanding @ 31st March 2025 £	Start date	End date	Interest rate
KBC Bank N.V *	5,000,000	-	5,000,000	08/10/2004	08/10/2054	4.50%
KBC Bank N.V *	5,000,000	-	5,000,000	08/10/2004	08/10/2054	4.50%
<b>Medium term</b>						
PWLB711937	10,000,000	-	10,000,000	15/03/2024	30/04/2025	5.42%
PWLB713077	5,000,000	-	5,000,000	20/03/2024	30/04/2025	5.37%
PWLB715777	5,000,000	-	5,000,000	28/03/2024	30/04/2025	5.34%
West of England Combined Authority	5,000,000	-	5,000,000	26/04/2024	25/04/2025	5.25%
South Oxfordshire DC	5,000,000	-	5,000,000	26/04/2024	25/04/2025	5.25%
West of England Combined Authority	5,000,000	-	5,000,000	30/04/2024	29/04/2025	5.35%
Portsmouth C.C.	5,000,000	-	5,000,000	08/05/2024	07/05/2025	5.35%
Tunbridge Wells B.C.	5,000,000	-	5,000,000	14/11/2024	14/11/2025	4.85%
PWLB781146	10,000,000	-	10,000,000	09/12/2024	09/12/2025	5.09%
North Yorkshire Council	-	5,000,000	5,000,000	26/03/2025	25/03/2026	4.75%
Halton Borough Council	-	5,000,000	5,000,000	21/03/2025	20/06/2025	6.00%
<b>Total Borrowing</b>	<b>266,953,319</b>	<b>8,759,827</b>	<b>275,713,146</b>			

\*All LOBO's (Lender Option / Borrower Option) have reached the end of their fixed interest period and have reverted to the variable rate of 4.50%. The lender has the option to change the interest rate at 6 monthly intervals. Should the lender use the option to change the rate, then at this point the borrower has the option to repay the loan without penalty.

The "Change in Quarter" movement on some of the PWLB loans reflects that these loans have an annuity repayment profile, so repayments of principal are made on a 6 monthly basis throughout the life of the loans.

## APPENDIX 5: Arlingclose Economic & Market Review

**Economic background:** Both the UK and US elected new governments during the period, whose policy decisions impacted the economic outlook. The Chancellor of the Exchequer delivered her Spring Statement in March 2025, following her Budget in October 2024. Based on the plans announced, the Office for Budget Responsibility downgraded its predictions for UK growth in 2025 to 1% from 2%. However, it upgraded its predictions for the four subsequent years. Inflation predictions for 2025 were pushed up, to 3.2% from 2.6%, before seen as falling back to target in 2027. The market reaction to the Spring Statement was more muted compared to the Budget, with very recent market turbulence being driven more by US trade policy decisions and President Trump.

After revising its interest rate forecast in November following the Budget, the council's treasury management advisor, Arlingclose, maintained its stance that Bank Rate will fall to 3.75% in 2025.

UK annual Consumer Price Index (CPI) inflation continued to stay above the 2% Bank of England (BoE) target in the later part of the period. The Office for National Statistics (ONS) reported headline consumer prices at 2.6% in March 2025, down from 2.8% in the previous month and below expectations. Core CPI also remained elevated, falling slightly in March to 3.4% from 3.5% in February, in line with expectations. Inflation rates are expected to rise sharply at the start of the new financial year.

The UK economy Gross Domestic Product (GDP) grew by 0.7% between January and March 2025, recovering from growth of just 0.1% in the prior quarter. The annual growth rate was just 1.3% in Q4 2024/25, indicating that the UK economic backdrop remains challenging.

The labour market continued to cool, but the ONS data still require treating with caution. Recent data showed the unemployment rate rose to 4.5% (3mth/year) in the three months to February 2025 while the economic inactivity rate fell again to 21.4%. The ONS reported pay growth over the same three-month period at 5.6% for regular earnings (excluding bonuses) and 5.5% for total earnings.

The BoE's Monetary Policy Committee (MPC) held Bank Rate at 4.5% at its March 2025 meeting, having reduced it in February. This follows earlier 0.25% cuts in November and August 2024 from the 5.25% peak. At the March MPC meeting, members voted 8-1 to maintain Bank Rate at 4.5%, with the one dissenter preferring another 25 basis points cut. The meeting minutes implied a slightly more hawkish tilt compared to February when two MPC members wanted a 50bps cut. In the minutes, the Bank also upgraded its Q1 2025 GDP forecast to around 0.25% from the previous estimate of 0.1%.

The February Monetary Policy Report (MPR) showed the BoE expected GDP growth in 2025 to be significantly weaker compared to the November MPR. GDP is forecast to rise by 0.1% in Q1 2025, less than the previous estimate of 0.4%. Four-quarter GDP growth is expected to pick up from the middle of 2025, to over 1.5% by the end of the forecast period. The outlook for CPI inflation showed it remaining above the MPC's 2% target

throughout 2025. It is expected to hit around 3.5% by June before peaking at 3.7% in Q3 and then easing towards the end of the year, but staying above the 2% target. The unemployment rate was expected to rise steadily to around 4.75% by the end of the forecast horizon, above the assumed medium-term equilibrium unemployment rate of 4.5%.

Arlingclose, the authority's treasury adviser, maintained its central view that Bank Rate would continue to fall throughout 2025. From the cuts in August and November 2024 and February 2025, which took Bank Rate to 4.50%, May is considered the likely month for the next reduction, with other cuts following in line with MPR months to take Bank Rate down to around 3.75% by the end of 2025.

The US Federal Reserve paused its cutting cycle in the first three months of 2025, having reduced the Fed Funds Rate by 0.25% to a range of 4.25%-4.50% in December, the third cut in succession. Fed policymakers noted uncertainty around the economic outlook but were anticipating around 0.50% of further cuts in the policy rate in 2025. Economic growth continued to rise at a reasonable pace, expanding at an annualised rate of 2.4% in Q4 2024 while inflation remained elevated over the period. However, growth is now expected to weaken by more than previously expected in 2025, to 1.7% from 2.1%. The uncertainty that President Trump has brought both before and since his inauguration in January is expected to continue.

The European Central Bank (ECB) continued its rate cutting cycle over the period, reducing its three key policy rates by another 0.25% in March, acknowledging that monetary policy is becoming meaningfully less restrictive. Euro zone inflation has decreased steadily in 2025, falling to 2.2% in March, the lowest level since November 2024. Over the current calendar year, inflation is expected to average 2.3%. GDP growth stagnated in the last quarter of the 2024 calendar year, after expanding by 0.4% in the previous quarter. For 2025, economic growth forecasts were revised downwards to 0.9%.

**Financial markets:** Financial market sentiment was reasonably positive over most of the period, but economic, financial and geopolitical issues meant the trend of market volatility remained. In the latter part of the period, volatility increased and bond yields started to fall following a January peak, as the economic uncertainty around likely US trade policy impacted financial markets. Yields in the UK and US started to diverge in the last month of the period, with the former rising around concerns over the fiscal implications on the UK government from weaker growth, business sentiment and higher rates, while the latter started falling on potential recession fears due to the unpredictable nature of policy announcements by the US President and their potential impact.

The 10-year UK benchmark gilt yield started the period at 3.94% and ended at 4.69%, having reached a low of 3.76% in September and a high of 4.90% in January in between. While the 20-year gilt started at 4.40% and ended at 5.22%, hitting a low of 4.27% in September and a high of 5.40% in January. The Sterling Overnight Rate (SONIA) averaged 4.90% over the period.

*The period in question ended shortly before US President Donald Trump announced his package of 'reciprocal tariffs', the immediate aftermath of which saw stock prices and government bond yields falling and introduced further uncertainty over the economic outlook.*

**Credit review:** In October, Arlingclose revised its advised recommended maximum unsecured duration limit on most banks on its counterparty list to six months. Duration advice for the remaining five institutions, including the newly added Lloyds Bank Corporate Markets, was kept to a maximum of 100 days. This advice remained in place at the end of the period.

Fitch revised the outlook on Commonwealth Bank of Australia (CBA) to positive from stable while affirming its long-term rating at AA-, citing its consistent strong earnings and profitability.

Other than CBA, the last three months of the period were relatively quiet on the bank credit rating front, with a small number of updates issued for a number of lenders not on the Arlingclose recommended counterparty list.

On local authorities, S&P assigned a BBB+ to Warrington Council, having previously withdrawn its rating earlier in 2024, and also withdrew its rating for Lancashire County Council due to the council deciding to stop maintaining a credit rating. However, it still holds a rating with Fitch and Moody's. Moody's withdrew its rating of Cornwall Council after it chose to no longer maintain a rating.

Credit default swap prices generally trended lower over the period but did start to rise modestly in March, but not to any levels considered concerning. Once again, price volatility over the period remained generally more muted compared to previous periods.

Financial market volatility is expected to remain a feature, at least in the near term and, credit default swap levels will be monitored for signs of ongoing credit stress. As ever, the institutions and durations on the Authority's counterparty list recommended by Arlingclose remain under constant review.

## APPENDIX 6

### Interest & Capital Financing Costs – Budget Monitoring 2024/25

April 2024 to March 2025	YEAR END POSITION			ADV/FAV
	Budgeted Spend or (Income) £'000	Actual Spend or (Income) £'000	Actual over or (under) spend £'000	
<b>Interest &amp; Capital Financing</b>				
- Debt Costs	9,303	9,482	179	ADV
- Internal Repayment of Loan Charges	(16,725)	(16,729)	(4)	FAV
- Ex Avon Debt Costs	860	890	30	ADV
- Minimum Revenue Provision (MRP)	11,947	11,145	(802)	FAV
- Interest on Balances	(1,485)	(1,958)	(473)	FAV
<b>Total</b>	<b>3,900</b>	<b>2,829</b>	<b>(1,071)</b>	<b>FAV</b>

## APPENDIX 7

### Summary Guide to Credit Ratings

Rating	Details
AAA	Highest credit quality – lowest expectation of default, which is unlikely to be adversely affected by foreseeable events.
AA	Very high credit quality - expectation of very low default risk, which is not likely to be significantly vulnerable to foreseeable events.
A	High credit quality - expectations of low default risk which may be more vulnerable to adverse business or economic conditions than is the case for higher ratings.
BBB	Good credit quality - expectations of default risk are currently low but adverse business or economic conditions are more likely to impair this capacity.
BB	Speculative - indicates an elevated vulnerability to default risk, particularly in the event of adverse changes in business or economic conditions over time.
B	Highly speculative - indicates that material default risk is present, but a limited margin of safety remains. Capacity for continued payment is vulnerable to deterioration in the business and economic environment.
CCC	Substantial credit risk - default is a real possibility.
CC	Very high levels of credit risk - default of some kind appears probable.
C	Exceptionally high levels of credit risk - default is imminent or inevitable.
RD	Restricted default - indicates an issuer that has experienced payment default on a bond, loan, or other material financial obligation but which has not entered into bankruptcy filings, administration, receivership, liquidation, or other formal winding-up procedure, and which has not otherwise ceased operating.
D	Default - indicates an issuer that has entered into bankruptcy filings, administration, receivership, liquidation, or other formal winding-up procedure, or which has otherwise ceased business.

## APPENDIX 8

### Extract from Treasury Management Risk Register – Top Risks

			Current Risk Score										Trend				
	Risk Nr	Description	Likelihood					Impact					This Period	Periods Ago			Management Action
			1	2	3	4	5	1	2	3	4	5		1	2	3	
			L	M	H	L	M	H				1	2	3			
1	R06	Inflation Risk The risk that prevailing levels of inflation cause an unexpected or unbudgeted burden on the organisation's finances, against which the organisation has failed to protect itself adequately.										12	12	12	12	Liaise with Chief Finance Officer to ensure Inflation both current and projected forms part of the medium term financial planning framework.	
2	R09	Legal & Regulatory Risk - Changes Risk that regulatory changes are not planned for and adversely impact the Council's budget and or ability to borrow										12	12	12	12	Read, respond and calculate the impact of Local Government accounting, investment and capital financing / borrowing consultations have on treasury management. Plan for the implementation of new regulations, conditions and accounting treatment	
3	R04	Interest Rate Risk The risk that fluctuations in the levels of interest rates create an unexpected or unbudgeted burden on the organisation's finances, against which the organisation has failed to protect itself adequately										9	9	9	9	Monitor interest rates on a monthly basis and compare with budget to determine impact on Council finances and report through monthly Treasury Dashboard. Report implication of interest rate changes to Cabinet as part of quarterly Treasury Management Performance Report. Explore alternative potential investment products following new freedoms - including corporate bonds, gilts, Certificate of Deposits etc. Discussion with our treasury advisors on any new borrowing in terms of duration and timing given the current volatility in the gilt market and PWLB interest rates.	
4	R07	Refinancing Risk The risk that maturing borrowings, capital, project or partnership financings cannot be refinanced on terms that reflect the provisions made by the organisation for those refinancings, both capital and current (revenue), and/or that the terms are inconsistent with prevailing market conditions at the time.										9	9	6	6	When deciding on the duration of new borrowing consider existing debt maturity profile before submitting an approval to Chief Finance Officer on the new borrowing. Consult with treasury Advisor Arlingclose with regards to risks in the lending market and consider their guidance when making refinancing decisions. Complete Annual PWLB certainty rate return and any other returns that provide a discounted lending rate. Maintain a relationship with at least 2 brokers in order to ensure that the council avoids the risk of accepting terms which are not in line with prevailing market conditions.	
5	R01	Credit & Counterparty Risk - Default Risk The risk of failure by a third party to meet its contractual obligations to the organisation under an investment, borrowing, capital, project or partnership financing, particularly as a result of the third party's diminished creditworthiness, and the resulting detrimental effect on the organisation's capital or current (revenue) resources.										8	8	8	8	Complete annual review of Counterparty List with external advisors to feed into Treasury Management Strategy. Regular review of counterparty financial standing through use of credit ratings, credit default swap rates and national press coverage and liaison with Chief Finance Officer and external advisors to consider any issues / change in circumstances of counterparties.	
6	R08	Legal & Regulatory Risk - Acting Outside Powers The risk that the organisation itself, or a third party with which it is dealing in its treasury management activities, fails to act in accordance with its legal powers or regulatory requirements, and that the organisation suffers losses accordingly.										8	8	8	8	Obtain independent review of the council's strategy and policies to ensure compliance with the CIPFA Code of Practice on Treasury Management Local Authorities (Capital Finance and Accounting) (England) Regulations, Local Government Act and any other regulation or guidance as specified by the Secretary of State.. Stay on top of Government and CIPFA consultations on Treasury and Capital Financing regulations.	